

19 Wing Comox

5950-1 (19WCYC-Sect)

5 Feb 2024

Distribution List

**MINUTES OF THE 19 WING COMOX  
YACHT CLUB EXECUTIVE COMMITTEE MEETING  
HELD AT THE CLUBHOUSE 19:00 HRS 5 Feb 2024**

Chair:	LCol Fil Bohac	Commodore	Elected
Secretary:	Sgt Derrick Mondry	Secretary	Elected
Present:	Maj Ian Golding	Keelboat Captain	Elected
	MCpl Andrew Fraser	Dinghy Captain	Elected
	Mr. Graham Edwards	Kayak Captain	Elected
	Ms. Paulette Hendry	Membership Officer	Elected
	Mr. Ben Douglas	Bar Officer	Appointed
	Mr. Alan Phillips	Foreshore Officer	Elected
Absent:	Maj Kevin Stevens	Vice Commodore	Elected
	Maj Marc Archambault	Asst Keelboat Capt	Appointed
	Capt Fahim Awan	Training Officer	Appointed
	MCpl Shannon Green	Treasurer	Elected
	Mr. James Hollis	Rear Commodore/Comms	Elected

Guests:

ITEM	DISCUSSION
1	INTRODUCTORY REMARKS
	The meeting was called to order at 19:00 hrs. A quorum was present. The Commodore started a Zoom session and Paulette Hendry attended remotely.
2	ADDITIONAL AGENDA ITEMS
	Commodore reviewed agenda and kicked off the meeting with a view towards AGM planning.
3	APPROVAL OF MINUTES OF PREVIOUS MEETING
	Previous minutes were endorsed, submitted for signature but not been returned.

4	TREASURER'S REPORT
	Shannon was unable to attend but sent out CFMWS Dec 23 financial report.
5	DIVISION REPORTS
	a. <u>Rear Commodore</u> – (1) James was unable to attend.
	b. <u>Communications</u> – (1) James was unable to attend.
	c. <u>Dinghy</u> - (1) Membership database and BookKing to be consolidated for AGM to support 1 Apr membership year start. (2) Andrew reports Square system received and delivered to clubhouse. NPF to create storefront. Enpties: to be released from inventory and deposit added to cost of item. (3) 3 COAs for dinghy docks 1) \$83K for completely new replacement with 25-50 year expected lifespan. 2) \$12K for 40'X10' partial replacement. 3) maintain status quo with a clean and replace boards as needed. <b>COA 3 chosen – No vote on a Capital expense at AGM.</b> Fish farm floats may become available at a lesser cost as some local farms close. Exec will monitor.
	d. <u>Foreshore</u> – Alan presented a verbal report. (1) Intends to coordinate a sweep and clean of docks. (2) Coordinating with scuba club to clean boat bottoms and inspect moorings. (3) Safety Ladders procurement. <b>[ACTION: Commodore to follow up with RP Ops.]</b>
	e. <u>Paddlesports</u> – (1) Graham presented verbal report; kayak storage in seacan is done. (2) Pool sessions planned, 2 for April and 2 for May. (3) Soldier On kayak event planned for June and a Kayak and Sail planned later on in summer.
	f. <u>Keelboat</u> – (1) Ian presented verbal report that sails for Peter Duck and Against the Wind have been picked up by Jonathan. (2) Peter Duck electrical was refreshed and PD is scheduled to be hauled out in Campbell River on March 4 <sup>th</sup> for engine install and other work.
	g. <u>Membership</u> – (1) Membership O received an application to join from retired military

	<p>member (Ryan Palmer) living in Calgary. Application denied as member would be too far away to contribute to club as stated in Constitution Article 6 para 14.</p> <p>(2) 20 people have paid for the BCC.</p> <p><b>[ACTION: Paulette will coordinate with Fahim to ensure list of applicants and paid members is aligned.]</b></p>
	<p>h. <u>Training</u> –</p> <p>(1) Fahim was absent but provided email report.</p> <p>(2) The BCC is currently full up and we have limited the course to 24 at the moment due to the possibility of PD not being serviceable on time. If it can be confirmed that PD will be available we have an additional 6 people filling spots 25-30 and currently on the wait list. Almost all folks have paid and about 50% have their books/manuals.</p> <p>(3) Ian Dennis is confirmed for the dates requested and I will be finalizing his contract this week.</p> <p>(4) We have also graciously received a Sail Canada instructor guide from Ian which I will be passing out to our instructors. He believes it should help standardize the instruction along with our instructor standardization on water day.</p> <p>(5) next BCC date is the meet and greet scheduled for 16 March, and will be sorting out crew/instructor pairings shortly.</p>
	<p>1. <u>Bar</u> –</p> <p>a. Ben attended and reported that he has found the back door unlatched twice in the past 2 weeks.</p> <p><b>[ACTION: Rear Commodore to contact RP Ops to investigate self-latching mechanism on rear door.]</b></p>
6	OLD BUSINESS
	Nil
7	NEW BUSINESS
	AGM Preparation: Completed DRAFT AGM slide deck review.
8	OPEN DISCUSSION
	Exec discussed setting a minimum number of points required to apply for berthage. This was proposed (via Foreshore) to members with boats on docks and generated ample discussion. This issue will be referred to the ByLaws committee to investigate changes before fall 2024, which can be voted on by members via Extraordinary General Meeting if required.
9	CLOSING REMARKS
	Nil

10	NEXT MEETING DATES
	AGM 28 Feb 2024 18:30 for 19:00 start. Monday 4 Mar 24 @19:00 Monday 8 Apr 24 @ 19:00 Monday 6 May 24 @ 19:00
11	Adjournment
	Meeting adjourned at 21:00

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F. Bohac  
LCol  
Commodore  
250-218-1973

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D. Mondry  
Sgt  
Secretary  
7992

RECOMMENDED/NOT  
RECOMMENDED

APPROVED/ NOT APPROVED

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K. Elmore  
Mgr. FS&R  
8542

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A.C. Moorhead  
Snr Mgr. PSP  
8246

Distribution List:

Info:  
D/W Commander  
Sr Mgr. PSP  
Recreation Coordinator  
NPF Accounting Manager  
Comms O (for website)