

5545-1 (Jr Rank's Mess)

Mar 2021

Distribution List

**JR RANK'S EXECUTIVE MESS
MEETING HELD ON 2 MAR 21 AT 1100 HRS**

In Attendance:

Cpl McRae	Acting PMC/Entertainment Chair
Cpl Lamont	Vice-Secretary
Danielle Soucy	Mess Manager
Melissa Cybulski	Assistant Mess Manager
MCpl Hunt	Housing Chair
MS Mckellar	Acting Advertising Chair
Cpl Potvin	Vice-Entertainment
MCpl Roy	Vice-Finance Rep
Pte Philpott	Sports Volunteer
Bruce Doyle	Associate Rep
MCpl O'Brien	Vice Housing
MCpl Bosse	Acting Vice Advertising

Absent:

CWO Hanson	Honorary PMC
Cpl Abdelatty	Sponsorship & Donation Rep
Cpl Desmarais	Chair of Culinary Art
MCpl Melaragno	Secretary
Cpl Lipinska	Vice Finance
Cpl Abdelatty	Sponsorship & Donation Rep
Cpl Orr	Finance Rep
Cpl Gravel	Vice Entertainment
Cpl Salter	Vice Sports
Cpl Magallanes	Sports Chair
Cpl Encil	Vice Housing

Vacant Position:

PMC
VPMC
Vice Sports X2
Living in Rep

<p>I <u>INTRODUCTORY REMARKS</u></p> <ol style="list-style-type: none"> 1. Cpl McRae begins meeting at 1106 2. A/PMC proposes to open the mess starting next week on Tues, Wed & Thurs from 1500-2000 to see if there is any interest in having it open. * Mess Manager advises to wait for minutes to be signed to authorize bartender wages * 	<p>Info</p>
<p>II <u>COMMITTEE REPORTS / OLD BUSINESS</u></p> <ol style="list-style-type: none"> 3. Mess Managers: People have been trying to spend money without approval. Minutes need to be signed by at least Paul & Todd before any money is spent. 4. Mess Managers: to housing – don't spend any money on renewal project without checking with mess managers first. 5. Mess Managers: We are still waiting on 2 companies to get back to us with quotes for the TV's. 6. Mess Clerk: We still have a lot of gift cards leftover from the Kids Christmas offer: 33 walmart, 22 chapters & 54 toys r us. A/PMC advises to give any members who signed up until next Friday the 	<p>Info/ Action</p>

<p>12th to pick up then all remaining will go back into our regular prize pool.</p>	
<p>III <u>NEW BUSINESS</u></p> <p>Sports</p> <p>7. Push up challenge is going very well, people are enjoying what has been happening so far.</p> <p>8. We are giving them a little more leeway then planned due to schedules & family.</p> <p>9. Look at adding another line to the finance break down for ski passes & golf passes.</p> <p>Entertainment</p> <p>10. Cpl Potvin suggesting we do a similar deal for Easter like we did for Valentines and do it for every major Holiday. People really seemed to like it.</p> <p>11. For Easter: Looking at a chicken dinner from Smylies, with 1 bottle of wine and chocolate from Donini's Chocolate. We will do the TGIT on 1 Apr. Max 150 orders again, and pick up times 1300 & 1500 since a lot will be getting off at noon.</p> <p>12. Budget info to be sent by Cpl Macfarland, this week's TGIT is wings from Wahoos.</p> <p>Finance</p> <p>13. Nil.</p> <p>Housing</p> <p>14. Sanding down the wood paneling along the mess is not an option, looking at just getting a complementary paint colour and clean up the spots that need it.</p> <p>15. Going to contact firehall to see how many propane we can have on the premises and how they should be stored.</p> <p>16. Housing looking for décor/paint ideas for the mess.</p> <p>17. PMC needs to send a request to Wing Imaging for photos of the mess committee to change out the announcement board.</p> <p>18. Housing created a document that is in the N drive that outlines all the information for a new committee member.</p> <p>19. Spoke with Danielle & Melissa and going to arrive time to sit down to better understand the budget and where funds come from.</p> <p>20. The mess' ability to make food (guidelines, bylaws, etc) with regards to propane deep fryers, popcorn, sno-cones, etc. – we have a popcorn machine and will get it back up and running for mess committee to give out popcorn.</p> <p>21. Look at moving all the 'high up' photos to the entrance of the mess by staircase to make the current space an announcement area.</p> <p>Advertising</p> <p>22. MS Mckellar asked to re allocate March Coffee break to begin – committee decided no, Bingo got an additional \$5000 last month.</p> <p>23. Reminder for committee members to use the Ad section to send out info to members.</p> <p>24. Bingo will be every week until end of fiscal.</p> <p>PMC</p>	<p>Info/ Action</p>
<p>IV <u>OPEN DISCUSSION</u></p> <p>25. Vice Secretary suggest we start doing monthly calendars – mess managers advises we use to, just stopped because of COVID; possibly start again new fiscal.</p> <p>26. Vice Secretary suggests to get a welcome package done up for new members to the mess, to send out upon in clearance detailing info about the mess : location, upcoming events & fb page.</p>	<p>Info/ Action PMC</p>

AJOURNEMENT

1. Next meeting will Tues Apr 6, 1100hrs.
2. Meeting adjourned at 1220hrs

Distribution List
Executive Committee members via e-mail
Unit Reps via e-mail

Cpl McRae
A/PMC
7250

Cpl Lamont
Vice-Secretary
4243

Todd Peddle
Civ
Sr Mgr PSP
3079

Recommended/Not Recommended

J. P. D. Baulne
CWO
WCWO
2475

Recommended/Not Recommended

J. R. Kennedy
LCol
D/WComd
3301

Recommended/Not Recommended

R. J. Deming
Col
WComd
3300

Approved/Not Approved

Distribution List
Action
WNPF