**PSP PLAN MEMBER RENTAL AGREEMENT**

**Reservations, Payment, and ID:**

1. All rental charges must be paid for in full at the time of reservation.

1. Payment can be accepted over the phone or in person, Monday-Friday 0800-1630.
2. Military ID or PSP Plan Membership card must be presented at time of payment.
3. Equipment can only be signed out for a maximum of 1 week (7 days).

**Pick Ups and Returns:**

1. A signed waiver by all participants must be provided at time of equipment pick up.
2. Equipment pick-ups will take place Monday-Friday, during regular business hours (0800-1630). You can pick up rental equipment from 1500 on the day before your reservation begins, and you can return the items from 0800-1300, the day after use. There is no charge for these two “half days”.
3. Returns are accepted Monday-Friday however damages will be assessed on the following business day.

**Cancellations and Rescheduling**

1. If you want to cancel your booking, you must provide 24 hours’ notice, you will receive a full refund.
2. If cancellation occurs less than 24 hours, you will receive 50% refund.
3. On the day of pick up, once the reservation has started at 3pm, there will be no refunds.
4. If you want to reschedule your booking, and provide more than 24 hours’ notice, there is no fee. If less than 24 hours is provided, there is a 1 day, 50% rental fee charge that will be added to your booking total charge.
5. Extensions to your booking can only be made subject to availability.

**Late, damaged, or lost gear**

1. Late returns will be charged double the daily rental rate for each day late. Returns received after 1pm on the day of return are considered late.
2. You are responsible for returning all rental equipment in clean, dry, working condition. If the equipment you return is damaged, needs repair or requires cleaning, you’ll be responsible for those costs. You will be charged the full retail value for lost, stolen or destroyed rental equipment.

**User in possession of:**

|  |  |  |
| --- | --- | --- |
| **Equipment** | **Item # (s)** | **Quantity** |
| Canoe |  |  |
| Crampons |  |  |
| Folding Table |  |  |
| Headlamp |  |  |
| Hiking Poles |  |  |
| Kayak |  |  |
| Kayak Paddle |  |  |
| PFD |  |  |
| Pop Up Tent |  |  |
| Portable BBQ |  |  |
| Roof Rack |  |  |
| Roof Trunk |  |  |
| Safety Kit |  |  |
| Golf Clubs |  |  |
| Cooler |  |  |
| Snowshoes – Adult |  |  |
| Snowshoes – Child |  |  |
| SUP & Paddle |  |  |
| XC Ski – Adult |  |  |
| XC Ski – Youth |  |  |
| XC Ski - Child |  |  |
| XC Ski Boots |  |  |

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_