

19 Wing Comox

5950-1 (19WCYC-Cmdre)

25 Feb 2026

Distribution List

MINUTES OF THE 19 WING COMOX YACHT CLUB
ANNUAL GENERAL MEETING
HELD AT THE 19 WING OFFICER'S MESS 19:00 HRS 25 FEB 2026

Chair:	LCol Fil Bohac	Commodore	Elected
Secretary:	Mr. Paul Atterton	Secretary	Elected
Present:	Maj Greg Boyd	Treasurer	Elected
	Mr. James Hollis	Rear Commodore	Elected
	Mr. Francois Duchesneau	Captain – Keelboat/Asst Foreshore Officer	Elected/Appointed
	Mr. Graham Edwards	Captain - Paddlesports	Elected
	Mr. Alan Philips	Foreshore Officer	Elected
	Ms. Paulette Hendry	Membership Officer	Elected
	Ms. Christie Kiers	Asst. Comms O	Appointed
	Maj Marc Archambault	Training Officer - Keelboat	Appointed
	Mr. Robert Thompson	Asst Training O – Keelboat	Appointed
	Mr. John Dekkers	Asst. Keelboat Captain	Appointed
	WO Jerome Bourget	Asst. Paddlesports Captain	Appointed
Absent	LCol Genevieve Vallieres	Vice Commodore	Elected
	Ms. Allison Caughey	Comms O	Elected
	Mr. Jonathan Juteau-Berlinguette	Captain – Dinghy	Elected
	Capt Ceilidh Curtis	Bar Officer	Appointed
	Ms. Kelli Ballantyne	Asst. Rear Commodore	Appointed
	WO Matt Davidson	Volunteer Coordinator	Appointed
Guests	Mr. Andrew Sponagle	Community Recreation Co-ordinator	PSP

ITEM	DISCUSSION
1	INTRODUCTORY REMARKS
	Commodore LCol Fil Bohac called the meeting to order at 19:05 and presented the agenda on slide 2.
2	DETERMINATION OF QUORUM AND RULES OF ORDER
	<p>(slide 3) A quorum was present. The Secretary noted that the club had 92 voting memberships and 26 were present in person (25) and by proxy (1). A minimum of 23 voting members were required for a quorum. The Membership officer confirmed that we had a quorum.</p> <p>(slide 4) The Commodore reviewed the procedures for voting when a vote is required.</p>
3	INTRODUCTION OF EXECUTIVE
	(slide 5 and 6) The Commodore introduced the Executive members individually and noted that the positions of Chair, Secretary and Treasurer were required officer positions to the board, and that the club had received an exception for the Secretary who is an Associate member.
4	APPROVAL OF AGENDA AND MINUTES OF PREVIOUS MEETING
	<p>(slide 2,7) The Commodore reviewed the Agenda of the AGM. The previous AGM date was noted as almost one year ago today. There were no open items and the minutes from the last AGM were provided in March 2025 on the website.</p> <p>The Commodore requested a motion to approve the Agenda and minutes from the last AGM. There was no question or discussion.</p> <p>A MOTION to approve the Agenda and the minutes of the previous AGM was introduced by Paul Hendry and seconded by Al Phillips. Carried unanimously, No Abstentions.</p>
5	BUDGET & CERs
	<p>(Slides 8–11) Treasurer Maj Greg Boyd presented an overview of the proposed budget for the 2026–2027 membership year, including a comparison with the 2025–2026 budget, as well as closed CERs for the current fiscal year and proposed CERs for the next.</p> <p>The slide deck summarized the budget, while the full budget spreadsheet has been available on the club website since February 2026.</p> <p>Maj Boyd noted that depreciation now represents nearly 60% of annual income and remains underfunded, primarily due to CFMWS requirements for capital asset cost recovery (e.g., <i>S/V Pacific Green</i>). He advised that increasing the club's bank balance over the year is planned to address this shortfall.</p>

	<p>The Commodore requested a motion to approve the financial report and the proposed budget. There was no question or discussion.</p> <p>A <u>MOTION</u> to accept the financial report and proposed budget as presented in slide deck was proposed by Simone Vautthauer, seconded by Glen Mitchell. <u>Carried</u> unanimously, No Abstentions</p>
6	MEMBERSHIP
	(Slides 12 and 13) The Commodore presented the membership summary slide as well as the Executive approved Associate Member list for general information.
7	DIVISION REPORTS
	<p>a. <u>Rear Commodore</u> (slide 14) (1) Commodore presented the slide. Rear Commodore noted the importance of keeping the BBQ in a food safe fully sanitized state.</p>
	<p>b. <u>Keelboat</u> (slides 15 thru 18) (1) Commodore presented the slides.</p>
	<p>c. Keelboat Training (slides 19, 20) Commodore presented the slides</p>
	<p>d. <u>Foreshore</u> (slides 21,22) (1) Commodore presented the slide and noted no change in berthage rates, except for 4th draft – see slide 32, “A returning member who does not contribute volunteer time to the club will pay double the berthage rate (4th draw)”. There was no discussion from the membership.</p> <p>(2) Commodore presented the slide for Reciprocal Agreement. Foreshore Officer noted that we have a 50/50 cost sharing partnership with Comox Valley Yacht Club to provide 150 feet of moorage at the Comox Harbour Authority docks. Our cost under this arrangement was to share the costs of providing berthage to visiting fellow participating sailboat clubs to a maximum of \$2,500.</p>
	<p>e. <u>Dinghy</u> (slide 23) (1) Commodore presented the slide.</p>
	<p>f. <u>Paddlesports</u> (slides 24 thru 26) (1) Commodore presented the slide.</p>
	<p>g. <u>Communications</u> (slide 26) (1) Commodore presented the slide.</p>
	<p>h. <u>Volunteer Coordinator</u> (slides 28,29)</p>

	(1) Commodore presented the slide and introduced WO Matt Davidson, as the new Volunteer Coordinator, who was not able to be present.
8	STRATEGIC PLAN AND PROPOSED CHANGES TO BYLAWS
	<p>(slides 30 thru 33) Commodore presented the clubs Mission Statements, Strategic Plan, Berthage Changes, and Proposed changes to the Bylaws.</p> <p>The attached proposed wording was distributed and posted in January of 2026. In 2026, the Bylaw Committee will be reconvened to review all the bylaws and recommend changes as required.</p> <p>2026 Changes – Summary</p> <p>Clarify Associate Member renewal and sponsor requirements (Article V, para 17)</p> <p>Add Goose Spit site Gate Access procedures (Article XVI, para 60)</p> <p>2026 Changes – Motion to Adopt Changes</p> <p>Motion that:</p> <p>Article V – Membership</p> <p>Para 17. <u>Associate Members</u> be amended by replacing the words:</p> <p>“...Renewal from year-to-year of an Associate Members is not guaranteed, particularly if the Associate Member does not engage with Club social events, work parties or assist with any of the committees...”</p> <p>With the following wording;</p> <p><i>“...Renewal of all Associate Members is required by the Executive Committee annually, and all returning Associate Members shall have a current Regular Member as a sponsor. Associate members are expected to be active participants in the club, engage with Club social events, work parties or assist with committees....”</i></p> <p>And;</p> <p>Article XVI – CONDITIONS OF OCCUPANCY OF BASE FACILITIES</p> <p>Be amended to include a new Paragraph 60 HMCS Quadra Gate Access,</p> <p>Para 60. HMCS Quadra Gate Access</p> <p><i>60. HMCS QUADRA Gate Access – The Goose Spit site housing HMCS QUADRA, 19WCYC, and other 19 Wing facilities, is controlled by an</i></p>

	<p><i>unmanned gate (unless other arrangements are in place, e.g. summer cadet programs). Only current members will be provided a gate code to allow access to the site. The following apply:</i></p> <ul style="list-style-type: none"> <i>a. Gate codes are for the member's personal use. They are not to be shared with other members, guests, or other users of the Goose Spit site.</i> <i>b. Gate users are to ensure security by remaining at the gate while it closes behind them, to prevent 'tailgating' by other vehicles.</i> <i>c. Gate issues or security concerns can be reported to any member of the club Executive, or if urgent and after-hours 19 Wing Operations at 250-339-8231</i> <p>And that;</p> <p>all paragraphs from 60 to 105 be renumbered accordingly.</p> <p>A MOTION to adopt the changes to the ByLaws was made by Ben Douglas, seconded by Al Phillips. The motion was CARRIED with two members abstaining.</p> <p>(Slides 34 thru 40) The Commodore highlighted the many volunteers within the keelboat division, the hours required to run the club, and then proceeded to award recognition for specific members as per the slides:</p> <p>Broken Prop Award – “exists to honour those moments when confidence briefly exceeded skill, awareness or depth under the keel”. Mr. Jonathan Blanchard, S/V <i>Saga</i></p> <p>Distinguished Volunteers: James Hollis, Darrell Kalnicki, Mark Lunny, Bren and Clay Scolah, Francois Duchesneau.</p> <p>Volunteer of the Year: Graham Edwards.</p> <p>The Commodore noted the existing Lifetime Members and presented a new lifetime membership to Ben and Pat Douglas.</p>
9	ELECTION OF THE EXECUTIVE
	<p>(Slides 41) The Commodore presented the proposed list of executive members (new members in bold):</p> <p>Commodore – LCol Fil Bohac Vice-Commodore – Vacant (effective at APS 26) Treasurer – Maj Greg Boyd</p>

	<p>Secretary – Mr. Paul Atterton Membership Officer - Ms. Paulette Hendry Rear Commodore – Mr. James Hollis Keelboat Captain – Mr. Francois Duchesneau Dinghy Captain – Mr. Jonathan Juteau- Berlinguette Paddlesports Captain – Mr. Graham Edwards Foreshore Officer – Mr. Alan Phillips</p> <p>A <u>MOTION</u> to elect the listed Executive Members was proposed by Ben Douglas, seconded by Bren Scoriah and was <u>CARRIED</u> unanimously, no abstentions.</p> <p>(Slide 42) The Commodore then presented a list of Appointed Executive members:</p> <p>Assistant Communications Officer – Ms. Christie Kiers Bar Officer – Capt Ceilidh Curtis Training Officer (Keelboat) – Maj Marc Archambault Assistant Training Officer – Mr. Robert Thompson Assistant Foreshore Officer – Mr. François Duchesneau Assistant Keelboat Captain – Mr. John Dekkers Assistant Paddlesports Captain – WO Jerome Bourget Assistant Dinghy Captain – (vacant) Assistant Rear Commodore – Ms. Kelli Ballantyne Volunteer Coordinator – WO Matt Davidson</p>
10	OPEN DISCUSSION
	Paul Hendry thanked the exec and all the volunteers.
11	CLOSING REMARKS
	<p>The Commodore reiterated that the club is only run by volunteers, and the only way it can function is through their contributions of time and effort.</p> <p><i>“The best way to criticize something is to offer to make it better”</i></p>

13	Adjournment
	A MOTION to adjourn was proposed by Graham Edwards at 20:12, seconded by Paul Hendry, which was unanimously CARRIED .

 Digitally signed by BOHAC, FILIP 788 Date: 2026.03.11 23:02:19 -07'00'	 Digitally signed by BOHAC, FILIP 788 Date: 2026.03.11 23:02:31 -07'00'
F. Bohac LCol Commodore 250-218-1973	Mr. Paul Atterton <i>Signed For</i> Secretary

Recommended / Not Recommended DEBELLEFEUILLE, CHARLENE @128  Digitally signed by DEBELLEFEUILLE, CHARLENE @128 Date: 2026.03.19 15:38:11 -07'00'	Recommended / Not Recommended BRANCHFLOWER, DANNY @722  Digitally signed by BRANCHFLOWER, DANNY @722 Date: 2026.03.20 08:04:18 -07'00'
FS&R Manager 8246	Sr. Manager PSP 7211

Recommended / Not Recommended GRAY, ANNE 244  Digitally signed by GRAY, ANNE 244 Date: 2026.03.20 13:40:55 -07'00'	Approved / Not Approved GRAY, ANNE 244  Digitally signed by GRAY, ANNE 244 Date: 2026.03.20 14:39:30 -07'00'
A. Gray LCol D/WComd 8206	C. Shapka Col WComd 8200

Distribution List (next page)

Distribution List:

Info:

D/W Commander

Sr Mgr. PSP

Recreation Coordinator

NPF Accounting Manager

Comms O (for website)

Enclosures:

- a. 19WCYC AGM Slides 2026 (final).pdf
- b. 2407 19WCYC Budget 2026-2027 (final).xls
- c. 19WCYC ByLaws Feb 2026 (AGM final).pdf [for signature]