

Items to be Found, Checked and / or Updated	
Item	Complete
LEGAL DOCUMENTS:	
Power of Attorneys	
Wills	
Marriage Certificate	
Divorce Papers	
Adoption Papers	
Custody Papers	
Immigration Papers	
Lease/Mortgage Documents	
IDENTIFICATION:	
Birth Certificates	
Social Security Cards	
Driver's License (check expiry)	
Passports (check expiry)	
MFIDs (check expiry)	
Voter Registration Cards	
RECORDS (for each family member)	
Medical Records	
Dental Records	
School Records	
Credentials	
Military Awards	



Worksheets	
Item	Complete
FINANCES:	
Budget	
Monthly Bill List	
Credit Card List	
Banking Information Sheet	
Insurance Sheet	
Tax Returns	
CONTACT INFORMATION:	
Family Contact List	
Spouse Information	
Babysitter List	
Childcare list	
AUTOMOBILE:	
Insurance Cards	
Roadside Assistance	
Car Titles / Loan Documents	
Scheduled Maintenance List	
Vehicle Registration	
Vehicle Inspection	
Extra Keys	
FAMILY NEEDS:	
Doctor List	
Medication List	
Family Care Plan	
Disaster Plan	
General Maintenance	
Extra Keys	



Worksheets (continued)

PET INFORMATION:	
Veterinary Information	
Medical Records	
Vaccination Paperwork	
City License	
Microchip/Tattoo Information	
Kennel Information	
Pet Sitter Information	
CALENDAR OF EVENTS	

