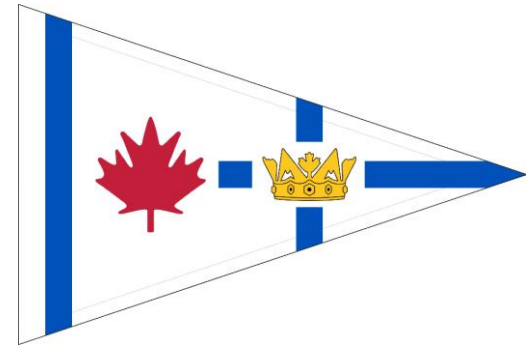




19 Wing Comox Yacht Club Annual General Meeting

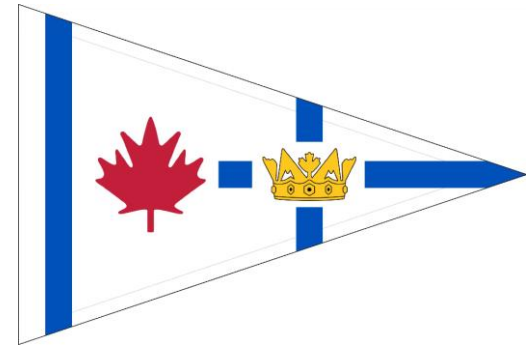
25 Feb 2026

Agenda



- Introductory Remarks
- Establishment of a quorum
- Introduction of Executive
- Approval of Agenda and previous Minutes
- Treasurer's Report – Budget Approval
- Division Reports
- Proposed changes to Constitution and By-Laws
- Strategic Plan
- Recognition of Members
- Election of Executive
- Open Discussion
- Adjournment

Quorum

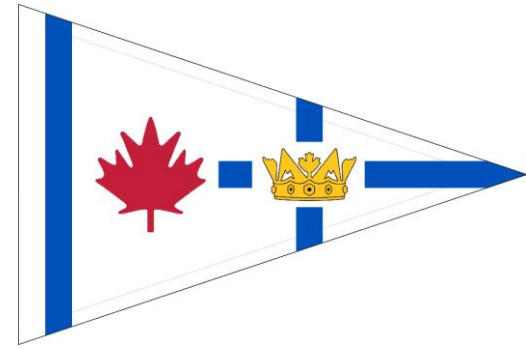


- ByLaws para 48:

*General Meetings – General membership meetings shall be held at least annually. **A quorum for a General Meeting shall be 25% of the membership.** Members may be present at General Meetings in person, electronically (if available) or represented by proxy.*

- *Current Membership – 92*
- *Quorum – 23*

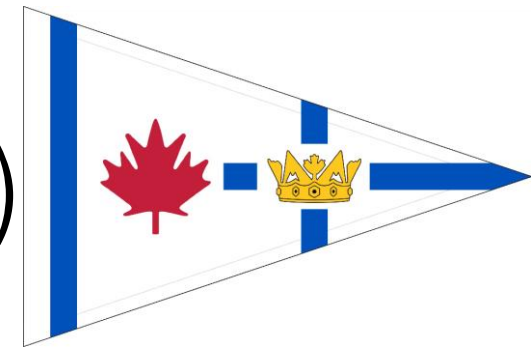
Rules of Order



Where a vote is required:

- Questions or Discussion (if applicable)
- **Motion** to Accept, or Motion to ...
 - “I move to adopt the previous minutes”
 - State name clearly for Secretary
- **Second**
 - “I second the motion”
 - State name clearly for Secretary
- Vote: ‘all in favour’, ‘all against’, ‘abstentions’

Introduction of Executive (elected)



Commodore†

LCol Fil Bohac

Vice Commodore

LCol Genevieve Vallieres

Treasurer†

Maj Greg Boyd

Secretary†

Mr. Paul Atterton

Rear Commodore

Mr. James Hollis

Communications Officer

Ms. Allison Caughey*

Captain – Keelboat (interim)

Mr. Francois Duchesneau

Captain - Dinghy

Mr. Jonathan Juteau-Berlinguette

Captain - Paddlesports

Mr. Graham Edwards

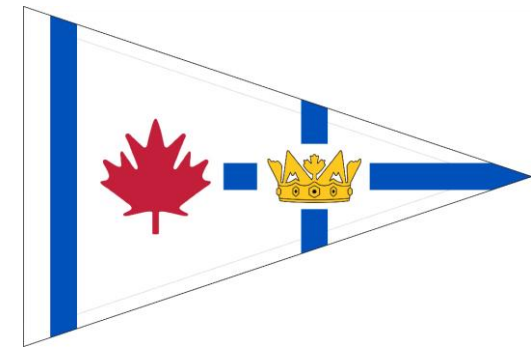
Foreshore Officer

Mr. Alan Phillips

Membership Officer

Ms. Paulette Hendry

Introduction of Executive (appointed)



Assistant Communications Officer

Ms. Christie Kiers

Bar Officer

Capt Ceilidh Curtis

Training Officer (Keelboat)

Maj Marc Archambault

Assistant Training Officer (Keelboat)

Mr. Robert Thompson

Assistant Foreshore Officer

Mr. Francois Duchesneau

Assistant Keelboat Captain

Mr. John Dekkers

Assistant Paddlesports Captain

WO Jerome Bourget

Assistant Dinghy Captain

(Vacant)

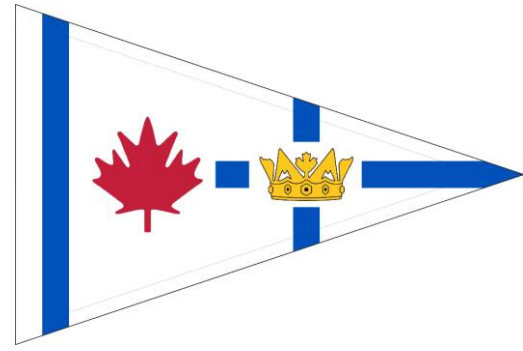
Assistant Rear-Commodore

Ms. Kelli Ballantyne

Volunteer Coordinator

WO Matt Davidson

Agenda and previous Minutes



- Last AGM – 26 Feb 25
- No Open Actions
- Minutes provided in March 2025 (website)

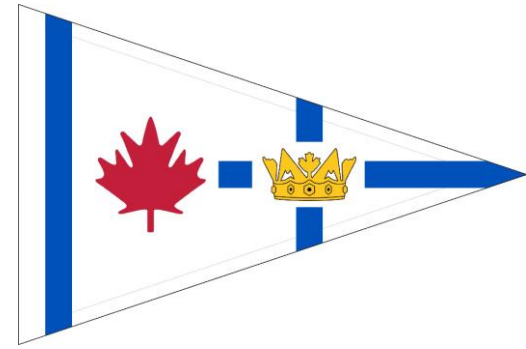
Vote

19 WCYC Simple Budget 26/27

Revenues		Expenses	
Memberships	\$13,800	Depreciation	\$32,248
Keelboat Rentals	\$9,000	Keelboat Maintenance	\$10,200
		Keelboat Contingency	\$6,000
Basic Sailing Course + Adv SC	\$8,700	Course Costs	\$8,400
Dinghy	\$1,200	Dinghy	\$600
Kayak / Paddleboards	\$5,000	Kayak / Paddleboards	\$3,600
Dockage	\$7,800	Foreshore	\$5,100
Other (interest, corp card, etc)	\$3,100	Other (credit card fees, licenses, CFCF levy, rentals, internet, travel, etc)	\$4,100
Bar Sales	\$12,000	Bar Supplies	\$5,300
		TGIF, Clubhouse, BBQ, etc	\$6,800
Total	\$60,600	Total	\$82,348
			\$50,100

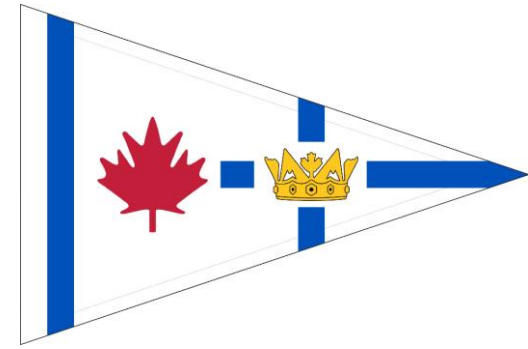
Vote

CERs closed this FY



Project Name	Budget	Actual	Estimated Residual
Keelboat to replace PD (S/V Pacific Green)	\$100,000	~\$85,000	Nil
Daysailer (S/V Hawk)	\$10,000	\$9,208	Nil

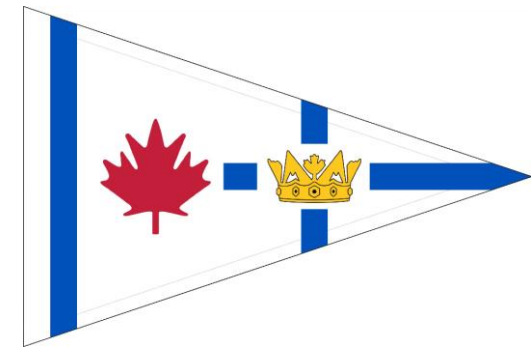
CERs Proposed



Project Name	Budget	Notes
Replacement Work Barge Winch	\$3,000	
Additional Sea Container for storage	\$7,500	To be confirmed

Membership

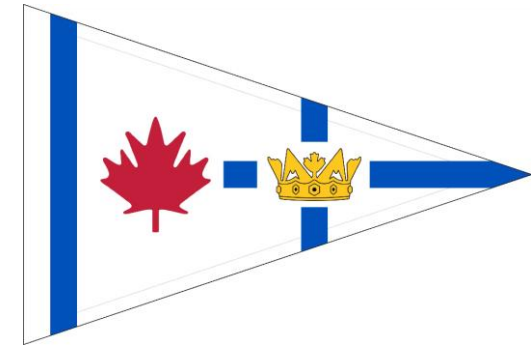
Memberships / Individuals	92 / 288
Regular	75 / 229
Ordinary	6 / 22
Associate	27 / 31
Lifetime	4
Honourary	2



Dinghy – 13
Paddlesports – 57

- Membership year: 1 April – 31 March
- Member Info Collection
 - Membership Form filled electronically and sent to Membership O
 - Information confirmed to member and PSP
 - Member pays at FS&R (Customer Service Attendant)
 - Member signs all waivers at FS&R
- Vehicle Decals still required (as a courtesy)

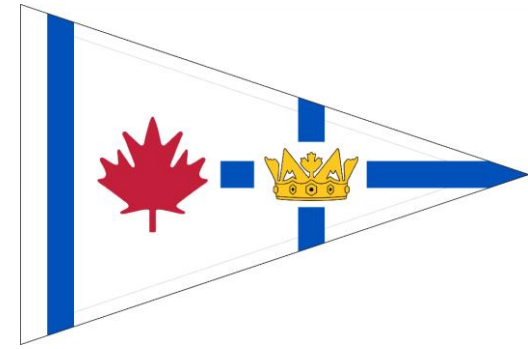
Associate Members



- Voted by Exec, info to membership at AGM

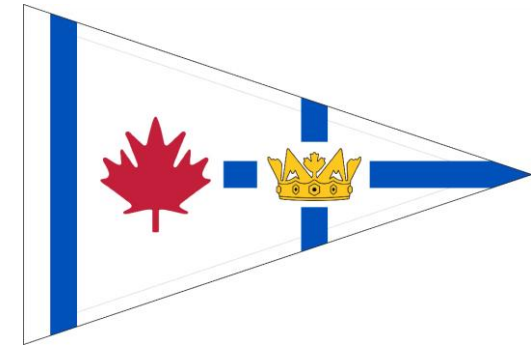
Aiken, Charlie	Fountain, Ray	Melnyk, Ken
Atterton, Paul	Goodwin, George	Naylor, Glenn
Audet, Jimmi	Jarrell, Donald	Nobbs, Cassie
Blanchard, Jonathan, Evelyn, Rory	Janz, Judi	O'Doherty, Gerry
Bremner, David	Kiers, Christie	Rivest, Marcel & Susan
Clark, Shauneen	Letsinger, Tom	Sandler, Jessica
Dennis, Ian	Lipsbergs, Gundar	VanderMark, Charlene
Edwards, Andrea	MacLean, Gary & Wendy	Walters, Brigid
Feniak, Rochelle	McIntyre, Daryl & Mary	

Division Report: Rear Commodore



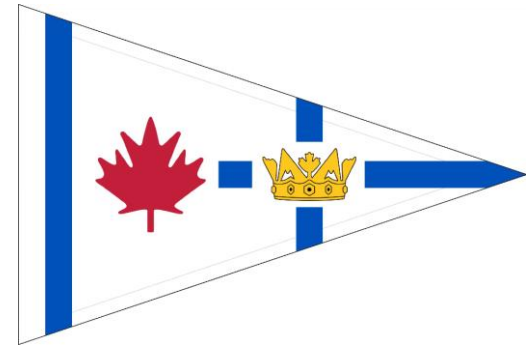
- Clubhouse use:
 - 15 external bookings
Comox Valley Yacht Club, 19 Wing RpOps, Comox Community Library, RCMP, RCM-SAR, Royal Canadian Naval Association, Craft Night, Quilters, Marathon Bridge, Community Groups, Christmas Gathering of the Clan, Retirement/Birthday Parties & More!
- Clubhouse status/issues
 - Failed over-stove microwave replaced with full-featured counter unit (waiting on shelf construction);
 - New storage unit completed eliminating kitchen area clutter and allowing for secured storage of TGIF/event inventory; and
 - *Square* POS system continues to be well-received and is being used for collection of a wide variety of fees such as bar sales, dock fees and rentals.
- Reminder: No fee for event use (member/military);
- The commercial barbeque can be used for functions, however, it must be fully cleaned after each use. There is no charge for the use of the barbeque or the propane consumed.

Division Report: Keelboat



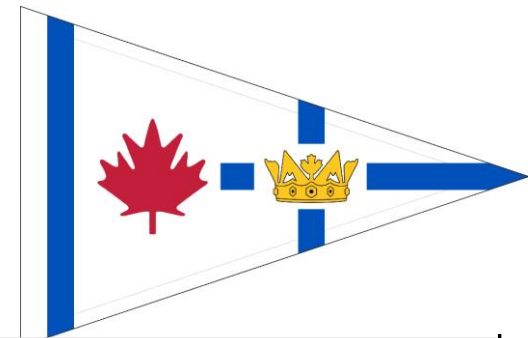
- New Keelboats in 2024
 - *Pacific Green* (Beneteau 351)
 - *Hawk* (Martin 242) and trailer
 - Focus was getting instructors and renters qualified
- Sale of *Peter Duck* (Summer 25)
- Maintenance (planned and additional)
 - *Against the Wind* – Mast Rebuild, Sail Repair, bottom paint, electrical rebuild, running rigging
 - *Hawk*: new outboard, mast repair, paint, new instruments, new sails
 - *Pacific Green*: engine overhaul, electrical, new instruments, stove, fridge, sail maintenance and bottom paint
- New Vessel Checklists, new logbooks; Vessel Manual for *PG*
- Created Maintenance tracker and scheduled maintenance planner & checklists

Division Report: Keelboat



- Changes in 2025:
 - Seasonal rental fee for smaller Keelboats (\$300) vice daily rate
 - Annual checkout for keelboat use (*ATW* and *Hawk*)
 - *Pacific Green* rented as a 'cruiser' not day-sailer; requires sailing experience and Advanced Sailing Course or equivalent check-out.
 - Accountability for rentals – check-in/out

Keelboat Statistics

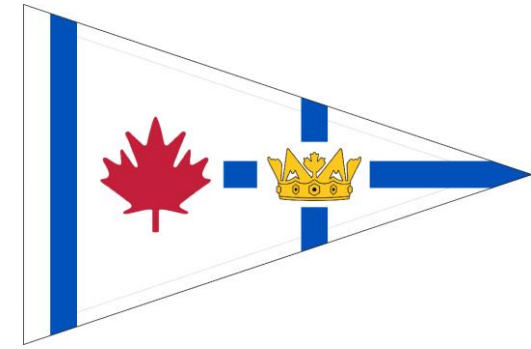


	Hawk					ATW					PG				
	Trg	Rented	Avail	u/s	%	Trg	Rented	Avail	u/s	%	Trg	Rented	Avail	u/s	%
April	2	0	0	30	100	19	0	0	20	66	0	0	18	12	40
May	13	0	0	9	29	31	0	0	6	20	6	0	20	5	17
June	8	2	0	1	3	14	4	0	3	10	0	3	27	0	
July	6	7	0	10	32	2	17	0	0		1	16	14	0	
August	0	2	9	20	65	0	8	0	1	3	5	4	22	0	
September	0	0	0	30	100	0	16	0	0		5	1	14	10	33
October	0	0	0	16	100	0	1	12	0		0	0	14	0	
	hauled out 16 Oct					winterized 13 Oct					winterized 15 Oct				

Total Sorties: $40 + 112 + 41 = 193$

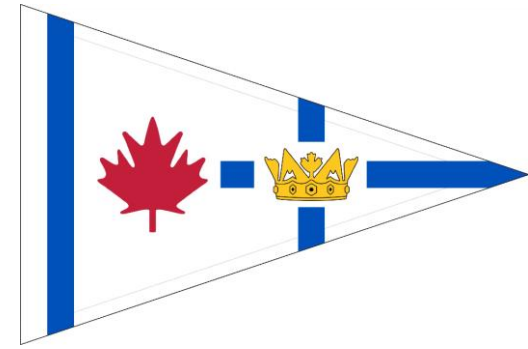
Takeaways: Slow Start due to maintenance; Renter Pool size limited; U/S rates were high

Keelboat Training Officer



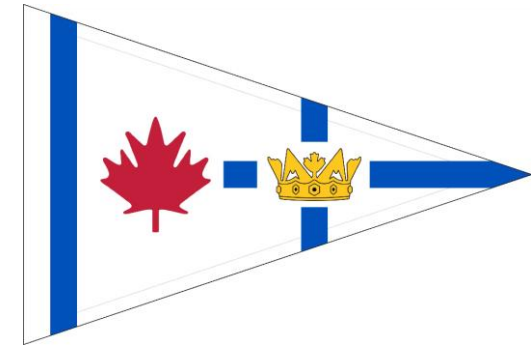
- 2025: Challenging season due to only two full-time instructors and boat breakages during training
- 2026: Basic Sailing Course
 - Changes required to increase course completion rate, improve flexibility, and comply with Transport Canada regulations.
 - Instructor Qualification thru Canadian Recreational Yachting Association (CRYA)
 - Instructors can certify/pass students based on competence demonstrated, not tested
 - Increased flexibility for scheduling throughout the sailing season
(no more April to June full-time commitment)

Keelboat Training Officer



- Advanced Sailing Course – anchoring, weather, charts, planning
 - Course + experience unlocks availability of *Pacific Green*
 - Curriculum updated based on CRYA cruising standards
- “systems’ ground school to resume once per month in May and June, open to all members
- Members can also do a check-out for *Pacific Green* if they meet the experience requirements – see club website.

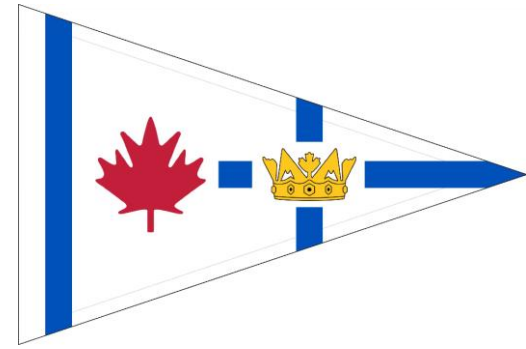
Division Report: Foreshore Officer



- Currently 27 vessels on docks
- Applications for 26/27 accepted 1 April – 31 May, assigned in June
- In 2025:
 - Berthage application process changed - (Five Drafts tied to volunteering)
 - Implemented assigned Dinghy dock spaces & Dinghy Decals
- 2026:
 - Berthage rates unchanged except for 4th Draft
 - Work Float – new Winch planned
 - Inspection Requirements at discretion of Foreshore Officer

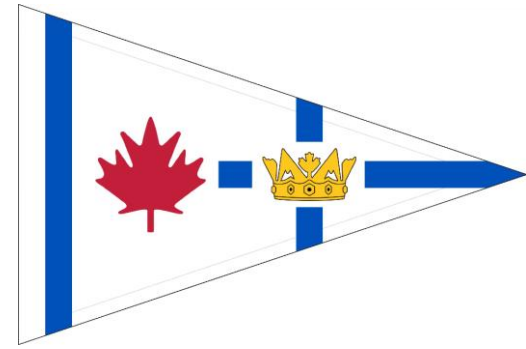


What is a Reciprocal Agreement?



- It's a group of yacht clubs who have agreed to provide free dockage to each others' members
- We provide a limited # of daily dock slips free of charge
- We get free dockage at all other yacht clubs in the agreement
- There are restrictions and conditions on length of stay
- Must be a club member but don't have to own a boat
- Can be used for Power boats or Sailboats
- Fly our burgee and show your membership card.

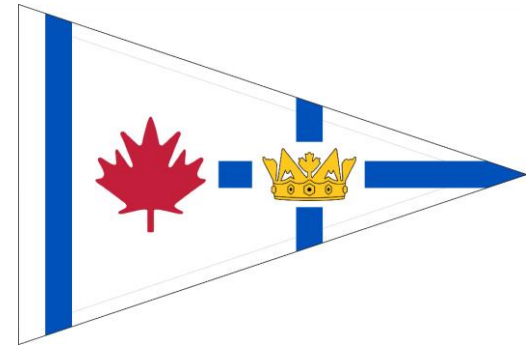
Division Report: Dinghy



- 13 Dinghy members;
- Dinghies normally stored on shore for winter season
- Working to replace lines and parts
- Dinghies were well used compared to previous years: approx 30 days of usage.



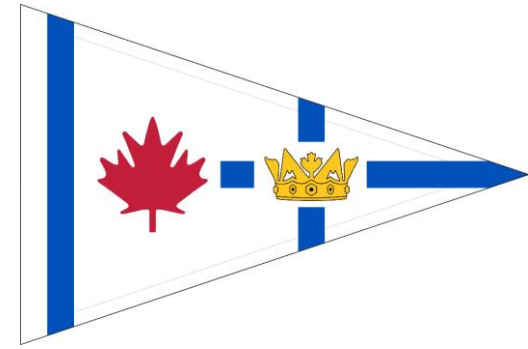
Division Report: Paddlesports



- Kayaks:
 - 12 plastic singles
 - 1 fiberglass single (donated)
 - 2 doubles
 - 2 SurfSkis
- SUPs:
 - 5 solid
 - 7 inflatable (will reduce to 5)
- Canoes: 2

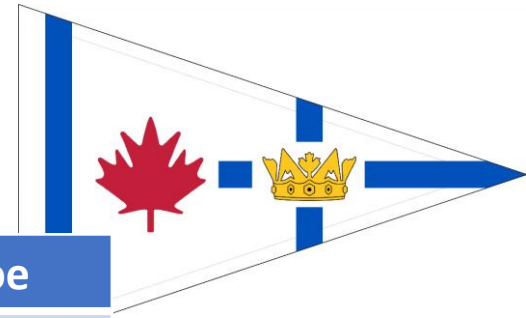


Division Report: Paddlesports



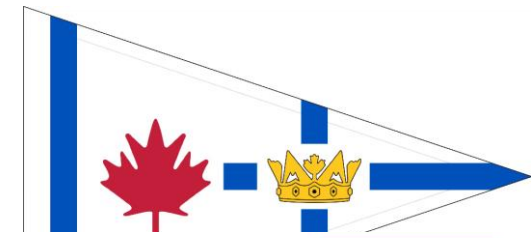
- Training
 - 4 pool sessions in Spring (April/May, dates TBD)
 - Summer training at QUADRA (June-Sep)
 - Advanced training available (roll clinic, etc)
- Events
 - Soldier On
 - Adventure Training – 19AMS & 19MSS & 442Sqn
 - Pre-adventure training and pool sessions March and April
- WO Jerome Bourget volunteered as Assistant Paddlesports Capt.

Paddlesports Usage



Year	Month	Kayak	SUP	Surfski	Canoe
2022		59	111	15	6
2023		118	222		12
2024		59	111	15	6
2025	Jan	1			
	Feb				
	Mar	4			
	Apr	13		9	
	May *	3	3		
	June *	4	12	1	2
	Jul	19	65	13	
	Aug	10	24	11	1
	Sep	2	16	10	
	Oct			3	
TOTAL		56	120	47	3

Division Report: Communications



My CF One Login Comox Community FR Search Q I want to...

COMOX SUPPORT SERVICES SPORTS, FITNESS & REC FINANCES & INSURANCE DISCOUNTS & SHOPPING

Home > Sports, Fitness & Rec > Clubs > Local Clubs > 19 Wing Comox Yacht Club



Providing Outstanding Facilities & Watersports Programs For Over 50 Years!



• Website

- Contact info
- Constitution and Bylaws
- Membership forms and info
- **Waivers**
- Executive meeting minutes (monthly)

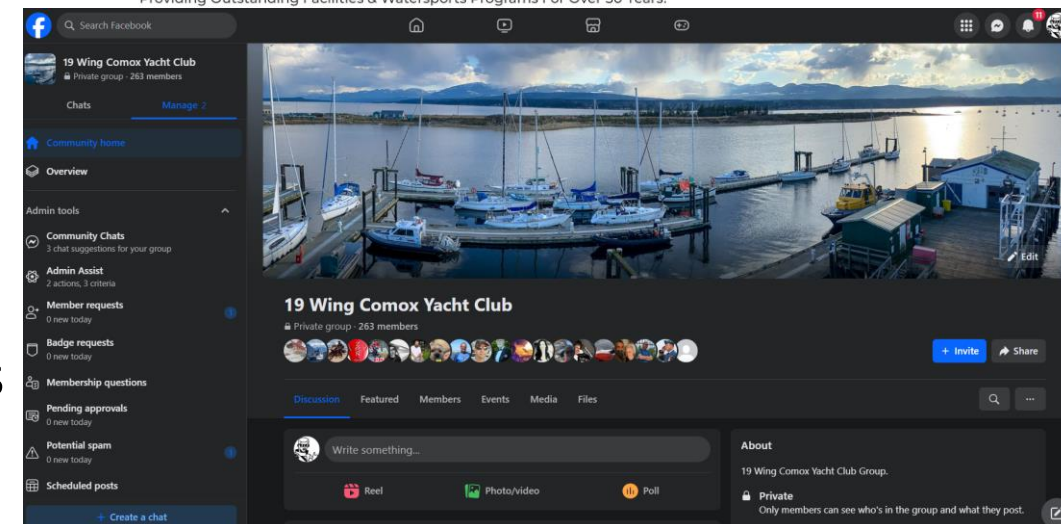


• Facebook

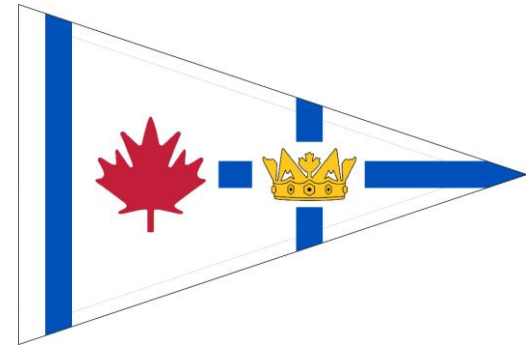
- Members-Only closed group (303)
- Public Page
- Events, activities, requests for volunteers



• Email Newsletter, Totem Times, CFMWS emails

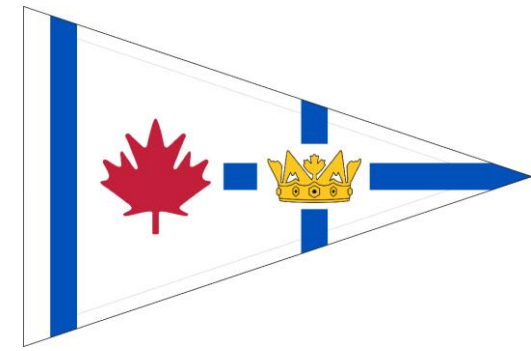


Volunteer Coordinator



- WO Matt Davidson - Volunteer-Coord@19WCYC.com
- “Communication bridge” between our members and club divisions.
- Variety of involvement opportunities for all experience levels and interests (eg. Socials, paddlesport and keelboat maintenance).
- Upcoming events will be posted to the website calendar and Facebook page for all to see.

Volunteer Coordinator

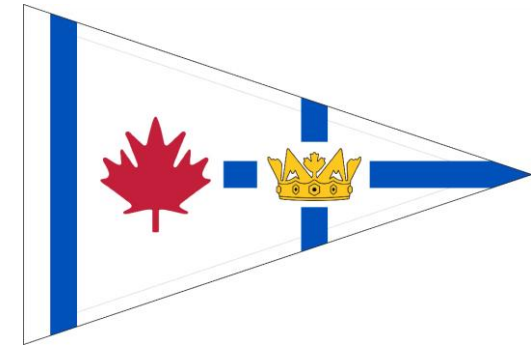


19WCYC VOLUNTEER OPPORTUNITIES			23 Feb 2026					
Date Submitted	Deadline	Date Completed	Division	Task	Description	Volunteer Names	Contact	Notes
15 Oct 25	31 Dec 25		Paddlesports	Design/build	Build racks to support SUPs in kayak shed		paddlesports@19wcyc.com	
29 Oct 25			Foreshore	create, install	Parking signs in current parking area by Marine Section need to be updated (overnight parking) and re-installed in something better than buckets.		foreshore@19wcyc.com	
30 Oct 25	1 Dec 25	1 Nov 25	Paddlesports	Confirm serviceability of ISups	1 flare and check for repairable sups		paddlesports@19wcyc.com	
4 Dec 25	1 Feb 24		Paddlesports	Repair Sups and identify sups for disposal.			paddlesports@19wcyc.com	

- Efforts will be made to balance workload, find suitable tasks tailored to member strengths and provide opportunities for all seeking to engage further with the club!

“Many hands make light work.” - John Heywood

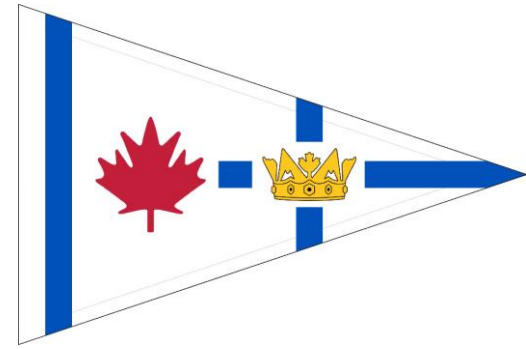
ByLaws (2025): Article II - Mission



The primary purpose of the Club is to **promote recreational and organized sailing and paddle sport opportunities for serving and former members and their families**, consistent with applicable regulations and orders. Specific objectives include, but are not limited to, provision of:

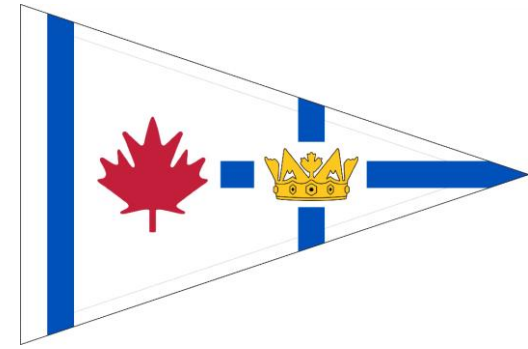
- a. An organized training program in sailing, paddlesports, seamanship, and pilotage, with an emphasis on water safety;
- b. Organized sailing activities including participation in CISM and Sail Canada sponsored regattas, locally sponsored races, cruising and adventure training under sail;
- c. Organized paddle sport activities and adventure training;
- d. Maintain safe facilities, and boating activities;
- e. Liaison between Club members and other CAF sailing clubs, boating organizations or sailing associations in Canada, the Commonwealth and elsewhere;
- f. Maintain a library of sailing and nautical information including books, charts, etc.;
- g. Maintain a Club Business Plan which forms the basis for realistic and sustainable Club growth; and
- h. Maintain a safe and inclusive environment where members can contribute to the operation of the club and develop their leadership skills.

Strategic Plan



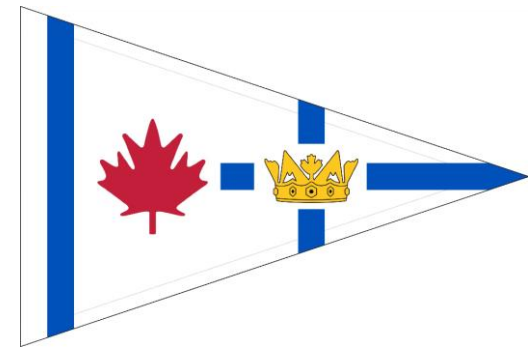
- Promote access to day-sailing keelboats (training)
- Provide pathway to cruising keelboat (experience and training)
- Provide SUP, Kayak, canoe access
- Encourage social, paddling, sailing events
- Focus on sustainability (specifically volunteer maintenance of equipment, mainly keelboats)

Berthage Changes



- From 2025:
 - Avoid annual 'competition' based on points
 - A Member with berthage, remaining in good standing, and meeting 35 hour volunteer commitment, keeps his spot
 - Five Draws:
 1. Returning Member who have volunteered
 2. RegF members newly posted in
 3. Returning Member, who volunteer, buying a bigger boat *
 4. Returning members who have not volunteered **
 5. All others (including late applications)
 - assigned dinghy spots and a dinghy fee (\$50)
- New in 2026:
 - A returning member who does not contribute volunteer time to the club will pay double the berthage rate (4th Draw)

Proposed changes: Constitution and By-Laws



- Proposed wording distributed and posted in Jan 26
- Prior to AGM 2027, ByLaw Committee will be convened to review all Bylaws and recommend changes as required.

2026 changes:

- Clarify Associate Member renewal and sponsor requirements (Article V, para 17)
- Add Goose Spit site Gate Access procedures (Article XVI, para 60)

Vote

Volunteers run the club!

1500 Keelboat Volunteer hours expended last season:

- Routine maintenance, Upgrades and Repairs
- Course Development and Sailing Course instruction

150 Kayak Volunteer Hours:

- Maintenance, repairs, instruction

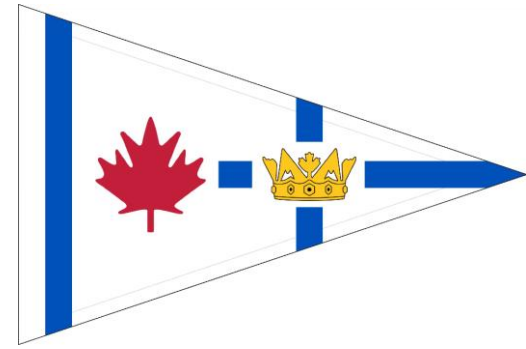
100 Dinghy Volunteer Hours:

- Hardware and Rigging maintenance
- Fiberglass and Gelcoat repairs, instruction

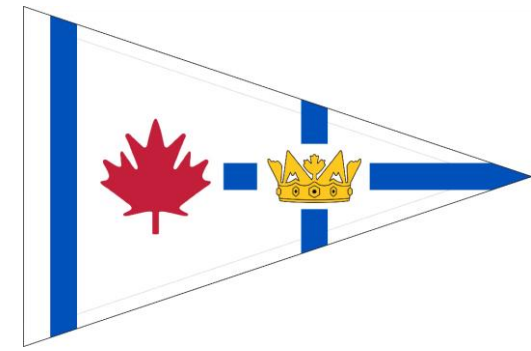
+ Bar Operations, Clubhouse cleaning and maintenance

+ Foreshore / Dock / Mooring maintenance

+ TGIFs and Potlucks, REXSPO/Open House ...



Recognition 2026: Broken Prop Award

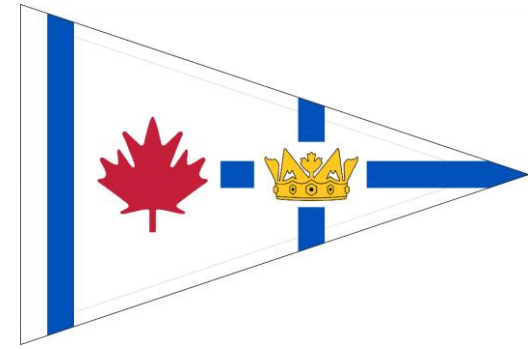


“This award exists to honour those moments when confidence briefly exceeded, skill, awareness, or depth under the keel”

Mr Jonathan Blanchard
S/V SAGA



Recognition 2026:
Distinguished Volunteers



James Hollis

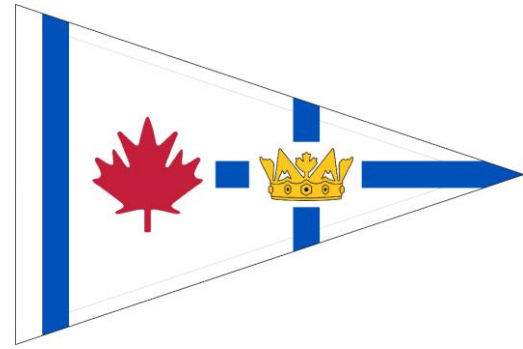
Darrell Kalnicki

Mark Lunny

Bren and Clay Scorah

Francois Duchesneau

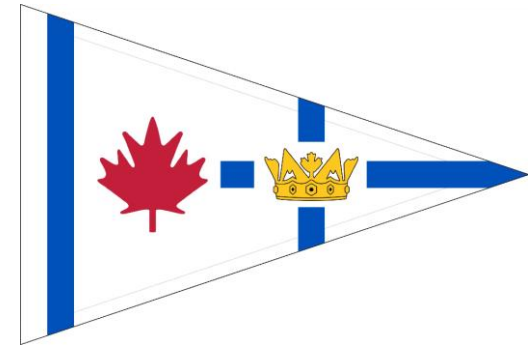
Recognition 2026: Volunteer of the Year



Graham Edwards

“Paddlesports and everything else...”

Recognition 2026: Lifetime Members



Current Lifetime Members:

Ray Uhl

Ed Goski

Marcel Rivest

New Lifetime Members:

Ben and Pat Douglas

Election of Executive

Commodore – LCol Fil Bohac

Vice-Commodore –

Treasurer – Maj Greg Boyd

Secretary – Mr. Paul Atterton

Membership Officer - Ms. Paulette Hendry

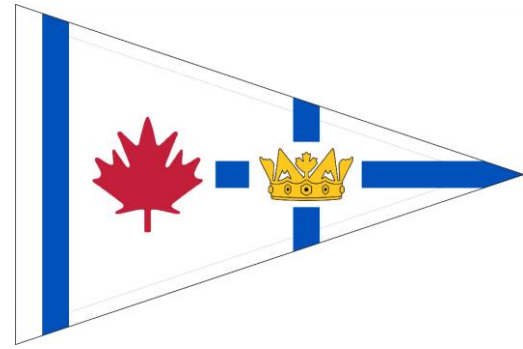
Rear Commodore – Mr. James Hollis

Keelboat Captain – Mr François Duchesneau (interim)

Dinghy Captain – Mr. Jonathan Juteau-Berlinguette

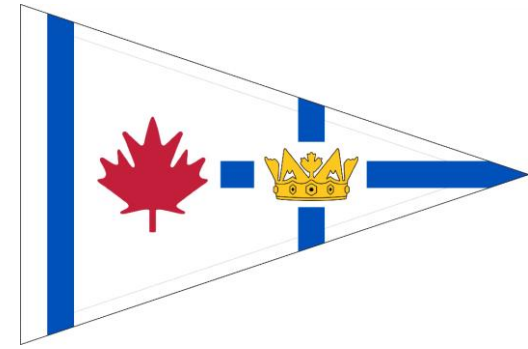
Paddlesports Captain – Mr. Graham Edwards

Foreshore Officer – Mr. Alan Phillips



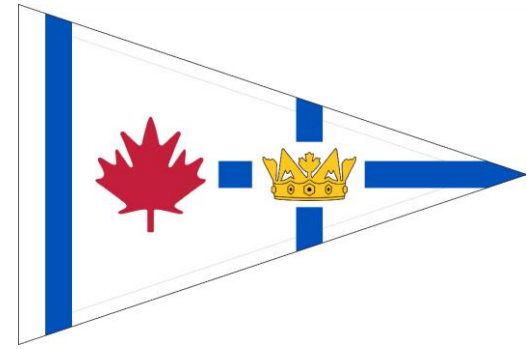
Vote

Appointed Executive



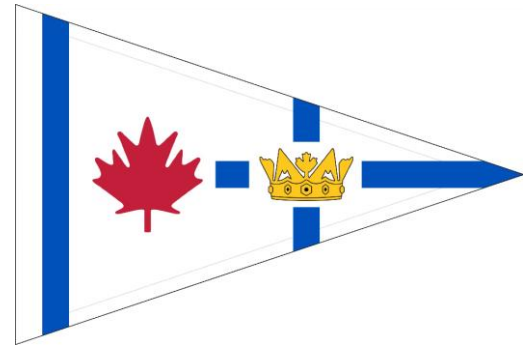
- Communications Officer – Ms. Allison Caughey *
- Bar Officer – Capt Ceilidh Curtis
- Training Officer (Keelboat) – Maj Marc Archambault
- Assistant Training Officer – Mr. Robert Thompson
- Assistant Foreshore Officer – Mr. François Duchesneau
- Assistant Keelboat Captain – Mr. John Dekkers
- Assistant Paddlesports Captain – WO Jerome Bourget
- Assistant Dinghy Captain – (vacant)
- Assistant Rear Commodore – Ms. Kelli Ballantyne
- Volunteer Coordinator – WO Matt Davidson

Open Discussion



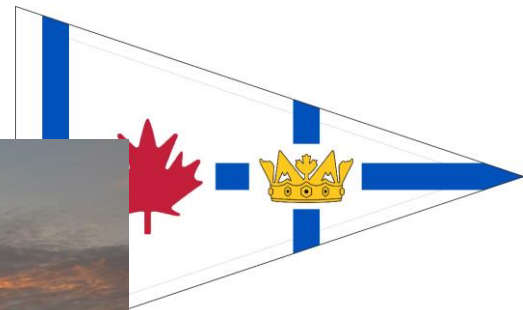
- Items from the membership

Closing Remarks



The best way to criticize something is to offer to make it better

Adjournment



Vote