

3CDSB GRN WAINWRIGHT GARDEN CLUB

7 May 2025

Distribution List

President
Community Recreation Coordinator
Manager FS&R
Senior Manager PSP
CFB Wx D Comd

MINUTES OF 3 CDSB GRN WAINWRIGHT GARDEN CLUB ANNUAL GENERAL MEETING

HELD IN PERSON ON 07 May 2025

Chairperson:

President – MCpl Jason Morrison, 1MP Detachment

Executive:

Vice-President – Vacant
Treasurer – Vacant
Secretary – Cpl Adam McDonald, 1 MP Detachment
Councillor – Vacant
PSP Rep – Emily Thompson, Civ

Members in attendance

Rank	Name	PSP Membership
MCpl	Jason Morrison	REG
Civ	Mable Tan	ORD
Civ	Shelley Tams	ORD
	Jaisimran Singh	REG

Absent Members

Rank	Name	PSP Membership
Civ	Jillena Hawkins	REG
Cpl	Adam McDonald	REG

INTRODUCTORY REMARKS

1. The meeting was called to order at 1833 hrs. The President welcomed all to the 2025 Garden Club AGM. Welcomed new and returning members to the AGM.

DISCUSSION

2. Review of Previous Minutes.

Reviewed previous meeting minutes. No issues or questions arose from members.

Motion: Motion to accept the minutes from 10 May 2024

Moved By: Mable Tan

Seconded By: Jaisimran Singh

Motion Approved

3. President's Remarks.

- a) The President thanked those who helped by mowing the grass adjacent to vacant plots last year and encouraged the same for this year.
- b) Advised members to let the Executive Committee know if they were going to vacate their plot so that it can be added to the list of plots needing tilling.
- c) To keep weeds down, all members are responsible to follow Bylaw 20, which says that excessive weeds need to be kept in check. A recurring issue year after year is that members do not keep the weeds in check. The Executive Committee will conduct regular inspections and, if any plots are not up to standard, the owner will be notified and given three days to remedy the problem. If that member is away on leave/ holidays and unable to address the issue within those three days, they are to notify the Executive Committee, and an extension will be granted.
- d) Throughout the growing season, the vacant plots are tilled to keep weeds down and members are asked to mark off the edges, so nothing gets accidentally tilled under. Members were advised the only approved markers are wooden stakes as they will not damage the tiller.

- e) Members are reminded to make sure no hoses are laid across or through vacant plots so that they aren't hit during tilling.
- f) Reminder to members to report damaged or broken equipment so it can be repaired and/or replaced as needed.
- g) Announced the registration fee & rental fee for those who hadn't paid yet would be collected at the Base gym and that cash, debit, and credit were available. Tool rental program was explained to new members.
- h) Members were made aware of compost area and that it was preferable to place end of season compost in the composting area located in the wooded area near Buffalo rd.
- i) All gas-powered tools have been maintenance, and all wheels have been filled with air.

4. Budget.

- a) President MCpl Jason Morrison presented last years budget to the council with a projected balance of \$4113.29 at the end of the 2025 season.

2024 FINAL			
Budget Item	Revenue (\$)	Expense (\$)	Total (\$)
Starting Garden Club fund			\$3,598.09
Plot and Tool Rental Fees	\$558.86		
Equipment maintenance		\$0.00	
New equipment		\$0.00	
Misc. Expenses		\$83.51	
End of season (2023) balance			\$4043.29

2025 PROJECTED BUDGET			
Budget Item	Revenue (\$)	Expense (\$)	Total (\$)
Starting Garden Club fund			\$4043.29
Plot and Tool Rental Fees	\$195		
Equipment maintenance		\$75.00	
New equipment		\$50.00	
Misc. Expenses		0.00	
End of season (2023) balance			\$4,113.29

Motion to approve 2024’s final budget and 2025’s projected budget:

Moved By: Shelley Tams

Seconded By: Mable Tan

Motion Approved

5. Election of New Executive Committee Members.

This year a call out was made for the following vacant executive positions, currently they remain empty. President MCpl Jason Morrison is filling in vacant positions.

- Vice President
- Treasurer
- Counciler

6. Open Discussion.

- a. The president advised members that a ticket was submitted to turn the water on and usually it is turned on for the long weekend in May, weather permitting.
- b. The president advised that there would be a hose hooked to the water tap just outside the seacan to wash off the tillers and tools after use this is to keep mud and soils out of the seacan, and to keep tools from rusting.

- c. The President advised members that the first tilling of the season has been completed.
- d. There was discussion about the usage of chemicals and traps by RPOU to help control the gofers. RPOU will treat areas outside the garden club, however, cannot treat within garden club area due kids and animals in the area. RPOU had baited around the garden club and is currently in discussions with president MCpl Jason Morrison about trapping in the area.
- e. It was recommended by the committee to avoid the use of hay as this only promotes weed growth and attacks rodent.
- f. RPOU will be cutting the grass in the garden area, exclusive of the area inside the water taps and number markers. Members are advised to keep this area clear of all debris including personal traps for rodents.
- g. SVP has laid, scraped and graded new gravel on the garden club roadway.
- h. Members were reminded that to only plant within their own assigned plots.
- i. PSP representative advised that a statement of inclusion and diversity was being added the club constitution.

8. Closing Remarks.

None.

ADJOURNMENT

11. The meeting was adjourned at 1921 hrs.

Motion: Motion to accept

Moved By: Jaisimran Singh

Seconded By: Shelly Tams

Motion Approved

J. Morrison
MCpl, President
L 2246

A.McDonald
Cpl, Secretary
L 222

Distribution List

Garden Club President	Date
Recommended / Not Recommended	
Community Recreation Coordinator	Date
Recommended / Not Recommended	
FS&R Manager	Date
Recommended / Not Recommended	
Senior Manager PSP	Date
Recommended / Not Recommended	
CFB Wainwright D Comd	Date
Recommended / Not Recommended	