## STEPS TO FILING A MEDICAL/DENTAL TRAVEL CLAIM



TRAVEL

Travel to the appointment in Edmonton (and area), Lloydminster or Camrose.

APPOINTMENT

Attend the appointment and request a **proof of attendance** slip or letter (sometimes called a school excuse slip.)

HAVE MEAL (IF APPLICABLE)

If your appointment requires you to be travelling over a meal time you can claim for the patient plus one.

Save your meal reciepts.

FILL OUT CLAIM
FORM
Download your claim form

Download your claim form from our website. Fill in all the fillable fields.

SCAN CLAIM

Scan your claim form, proof of attendance and receipts. If this is your first claim we also need the DFT form and a void cheque. (Digital cheque is also fine)

EMAIL CLAIM

Email your claim package to +WRT SOT Requests on the DWAN or bring in to the PSP Admin at Building 696

https://cfmws.ca/wainwright/in-your-community/support-our-troops