

**Addendum**  
**17 Win Winnipeg Junior Ranks' Mess**  
**Standing Financial Authority – Fiscal Year 2018 – 2019**



**GERNERAL**

1. This Standing Financial Authority applies to the 17 Wing Junior Ranks' Mess and are valid for the period of 01 April 18 – 31 March 2019 inclusive. Amendments shall be made only in accordance with the procedures laid down in the Mess Constitution and By-Laws. This Standing Financial Authority shall be revised for possible changes and approved by the Mess Committee and forwarded for approval by those authorized by the Mess Constitution, By-Laws and listed references.

**MESS SUBSCRIPTIONS**

Ref. Constitution Art 231                      Members' Assessment

1. Mess subscriptions for Regular Force, Primary Reserve Members, and Associate Members shall be IWA A-AD-262-000/AG-000 Chapter 3 and outlined in the Mess Standing Financial Authority for each membership as defeneded in CFAO 27-1.

a. Regular Force/ Primary reserve Members' monthly subscription of twelve dollars (\$12.00) broken down as follows:

-General Expense	\$6.11
-Entertainment Expense	\$4.33
-Gift Fund	\$0.98
-GST	<u>\$0.58</u>
- Total	\$12.00

b. Associate Members' monthly subscription of ten dollars (\$10.00) broken down as follows:

-General Expense	\$5.98
-Entertainment Expense	\$3.54
-GST	<u>\$0.48</u>
-Total	\$10.00

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**BAR CARDS**

Ref. Constitution Art 206 Financial Authorities

1. Bar cards in an amount outlined in the Mess Standing Financial Authority and approved by the Wing Commander, shall be provided for the use of the PMC, the Entertainment Chairperson, the Sports Chairperson or their delegated representative. Bar cards are authorized at the cost prices as follows:

- a. PMC / VPMC – two hundred dollars (\$200.00) per month;
- b. Entertainment Chairperson – fifty dollars (\$50.00) per month;
- c. Sports Chairperson – fifty dollars (\$50.00) per month

**TAXI CHITS**

Ref. Constitution Art 206 Financial Authorities

1. Mess Members have the privilege twice a month to request a subsidized taxi chit after attending mess function for the transportation from the Mess to their primary place of residence. The following conditions apply:

- a. the patron must be on the membership list as proof of membership;
- b. transportation is to take the member directly to his/her primary place of residence;
- c. the cost to the Mess shall not exceed forty dollars (\$40.00) of the taxi fare, the remainder be charged to the mess patron.
- d. if a member exceeds their \$40.00 limit, the onuses on upon the member to reimburse the mess the difference.
- e. For members that decide to stay over at Wing Accommodations Transient Quarters rather than drive home after a function, the Mess Manager will reimburse the members forty dollars (\$40.00) of the accommodation charges the next working day.

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**EXPENDITURES**

Ref    Constitution Art 206                      Financial Authorities

1.     The Wing Commander can direct that up to seven percent (7%) of gross bar sales may be transferred to the Wing Fund. Mess Funds or other assets may only be expended for the operation, social activities, development and improvement of the Mess.

2.     Subject to the availability of funds on the recommendation of a General Mess Meeting, the following NPF capital, major maintenance or other non-recurring expenditures may be approved by the Wing Commander.

    a.     up to \$1,000,000.00 if the mess is not indebted to the Canadian Forces Central Fund.

    b.     up to \$50,000.00 if the mess is indebted to the Canadian Forces Central Fund.

3.     The Mess Committee may, with the approval of the Wing Commander, authorize capital or non-recurring expenditure up to five thousand dollars (\$5000.00) for any one item or project.

4.     The PMC may approve the expenditure for any one item or project of a capital or non-recurring nature not for than \$1500.00 or up to \$2500.00 with the approval of the Wing Pers Services Officer.

5.     A petty cash fund, not to exceed the amount of two hundred (\$200.00) set by the Mess Committee, and approved by the Wing Commander, will be the overall responsibility of the Mess Manager.

6.     A change fund, not to exceed an amount of one thousand fifty dollars (\$1050.00) set by the Mess Committee, and approved by the Wing Commander, will be the overall responsibility of the Mess Manager.

7.     A Canadian Forces Personal Support Agency (CFPSA) corporate acquisition card, Master Card Bank of Montreal (MCBM), not to exceed (\$5000.00) set by the Mess Committee, and approved by the Wing Commander, will be the overall responsibility of the Mess Manger.

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**GIFTS/TOKENS**

Ref. Constitution Art 224                      Tokens

1. The Mess Committee shall be authorized to expend an amount from the gift fund to cover the following:
  - a. the purchase of a suitably engraved souvenir for ordinary members who are entitled to an immediate annuity not exceeding seventy-five dollars (\$75.00).
  - b. the purchase of a memento for a member who departs after serving two years as a member of the mess not exceeding forty dollars (\$40.00).
  - c. the cost of a suitably engraved memento for the guest speakers, VIP's not to exceed one hundred and fifty dollars (\$150.00).
  - d. the Primary Reserve members will be entitled to the same retirement gift of posting memento if they fully meet the criteria listed in the constitution.



Col J.P.E. Charron  
17 Wing Commander

Approved: 19 Oct - 2018 2018