5950-1 (19WCYC-Sect)

6 Mar 2024

Distribution List

MINUTES OF 19 WING COMOX YACHT CLUB AGM HELD AT THE OFFICER'S MESS 19:00 HRS 28 Feb 2024

Chair:	LCol Fil Bohac	Commodore	Elected
Secretary:	Sgt Derrick Mondry	Secretary	Elected
Present:	Maj Kevin Stevens	Vice Commodore	Elected
	Maj Ian Golding	Keelboat Captain	Elected
	MCpl Shannon Green	Treasurer	Elected
	Ms. Paulette Hendry	Membership Officer	Elected
	Mr. James Hollis	Rear Commodore/	Elected
	Mr. Graham Edwards Mr. Marcel Rivest Mr. Alan Phillips Mr. Ben Douglas Mr Robert Thompson	Acting Comms O Kayak Captain Asst Foreshore Officer Foreshore Officer Bar Manager Asst Training Officer	Appointed Elected Appointed Elected Appointed Appointed Appointed
Absent:	Maj Marc Archambault	Deputy Keelboat Capt	Appointed

Absent: Maj Marc Archambault Deputy Keelboat Capt Appointed Capt Fahim Awan Training Officer Elected

Guests: nil (PSP unable to attend due to availability)

Introductory Remarks:

The meeting was called to order at 19:00 hrs.

ITEM	DISCUSSION	ACTION BY	STATUS
1	AGENDA		
	Commodore Fil Bohac presented the slide show agenda.	Commodore	
2	DETERMINATION OF A QUORUM		
	58 (26%) club members attended the AGM and a quorum was not present; the members present were considered to represent a good cross-section of the membership and their interests. [note: Commodore will request that this be accepted as quorum.]	Commodore/ PSP	

3	INTRODUCTION OF EXECUTIVE		
	The Commodore introduced the Executive members individually.	Commodore	
4	APPROVAL OF AGENDA & PREVIOUS MINUTES		
	MOTION to approve the minutes of the previous AGM was introduced by Julian Kominik and seconded by Ben Douglas.	Commodore	Carried
5	TREASURER'S REPORT		
	The Commodore presented the attached slide reports including the budget report and balance report. A member suggested that the reports should not be accepted because they were not provided far enough in advance and that the AGM re-convene in 2 weeks to address. The Commodore suggested that access to the full financial spreadsheet did not provide additional information as it was three months in arrears and not an easy-to-interpret document; the summary presented was for more useful. Commodore proposed a MOTION to proceed with the AGM as planned, 54 members voted to continue the AGM and 4 voted against. 4 CERs were proposed IAW slide 10: SurfSski kayak (\$5K), bar ice machine (\$5K), lightweight single kayak (\$3K), and fuel polishing system (\$3K) for a total of \$16K. A MOTION was proposed by Paul Hendry, seconded by Simone Vattheuer to accept all CERs as presented. 56 members voted for and 2 voted against the motion.	Commodore	Carried
6	MEMBERSHIP		
	The Commodore presented the info on slide 11 and discussed that changes were coming to the Commissionaires at the Quadra gate.	Commodore	
7	DIVISION REPORTS		
	a. Rear Commodore – James Hollis presented slide 12 and he is forecasting a further increase in clubhouse use.	Rear Commodore	
	b. Keelboat Captain - lan Golding presented slides 13 and 14 and discussed renter expectations for refueling. Paul Hendry reported on current search for a new vessel, that prices are high and supply is low. Paul also asked the membership to assist by	Keelboat Captain	

	contacting him if they are aware of suitable keelboats for sale.	
	c. Foreshore – Alan Phillips presented slide 15. Berthage application will be accepted after April1 2024. A member mentioned that at least one local marina is requiring \$3 million liability insurance. Question about club mooring time limits was asked; mooring ball use will be allowed on a case-bycase basis. A member asked if club keelboats carried proof of insurance and it was confirmed that they do. Tidal grid update was requested and it is an RP Ops responsibility. Executive will continue to follow up.	Commodore
	d. <u>Training Officer</u> – Slide 16 was presented by the Commodore as Fahim is on TD.	Commodore
	e. <u>Dinghy Captain</u> – Slide 17 was presented by Andrew Fraser.	Dinghy Captain
	f. Paddlesports Captain – Slides 18 and 19 were presented by Graham Edwards.	Paddlesports Captain
	g. Communications – Slide 20 was presented by Commodore. Members indicated that they would be more likely to volunteer for tasks if they knew specifically what they were committing to in advance. Requests for engagement have been too vague previously.	Comms O
8	STRATEGIC PLAN	
	The Commodore presented slides 21-23 on the strategic plan and volunteer engagement.	Commodore
9	BERTHAGE CHANGES	
	The Commodore presented slide 24, and an extraordinary GM will be called or a resolution voted	Commodore

	on electronically to approve proposed future changes.		
10	MEMBERSHIP FEE CHANGES		
	The Commodore presented slide 25. There was very good engagement in the discussion. The suggested Dinghy Division membership fee increase was deemed too much of an increase, so it was tabled for further discussion at the next scheduled Exec meeting. A <u>MOTION</u> to accept the remainder of the fee changes as tabled, was proposed by Paul Hendry, seconded by Terrible Curtis which passed 55 for and 3 against.	Commodore	Carried
	Constitution & Bylaw Changes		
	The Commodore presented the proposed C&B changes as per slides 26 thru 29. A MOTION was proposed by Ben Douglas, seconded by Tony Brett to accept the following changes: Constitution:	Commodore	Carried
	 Para 14 – members that reside have a primary residence within Para 22 – wording regarding monthly Exec meetings Para 25 – Quorum for AGM to be 33% 25% of membership. Para 35 – update of CFMWS harassment policy A MOTION was proposed by Don Jerrold, seconded by Pete Kendall to accept the following By-Law changes: By-Laws: Para 11 d/e/f – remove Newsletter editor and Points Representative positions Comms O can have an appointed assistant IAW para 11 Points Representative can be automated or not required 		Carried

- 2. Para 11 establish Cruise Captain (appointed) position
 - Responsible for planning and organization of keelboat activities and events (cruises)
- Para 12 a Foreshore Committee to include Foreshore O, Vice Commodore, and Points Representative one other member endorsed by the Commodore

Carried

A **MOTION** was proposed by Brian Arbic, seconded by Greg Boyd to accept the following By-Law changes, after some discussion to amend the proposed amounts: By-Laws (cont'd)

- 4. Para 15 b update of financial authorities:
 - i. Commodore: not exceeding \$1000 \$2000.
 - ii. Executive Committee: not exceeding \$1000 \$10,000
 - iii. Membership (AGM Approval): exceeding \$2000 \$10,000
 - iv. The Executive Committee, in consultation with the FS&R Director or his/her delegate, may authorize exceptional recurring and non-recurring expenditures of both a capital and non-capital nature greater than \$2000 \$10,000 and not exceeding \$5000 \$20,000 for any one item or project only when the expenditure is deemed urgent and essential by said Committee, to the continuation of the club activities or preservation of assets.
- Para 15 c CERs in excess of \$15,000 must be submitted to endorsed by the Executive Committee in writing and with detailed substantiation at least 90 30 days prior to an AGM...

Carried

seco	DTION was proposed by Ray Fountain, nded by Paul Hendry to accept the following Bychanges:		
By-La	aws (cont'd)		
6.	Para 21 – Security/Key Control – add text on access via Keycode		
7.	Para 22 – Facility users to provide a \$100 deposit, to be refunded on confirmation by Rear Commodore or his delegate (via Square)		
8.	Para 26 – clarification regarding signature of waivers		
9.	Para 41 b – A copy of \$2M Marine Liability Insurance shall accompany all berth requests(removed words in brackets from slide to satisfy motion)		
10	O.Para 41 c – no longer restrict vessels over 40' (delete sentence)		
1	1.Para 42 – minor wording on how points are provided to Foreshore		
12	2.Para 57 b and c – amend sail plan process to remove Commissionaire and allow electronic transmission.		
1;	3.Removed Annex A – Keelboat Rental Policy from ByLaws – will be a standalone document available on Website.		
VOLU	JNTEERS OF THE YEAR		
of the	Commodore presented the award for Volunteer e Year jointly to Marcel Rivest and Roch sicotte.		
ELEC	CTION OF EXECUTIVE COMMITTEE		
Vice- Treas Secre Mem	modore – LCol Fil Bohac Commodore – Maj Kevin Stevens surer – Maj Greg Boyd etary – MCpl Derrick Mondry bership Officer - Ms. Paulette Hendry Commodore – Mr. James Hollis	Commodore	

	Keelboat Captain - Maj Marc Archambault Dinghy Captain - MCpl Andrew Fraser Paddlesports Captain – Mr. Graham Edwards Foreshore Officer – Mr. Al Phillips Training Officer – Maj Fahim Awan Motion by Don Jerrold, seconded by Roch	O a mira d
	Massicotte to elect executive members into positions as listed.	Carried
	The Commodore presented Executive appointments as follows:	
12	OPEN DISCUSSION	
	 Club and Member boat cleaning will again be available through the Scuba Club. Goose Spit land transfer timeline and impacts was asked about, with nothing but speculation confirmed at this time. Marcel Rivest won bid for Peter Duck's retired engine. 	
13	CLOSING REMARKS	
	The Commodore emphasized that this is the member's club and that he welcomes ideas, effort and time from the membership. He asked the membership to respond to calls for volunteers and to please be active supporters.	

14	Adjournment	
	The MOTION to adjourn meeting at 21:09 as proposed by Paul Hendry and seconded by Don Jerrold was carried.	Carried

F. Bohac	D. Mondry
LCol	MCpl
Commodore	Secretary
250-218-1973	250-339-2435

Recommended / Not Recommended	Recommended / Not Recommended
K. Elmore	A.C. Moorhead
Mgr. FS&R	Snr Mgr. PSP
8542	8246

Recommended/ Not Recommended	Approved / Not Approved
K.R. Connerty	J.P. Gagnon
LCol	Col
D/WComd	WComd
8206	8200
]	3-50

Enclosures:

- AGM Slides 28 Feb 202419WCYC Budget 2024/2025

Distribution List (next Page)

Distribution List:

Info:

D/W Commander Sr Mgr. PSP

Recreation Coordinator – Ms. Candice Livingston Club President – LCol Fil Bohac

Club Secretary – MCpl Derrick Mondry

NPF Accounting Manager