

19 Wing Comox

5950-1 (19WCYC-Vice-Cmdre)

7 Sep 22

Distribution List

**MINUTES OF THE 19 WING COMOX  
YACHT CLUB EXECUTIVE COMMITTEE MEETING  
HELD AT THE CLUBHOUSE 1600 HRS 7 SEP 22**

Chair/Secretary:	LCol Fil Bohac	Commodore	Elected
Present:	Maj Kevin Stevens	Dinghy Captain	Elected
	Capt John Cloke	Vice-Commodore	Elected
	Graham Edwards	Paddle Sports Captain	Elected
	Ben Douglas	Bar Manager	Appointed
	Steve Bunyan	Asst Bar Manager	Appointed
	James Hollis	Rear Commodore/ Comms O	Elected Appointed
	Marcel Rivest	Training Officer	Elected
	Roch Massicotte	Keelboat Captain	Elected
Absent:	Maj Brent Banadyga	Foreshore Officer	Elected
	MCpl Shannon Green	Treasurer	Elected
	MCpl Derrick Mondry	Secretary	Elected
	Tim Williams	Membership Officer	Elected

Introductory Remarks:

The meeting was called to order at 1613 hrs.

ITEM	DISCUSSION	ACTION BY
1	INTRODUCTORY REMARKS	
	No opening remarks.	Commodore
2	TREASURER'S REPORT	
	Shannon was not present – no report. Will follow up secretarially. <i>(Fm Cmdre: no concerns with finances)</i>	Commodore
3	DIVISION REPORTS	
	<u>Communications</u> – a. Email distribution list on website is up to date.	Rear

	<p>Cmdre will verify dist list emails are reaching recipients</p> <p>b. James is attending virtual training for the new content management system as part of the migration to the new PSP website. James will have access with admin rights for the new website along with 3 others on 19 Wing. English info has been moved over from the old site but we will have to figure out data files and French content. Once James is ready he may seek a volunteer to assist with French content.</p> <p>c. No progress on the Facebook page/group at this time.</p>	Commodore
	<p><u>Dinghy Sailboat</u> -</p> <p>a. 5 new members with 2 having conducted dryland training.</p>	Dinghy Captain
	<p><u>Foreshore</u> –</p> <p>a. Kevin asked RP Ops to look at purchasing more floats</p> <p>b. The floats will now be power washed twice a year as part of RPOps annual cycle.</p> <p>c. There was discussion around adding a floating dock located near the clubhouse as a means of access for Paddlesports users.</p> <p>d. There are several posts that do not have functioning power on J float. John will submit a work order or seek an update on progress for power on J Float.</p>	<p>Kevin to follow up on doc viability with RPOps</p> <p>Vice-Commodore</p>
	<p><u>Paddle Sports</u> –</p> <p>a. 6 people waiting for training. Winds are a bit high for trg right now but it will progress by conduction individual/small group trg which are easy to organize.</p> <p>b. <i>Solder On</i> is occurring tomorrow – 12 participants and a few volunteers to help. Lunch provided by PSP. We are borrowing a few kayaks downtown as we don't have enough. Will be kayaking in the local harbour.</p> <p>c. Looking at disposing of the 3 solid SUPs as they are too easy to damage in a club environment. Ongoing maintenance and life cycling of minor items is in progress.</p>	Paddle Sports Captain

	<p><u>Keelboat</u> –</p> <ul style="list-style-type: none"> <li>a. Will investigate replacing the mast head lights using the SAR tower. Appropriate authority will be engaged.</li> <li>b. All 3 keelboats are serviceable, some ongoing maintenance occurring on the three boats. Seeking a copy of the club keelboat insurance policy to add to the keelboats. <i>(Fm Cmdre: email documentation obtained from CFMWS and provided as required)</i></li> </ul>	<p>Keelboat Captain</p>
	<p><u>Membership</u> –</p> <ul style="list-style-type: none"> <li>a. Tim was not present but passed along: <ul style="list-style-type: none"> <li>i. 190 club memberships</li> <li>ii. 20 dingy memberships</li> <li>iii. 68 kayak memberships</li> <li>iv. 395 adult members (includes partners of club memberships but not dependents)</li> </ul> </li> </ul>	
	<p><u>Rear Commodore</u> –</p> <ul style="list-style-type: none"> <li>a. New BBQ and tank on site and waiting to be hooked up by RP Ops.</li> <li>b. Some discussion about new ideas for activities that encourages more varied user groups to gather, centered on BBQ-based gatherings (i.e. group paddle and no-cost BBQ, boat maintenance afternoon and no-cost BBQ)</li> <li>c. Request for Tim to produce a monthly list of new members that could be listed in newsletters.</li> </ul>	<p>Rear Commodore</p> <p>Keelboat, Dinghy, and Paddlesports Captains</p> <p>Membership O</p>
	<p><u>Training</u> –</p> <ul style="list-style-type: none"> <li>a. Looking to establish BCC dates for 2023.</li> <li>b. Considering changing the BCC pre-requisites – lots of discussion on this point. Decided to make PCOC/ROC(M) as a prerequisite to taking the BCC. Members who have the pre-requisites complete will be given preference when being selected for the course. The objective is to ‘hit the ground running’ for the course such that students already have a foundation of boating safety theory and VHF-FM knowledge before they begin the course aboard keelboats.</li> </ul>	<p>Training Officer</p>

	<ul style="list-style-type: none"> <li>c. Looking at developing more on the water BCC instructors. Will plan to schedule a training session for BCC instructors.</li> <li>d. Will develop some info about the requirements for BCC to put on the website and push out to members.</li> <li>e. Advanced Crse: lots of potential topics. The one that stands out is systems operations so that skipper understand how to operate ships systems. Other aspects include things like planning to anchor. Looking at adding "Tech Nights" to let members develop skill sets.</li> </ul>	
	<p><u>Bar</u> –</p> <ul style="list-style-type: none"> <li>a. 3669 dollars revenue in the last 2 months. Profits should be around \$1223.</li> <li>b. Need new chairs for the patio due to sun damage of the old ones. <b>Motion by Graham, seconded by Kevin to purchase new patio chairs at a price not to exceed \$5000. CARRIED</b></li> </ul>	<p>Bar Officer</p> <p>Purchase tabled until the spring</p>
4	OLD BUSINESS	
	<p><u>REXPO</u> – it was noted that REXPO took place at a poor time of day (middle of day vice am or pm) and poor time of year (mid/late Sept would be better). Some discussion about ½ price for memberships as per bylaws. Tim to action as per a previous email. <i>(fm Cmdre: feedback provided to FS&amp;R Director)</i></p> <p><u>Open House</u> – no discussion</p> <p><u>Survey Results</u> – tabled. Will be discussed with specifics provided by Cmdre when Foreshore O is present at next meeting.</p> <p><u>Clubhouse Storage</u> – tabled and discussed. No action.</p> <p><u>Float ladders</u> – ongoing with John</p>	<p>Cmdre</p>
5	NEW BUSINESS	
	<p><u>Tenders</u> – Marcel discussed safety of our Walker Bay tenders. Club will look at purchasing dinghies, 1 or 2. <b>Motion: Graham/Kevin to purchase 2 new tenders0 at a price not to exceed \$5000 CARRIED</b></p>	<p>Cmdre</p>

	Succession Items – Discussed executive succession. Roch will step down from the executive at the next AGM in February. John is retiring from the CAF in January and Kevin will transition into the Vice-Commodore role in the coming months. A new Dinghy Capt will be sought, and a Keelboat Captain will be investigated, along with a realignment of duties within the Keelboat Division to better manage workload and commitments.	
6	OPEN DISCUSSION	
	Nil.	

7	CLOSING REMARKS	
	Nil	
8	NEXT MEETING	
	Wed 19 Oct 22, 1600hrs at the Clubhouse.	Cmdre
9	ADJOURNMENT	
	Meeting adjourned at 1802 hrs.	Cmdre

---

J. Cloke  
 Capt  
 Vice-Commodore

---

F. Bohac  
 LCol  
 Commodore

RECOMMENDED/NOT  
 RECOMMENDED

**APPROVED/** NOT APPROVED

---

K. Elmore  
 Mgr. FS&R  
 8542

---

A.C. Moorhead  
 Snr Mgr. PSP  
 8246

Enclosures:

- Meeting Agenda – 6 Sep 22

Distribution List:

Action  
 Community Recreation Coordinator

Info:  
 DWComd  
 Sr Mgr. PSP  
 NPF Accounting Manager  
 Comms O for Website