

# **Volunteer Intake Form**

(Mandatory Completion)
PROTECTED B (when completed)
(Privacy Notice found below)

## **Personal Contact Information**

Details/Requirements:

| Full Name:  Date of Birth (DD-MM): (Ages 14-17 must have Parent or Legal Guardian fill out the Parent/Legal Guardian Consent Form) Full Home/Mailing Address: |                   |              |                  |                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|------------------|------------------------|
| Home Phone Number:                                                                                                                                            |                   |              |                  |                        |
| Cell Phone Number:                                                                                                                                            |                   |              |                  |                        |
| Email Address                                                                                                                                                 |                   |              |                  |                        |
| Preferred method of communication:                                                                                                                            | Phone             | Text         | Email            | (Check all that apply) |
| Emergency Contact Information                                                                                                                                 |                   |              |                  |                        |
| Full Name                                                                                                                                                     |                   |              |                  |                        |
| Phone Number                                                                                                                                                  |                   |              |                  |                        |
| Email Address                                                                                                                                                 |                   |              |                  |                        |
| Relationship to Volunteer                                                                                                                                     |                   |              |                  |                        |
| Accommodations Requirements (e.g. Allergies                                                                                                                   | s, Accessibility/ | /Accommoda   | ation Requiremen | ts):                   |
| Accessibility/Accommodation required                                                                                                                          | Ye                | s No         |                  |                        |
| Medical/Allergies or condition to be noted on fil                                                                                                             | e Ye              | s No         |                  |                        |
| If <b>YES</b> has been identified in either of the two a accommodation/accessibility requirement(s).                                                          | bove sections,    | , please use | the box below to | identify your          |

### **Ministry of Transportation Information**

(Complete this section **ONLY** if your volunteer role requires the use of your **personal motor vehicle** (PMV))

Make/Model/Colour/Year

License Plate Number

Insurance Policy Number/Expiry Date

(Please note: You will be required to produce copies/proof of above documents prior to the use of personal motor vehicle for a volunteer role with CFMWS).

#### **Disclosure and Consent for Use**

I understand that photography and videography could occur while the volunteer role is carried out. I authorize CFMWS to use and disclose my likeness (or child) as it pertains, voice, and words in television, radio, film, or in any other form for other CFMWS volunteer initiatives. I may withdraw this consent at anytime.

I authorize CFMWS to communicate with me electronically on matters that relate to CFMWS programs activities and other initiatives, which CFMWS believe, may interest or be of benefit to you. I may withdraw this consent at anytime.

## **Privacy notice**

Personal information is used for the administration of the CFMWS National Volunteer Program and the management of volunteers within NON-Public Property (NPP) organizations.

Personal information is protected, and is only used and disclosed in accordance with the provision of the <u>Privacy Act</u> and as described in personal information bank Volunteers – CFMWS PPU 100. Under the Act, individuals have rights of access to and correction of their personal information, and the right to file a complaint to the Privacy Commissioner of Canada regarding the institution's handling of personal information.

I have read and understand the Privacy Notice, and consent to the collection, use and disclosure of my personal information as described therein and as authorized above, until such authorization is revoked by me in writing.

| Volunteer Signature: |  |  |
|----------------------|--|--|
| Date:                |  |  |
|                      |  |  |

volunteer@cfmws.com

**CFMWS.ca**