



# Support our Troops

**ALL COMPLETED FORMS AND SUPPORTING DOCUMENTATION ARE TO BE SCANNED AND EMAILED TO +WRT SOT REQUESTS FROM THE DWAN NETWORK. ONLY APPLICATIONS FROM THE CURRENT FISCAL YEAR WILL BE ACCEPTED. IF YOU HAVE ANY QUESTIONS CONTACT BRAD BAILEY AT EXT.1350**

## Schedule H – Alberta Programs

Service Number	Surname	CF One Number
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The Support Our Troop Fund receives proceeds from the sale of Support Our Troops license plates in Alberta. The expenditure of these funds is restricted to the Province of Alberta. Accordingly, additional support is available in the following areas:

Please check box of program you are applying for:

a. Support to military spouses for recertification/training/education. Up to \$3.5K will be available to spouses/significant others to support recertification/training/education in order to increase the success of finding employment.

- Spouse/significant other must be reflected on a member's MPRR.
- Courses must be at a recognized post-secondary institution or adult retraining centre. \*\* not intended for the purpose of clinics, workshops, professional development training, presentations.
- Courses can be through distance learning. It is expected that courses will be short in duration, a few weeks or months. \*\*EXCEPTIONS will be on a case by case basis
- Courses must be related to potential employment.
- For recertification, proof from the applicable professional association is required.

b. Support to spouses/children of newly posted in families. To ease with the transition into a new community, funds will be available for a family up to a maximum of \$300 per dependant to cover the cost of one club/activity/sport for the first year only.

- Dependants must be reflected on a member's MPRR.
- Date CAF family moved to current Base/Wing \_\_\_\_\_.

c. Helping Children Stay in Touch. For families of deployed members, up to \$250 per family will be available to assist with the purchase of a tablet/IPAD. The intent of this support is to help children stay connected via social media with the parent that is away from home.

- This is a one-time purchase.
- Phones are not included in this program.
- CAF member's deployment date(s) and location: \_\_\_\_\_ . Member must be deployed a minimum of **90 days**.

Applicant's signature

Date

### Mandatory Supporting Documents:

- Copy of the member's MPRR (all programs)
- Copy of paid receipt(s) (all programs)
- Proof of acceptance to education/training program (program a only)
- Proof from professional association that recertification is required (program a only)

### Base/Wing Support Our Troops Contact or Financial Counsellor RECOMMENDATION/APPROVAL

<input type="checkbox"/> I recommend/approve this request for assistance up to the amount of \$ _____	<input type="text"/>
<input type="checkbox"/> I do not recommend/do not approve this request for assistance.	Signature