

**Minutes for
KMFRC Annual General Meeting/ Assemblée générale annuelle du CRFMK
Fiscal Year/ Année financière 2022-2023
13 September 2023/ 13 Septembre 2023
6:00pm / 18:00 h**

Name	Position	Attendance
CATHERINE (BETH) MACLEAN	President	PRESENT
TANYA DION	Treasurer	PRESENT
ANNA DOWNE	Vice President	PRESENT
CAROLINE POULIN	Board Member	PRESENT
DENISE DUBOIS	Secretary	PRESENT
JENNIFER MYKOLENKO	Board Member	PRESENT
COLLEEN FAIRHOLME	Executive Director	REGRETS
GRACE LAROSE	Board Member	PRESENT
ROBERT HAMILTON	Interim Board Member	PRESENT
MAJ. MICHELLE GUERTIN	Base Commander Representative (Ex-Officio)	PRESENT
LIEUTENANT-COLONEL IAIN CLARK	Deputy Commander CFB Kingston	PRESENT
KATE DIXON	Board Candidate	PRESENT

Welcome/ Call to Order at 6:06 p.m. / 1806 hrs
Land Acknowledgement by Sgt Mike Galbiati-Bourassa
Words from the Deputy Base Commander Lt-Col Clark <ul style="list-style-type: none"> • Discussed challenges facing military families in terms of affordable housing, childcare, and separation from deployments and IR.
Welcome and opening remarks from the KMFRC Board of Directors President B. MacLean highlighting features of the annual report
Additions and Approval of Agenda Motion to approve the agenda by Capt Lee Heard seconded by Andrea Pritchard. Motion carried.
Review/Approval of Minutes from the KMFRC AGM 2022 Motion to approve the minutes by Breanne Lambert and seconded by Laura Tessier. Motion carried
Introduction of the Current Board of Directors All present board of directors introduced themselves. Request for applications for board directors also provided.

Interim Director Nominations

Motion by Jane Hotner to re-elect Anna Downe to the board. Seconded by Laura Tessier.

Motion carried.

Motion by Andrea Pritchard to nominate Robert Hamilton, interim board director, for election to the board. Seconded by Lt George Schnubb.

Motion carried.

Motion by Capt Lee Heard to nominate Kate Dixon for election to the Board. Seconded by Marnie Aman.

Motion carried.

Auditor's Report from Past Fiscal Year

B. Maclean invited Tyler Ryder to present the audited financial statements from August 30, 2023 for the fiscal period ending March 31, 2023.

Motion by Kate Dixon to accept the audited financial statements for the fiscal period ending March 31, 2023. Seconded by Danielle Gagnè.

Motion carried.

Auditor Appointment for Next Fiscal Year

Motion by Sonia to appoint Tyler Ryder of Secker, Ross & Perry, Chartered Accountants, as auditor for the next term ending March 31, 2024. Seconded by Kate Dixon.

Motion carried.

Proposed Bylaw Revisions

Motion to approve the revised bylaws as presented by Robert Hamilton and seconded by Tanya Dion.

Motion carried.

Staff Recognition

Staff were recognized for three, five, and 10 years of service.

Meeting Adjournment

Motion to adjourn by Danielle Gagnè and seconded by Tanzen Lecuyer.

Motion carried.

Meeting adjourned at 6:42 p.m. / 1842 hrs.

Signed,



Catherine MacLean

President

KMFRC Board of Directors



Denise DuBois

Secretary

KMFRC Board of Directors

- on leave

Anna Downe ~~as~~ in lieu of