

19 Wing Comox

5950-1 (19WCYC-Sect)

10 Jan 2024

Distribution List

**MINUTES OF THE 19 WING COMOX
YACHT CLUB EXECUTIVE COMMITTEE MEETING
HELD AT THE CLUBHOUSE 18:30 HRS 10 Jan 2024**

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| Chair: | LCol Fil Bohac | Commodore | Elected |
| Secretary: | Sgt Derrick Mondry | Secretary | Elected |
| Present: | Maj Ian Golding | Keelboat Captain | Elected |
| | Maj Marc Archambault | Asst Keelboat Capt | Appointed |
| | Maj Fahim Awan | Training Officer | Elected* |
| | MCpl Shannon Green | Treasurer | Elected |
| | MCpl Andrew Fraser | Dinghy Captain | Elected |
| | Mr. James Hollis | Rear Commodore/Comms | Elected/Appointed |
| | Mr. Graham Edwards | Kayak Captain | Elected |
| | Ms. Paulette Hendry | Membership Officer | Elected |
| | Mr. Ben Douglas | Bar Officer | Appointed |
| Absent: | Maj Kevin Stevens | Vice Commodore | Elected |
| | Mr. Alan Phillips | Foreshore Officer | Elected |

Guests:

| ITEM | DISCUSSION |
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| 1 | INTRODUCTORY REMARKS |
| | The meeting was called to order at 18:35 hrs. A quorum was present. |
| 2 | ADDITIONAL AGENDA ITEMS |
| | Commodore reviewed agenda and kicked off the meeting with a view towards AGM planning. |
| 3 | APPROVAL OF MINUTES OF PREVIOUS MEETING |
| | Previous minutes were accepted. |
| 4 | TREASURER'S REPORT |

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| | <p>Shannon presented a verbal report and reviewed several budget items for the AGM.</p> <ul style="list-style-type: none"> - keelboat maintenance budget was increased from \$5K to \$10K, - dinghy maintenance was kept at \$1000 and - kayak remained at \$3500. <p>Discussion of membership cost was initiated then tabled until membership reporting. CERs were reviewed for AGM, and several were suggested for presentation to the membership including:</p> <ul style="list-style-type: none"> - Surfski kayak (\$5K), - lightweight single kayak (\$3K), - 420 dinghy dock replacement/enhancement (\$5K?) - Bar Ice Maker (\$5K) - additional tender storage floats (\$5K), and - diesel fuel polishing system (\$2K). <p>[ACTION Treasurer: Add CERs to Budget for submission to PSP]</p> |
| 5 | DIVISION REPORTS |
| | <p>a. <u>Rear Commodore</u> –</p> <ol style="list-style-type: none"> (1) Rear Commodore reported that RPOps door replacement is ongoing, but paused due to cold weather. (2) Car window decals have been ordered with a color change to differentiate more easily between years. (3) Bar ice maker purchase to be presented to AGM for vote. (4) \$100 deposit for facility (kitchen/BBQ) use proposed, easily administered through Square POS system. <p>[ACTION Commodore: to add this to proposed bylaw updates]</p> |
| | <p>b. <u>Communications</u> –</p> <ol style="list-style-type: none"> (1) James reported NSTR. |
| | <p>c. <u>Dinghy</u> -</p> <ol style="list-style-type: none"> (1) Andrew reports Square system purchased for \$1500 plus tax. <p>[ACTION - Dinghy Capt: to setup storefront with NPF by April 1st]</p> <ol style="list-style-type: none"> (2) Purchasing workshop supplies for fiberglass/gelcoat session and dinghy repairs.. |
| | <p>d. <u>Foreshore</u> –</p> <p>Alan was absent, updates presented by Commodore & Marc Archambault.</p> <ol style="list-style-type: none"> (1) Foreshore O will solicit for those looking to have hulls cleaned or moorings inspected by the Dive Club again this year. (2) Discussion of berthage allocation points for volunteers. <p>[ACTION- Marc to draft proposal for Berthage Allocation system within ByLaws, for AGM presentation.]</p> <ol style="list-style-type: none"> (3) Safety inspections, as per last year’s ByLaws changes, to be enforced this season, with SOP and details to be promulgated by Foreshore. (4) \$2 Million Marine liability insurance, with Pollution endorsement, will be expected for all vessels on docks - no home insurance ‘riders’ allowed due to ambiguity in coverage these provide. |

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| | <p>e. <u>Paddlesports</u> –</p> <ol style="list-style-type: none"> (1) Graham presented that he is planning to get rid of 4 oldest kayaks with the least use. (2) Sea Can storage shelving to be completed shortly, with equipment moved thereafter. (3) Will dispose of SUP rack once SUPs moved to container. (4) Kayak training pool sessions to begin again in Mar/April. |
| | <p>f. <u>Keelboat</u> –</p> <ol style="list-style-type: none"> (1) Sail repair for Peter Duck and ATW will be complete around end Feb 2024. (2) Peter Duck's new engine to be installed on the water, if haul-out required for alignment, post-install, will be scheduled (3) Peter Duck electrical to be refreshed while engine is out at estimated cost of \$2K-3K. (4) Peter Duck's rigging work by Jonathan is scheduled. (5) Opening date for summer keelboat bookings will be April 15 and for members only – this should encourage prompt membership payment. |
| | <p>g. <u>Membership</u> –</p> <ol style="list-style-type: none"> (1) Paulette proposed changes to membership rates, which will require AGM vote as per constitution: <ol style="list-style-type: none"> i. Regular from \$60 to \$75 ii. Ordinary from \$65 to \$80 and iii. Associate from \$85 to \$100 (2) Andrew proposed Dinghy division membership increase from \$30 to \$60, approved by Exec (as per Constitution) and info to be presented at AGM. (3) Commodore proposed keelboat rental fees to increase to; Peter Duck \$150/day and \$100 per ½ day, AGW \$100/day and \$75 per ½ day, Wildside \$100/day and \$75 per ½ day. Approved by Exec (as per Constitution) and info to be presented at AGM. (4) 2 new associates proposed: Viki Cirkvencik and David Bredner. Executive discussed and endorsed both applicants. This will bring associate total to 26 (well below 20% limit) |
| | <p>h. <u>Training</u> –</p> <ol style="list-style-type: none"> (1) Capt Fahim Awan provided verbal report. (2) Conducting BCC interviews for 30 planned students if 3 boats are available for training. 26 students have completed prerequisites and 11 have paid for BCC. Feb 1st is the deadline to complete registration before registration will open to other club members. Reminder will be posted on payment deadline on FB. (3) Tech nights are planned monthly for this year, with several topics already proposed. (4) No ROCM is planned within the club this year, but certifying 19WCYC instructors for next year will be considered. (5) BCC key dates: <ol style="list-style-type: none"> i. 4 Mar – Ground Training Day |

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| | <ul style="list-style-type: none"> ii. 16 Mar – Meet and Greet iii. 1 Apr – start on-water training iv. 15 May – written exam v. 15 Jun – expected course completion |
| | <ul style="list-style-type: none"> i. <u>Bar</u> – <ul style="list-style-type: none"> (1) Ben attended and asked about his replacement as he is hoping to spend some time training/handing over. (2) Some bartenders are awaiting payment for “serve it Right” training. [ACTION Treasurer: Investigating bartender reimbursement.] (3) Mugs have been ordered as gifts, will be engraved with recipient name when required as a gift. |
| 6 | OLD BUSINESS |
| | Nil |
| 7 | NEW BUSINESS |
| | <p><u>AGM Prep</u></p> <ul style="list-style-type: none"> (1) AGM previously planned for 21 Feb 2024 moved to 28 Feb 2024 due to unavailability of Officer’s Mess and Commodore. Mess is now booked. (2) Commodore will send out draft AGM slides and is requesting input from each division. (3) Marc Archambault consulted 2 sail clubs in Vancouver and as a result, he is proposing changes, to keelboat rules, intended to promote volunteerism and boat upkeep. (4) Minimum volunteer expectations were discussed, and proposals to provide an incentive for active volunteers are being considered such as offering reduced rates for renewals or draws for gift cards. <p>[ACTION Commodore: to advertise exec position on BBS, FB, and newsletter (via CommsO)]</p> |
| 8 | OPEN DISCUSSION |
| | <ul style="list-style-type: none"> - CVYC Tech Night 16 Jan will be advertised on Facebook and open to all members, reservations thru Commodore. - Simone has stepped down as points-coordinator. The future of points and this position will be discussed leading up to the AGM. |
| 9 | CLOSING REMARKS |
| | Commodore proposed standardizing day and time of future exec meeting on Mondays @ 19:00 during last week of each month, and committing to dates for at least a few months into the future. |

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| 10 | NEXT MEETING DATE |
| | Monday, 5 Feb 24, 1900 Monday 4 Mar 24, 1900 Monday 8 Apr 24, 1900 |
| 11 | Adjournment |
| | Commodore thanked everyone for the well-prepared input and excellent discussion. Meeting adjourned at 21:00 |

F. Bohac
LCol
Commodore
250-218-1973

D. Mondry
Sgt
Secretary
7992

RECOMMENDED/NOT
RECOMMENDED

APPROVED/ NOT APPROVED

K. Elmore
Mgr. FS&R
8542

A.C. Moorhead
Snr Mgr. PSP
8246

Distribution List:

Info:
D/W Commander
Sr Mgr. PSP
Recreation Coordinator
NPF Accounting Manager
Comms O (for website)