

# CHILDCARE CENTRES

In Quebec, you can apply for childcare services as soon as your child is born.

## Quebec Childcare System

The Quebec childcare system offers several options:

### **Childcare Centre (CPE) — usually subsidized**

- A Childcare Centre (CPE) is a non-profit childcare service or a cooperative.
- A CPE has a Board of Directors; at least two thirds of whom are parents of children attending or who will attend the CPE.
- Each facility can accommodate a maximum of 100 children aged 0 to 5 years.
- Services can be offered full-time, part-time or on a non-standard schedule.





## **Daycare Centres — subsidized or not**

- Daycare centres are for-profit businesses operated by an individual or a legal entity.
- They are required to establish an advisory committee of parents and to consult it on several aspects related to childcare.
- Each daycare can accommodate a maximum of 100 children aged 0 to 5 years.
- Services can be offered full-time, part-time, or on a non-standard schedule.



## **Recognized home-based daycare — subsidized or not**

- The service is held in a private residence by a person responsible for providing childcare services (RSG).
- It is subject to regular inspections and must comply with the laws and regulations of their regional coordinating office (Bureau coordonnateur), particularly in matters of health, safety, well-being, and child development.
- Each of these daycare providers may care for no more than six children at a time, of whom no more than two children are under 18 months. If the daycare provider (RSG) is assisted, it may care for nine children, including no more than four under the age of 18 months.



## **Unrecognized Daycare Services — non-subsidized**

- Daycare centres can operate without a licence and still be legal. They are referred to as unrecognized daycare centres.
- Family settings, schools, community organizations, or day camps can all offer this type of daycare program.
- They are not subject to regular inspections, but must meet certain conditions issued by the *Ministère de la Famille*.

# Pricing

- You will **pay \$9.65** per day per child for **subsidized childcare**. The rate is subject to change at the beginning of each year.
- For **non-subsidized daycares**, you will pay the full daily rate (the rate varies depending on the provider). You may receive a tax credit to compensate for any amount you overpaid, based on your family income.

You can also apply to receive monthly advance payments of the childcare tax credit.

If you are enrolled in childcare tax credit advance payments and are posted out of Quebec before the end of the fiscal year, you will have to repay the advance payments received from Quebec, since you will be filing an income tax return in another Canadian province.

## Childcare Services Registration Portal

The Portal is the new official digital platform for childcare registration in Quebec.

It allows the different childcare services, including early childhood centres (CPEs), subsidized daycares, non-subsidized daycares, and recognized home-based childcare, to efficiently manage children's admissions procedures. This Registration Portal allows you to:

- Register your child with the childcare services of your choice (CPE or subsidized daycare).
- Update your file and ensure your information is accurate.
- Indicate if your child requires special support.
- Indicate your desired start date for your child's childcare.
- Check the ranking indicator to see your child's position on the waiting list.

## Important Information

Registration is only available to children who **have already been born or adopted**. Spaces are allocated based on the date you would like your child **to start daycare**. All CPEs and subsidized daycares follow the same waiting list ranking rules.

If you had registered your child on *La Place O-5* (former registration platform), your file was automatically transferred to the new portal.

## Registration - Government Authentication Service account

Your **Government Authentication Service account** will allow you to confirm your identity and access the Childcare Registration Portal.

### IF YOU ALREADY HAVE AN ACCOUNT

You can go directly to the Portal at

 <https://www.portail-servicesgarde.gouv.qc.ca/>

1. To authenticate your identity, you will need a valid piece of identification, such as a driver's licence, health insurance card, or passport.
2. To register your child, you will need to provide:
  - a. A birth certificate (or proof of adoption),
  - b. The child's health insurance card number,
  - c. Your full address of residence,
  - d. Parents'/guardians' information.

## IF YOU DO NOT HAVE AN ACCOUNT

If you do not have a Government Authentication Service account, you will need to create one.

### [How to create a Government Authentication Service account](#)

You will find answers to the most frequently asked questions and step-by-step tutorials to guide you through the account creation process. For more information, please refer to our [Government Services section](#).

## Coordinating Offices - Home-Based Daycares

The list of recognized home-based daycare centres as well as the spaces available can be found on the website of each coordinating office (bureau coordonnateur). You can contact daycares directly.

### [La Baie et Bas-Saguenay](#) – Mini-monde coordinating office

### [Chicoutimi, Jonquière, Laterrière and surrounding areas](#) – Des Lutins coordinating office

### [Alma and vicinity](#) – La Bambinerie coordinating office



# Other Resources

## [Garderie disponible Saguenay/ Lac-Saint-Jean](#) (Facebook)

You can post a request on this Facebook group to find out whether spaces are available based on your children's age and area of residence.

## [Regroupement des garderies et services de garde — Saguenay](#) (Facebook)

You can post a request on this Facebook group to find out whether spaces are available based on the age of your children and area of residence.

## [Liste des CPE et des garderies du Saguenay/Lac-Saint-Jean](#) (ministère de la Famille)

This directory lists the daycare centres and CPEs in the region. You can contact providers in your area to find out if spaces are available

**If you are experiencing difficulties finding a space, you may also contact your provincial Member of the Assemblée nationale.**

Chicoutimi constituency office: ☎ 418-543-7797

Jonquière constituency office: ☎ 418-547-0666

Dubuc constituency office: ☎ 418-544-8106

# CFB Bagotville Childcare Services

## **CPE Alouette**

Military families receive priority access at CPE Alouette, located in the family housing area. You must select it on the Childcare Portal and indicate that it is the CPE designated for your workplace.

☎ 418-677-4000

☎ Management: Ext.: 661-7063

☎ Administration: Ext.: 661-7048

## MFRC

We offer a wide range of childcare and respite services tailored to your needs.

- If you are waiting for a space in a daycare or CPE, and you need occasional or weekly care for your child aged 3 months to 5 years.
- You need a few hours of respite on the weekend to make life easier.
- Your child requires personalized support due to a diagnosis.
- The absence of a family member creates a burden, and you need a break.
- You need childcare on a pedagogical day.

### CONTACT US:

 418-677-7468

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