

5545 – 5 (TGOM PMC)

Dated as per e-signature

Distribution List

MINUTES OF THE TORONTO GARRISON OFFICERS' MESS
– ANNUAL GENERAL MEETING (AGM) HELD AT 1530HRS 13 JUNE 2024

Executive Members:

- PMC: Maj S.J. Paul
- Vice PMC: Vacant
- Treasurer: Capt G.M. Espeut
- Secretary: Lt K.E. Donnelly
- Entertainment Rep: LCdr C.R. Eastmond
- Sports Officer: Capt C. Beard
- Bar Officer: Capt R.K. McAllister
- Housing Officer: Maj D.E. Larrett
- Mess Manager: Ms. Judy Du

- References: A. Personnel Support Programs Policy Manual
- B. TGOM General Mess Meeting (27 Apr 23) Minutes
- C. TGOM General Mess Meeting (13 Jun 24) Presentation

Membership:

- Virtual: 16
- In-person: 39
- The total participation rate is: 55.

The PMC mentioned that the TGOM Constitutional requirements for establishing quorum feature either a decision by the PMC that the attendance at a given meeting is sufficient for quorum, or that a minimum of 50% of the membership is participating. The PMC ruled that quorum was established for this meeting.

<u>INTRODUCTORY REMARKS</u>	<u>ACTION</u>
<p>1. The meeting was called to order at 13 1530 Jun 24. There were 39 members of the Toronto Garrison Officers' Mess who attended in-person, 16 attended virtually via MS Teams. The PMC introduced members of the executive committee and proceeded with the agenda items.</p> <p><u>MINUTES FROM PREVIOUS MEETING</u></p> <p>2. The membership voted on and accepted the minutes from the past AGM dated 27 April 2023. Motion Passed.</p> <p><u>OUTSTANDING MESS DUES NOTICE</u></p> <p>3. PMC notified the membership of the breakdown of outstanding mess dues among the TGOM membership. An e-mail will be sent out with resolution on this in August after contacting unit adjutants.</p>	<p>PMC</p> <p>All</p> <p>PMC</p>

BUDGET FY 24-25/CONSTITUTION UPDATE

4. The PMC mentioned that there is no specific amount required to be in mess bank account other than what is constitutionally required.

5. Overview of proposed budget changes with justification based on the difficulty of large numbers of members attending events/associated benefits with quality of events over quantity, discretionary expenses to be cut.

- Two-year revenue required to be maintained within budget to be allocated for activities;
- \$60K expenditure required for entertainment;
- Expanding to \$100K expenditures with \$260K in the bank;
- Questions/concerns were raised of budget allocations for Class A reservists specifically (\$15/reservist/month); and
- Maj Ryan proposed a motion to table discussion once Class A resolution is achieved.
- **Motion: The budget will be voted on once a review of Class A and CFRC reimbursement rates are completed.**
In favor: 38.
Motion Passed.

6. Combined mess events. There were some discussions around opening our events with the other messes. The following comments were provided on this idea from the membership for consideration.

- Capt Dar-Ali proposed monthly alternating between the invites extended to the other messes;
- Maj Prince asked about the intent of the combined events, specifically whether they are for funding of senior NCO events or if the TGOM is in need of additional funding;
- PMC mentioned the enhancement of Esprit de Corps as enough value added to justify the motion provided the senior NCO's Mess covers the minimum cost requested by the TGOM;
- Maj Ryan indicated that the senior NCO Mess prefers their autonomy; proposes alternating activities provided the senior NCOs cover their share;
- Capt Jeyaveerasingam 60-day notification required for notification to the senior NCO Mess of any combined activities;
- 2Lt MacDonald suggested that if numbers are not achieved for a proposed event, canvassing should be done with the other Messes to fill the empty spots (Wine Tour Plus! as an example); and
- LCol Sett asked if there is any interest in attending the other weekly events in place of the bigger events, and if the TGOM is treating the senior NCOs as lesser. The response to this was that the TGOM will remain the priority for such events.
- **Motion: 30-day notification to senior NCOs for participation in events provided they cover the cost.**

PMC
Maj R. Ryan

Mess Executive

<p style="text-align: center;">In favor: 38 Opposed: 1 Motion passed.</p> <p>7. The PMC discussed the mess executives' plans to provide more lead-in time for notification of weekly events.</p> <p>8. The PMC raised the possibility of the TGOM providing health promotion meals: a debate on the frequency of such events was posed to the membership.</p> <ul style="list-style-type: none"> • Caveat of local restaurant catering would be preferred if TGOM is to host such events; • Depending on management of food budget there should be an allocation to provide for such catering; • Capt Jeyaveerasingham mentioned challenge of canvassing around restaurants to gain quotes and catering recommendations for each TGIT in Toronto specifically; • PMC mentioned the added luxury of membership with the TGOM where we cater commercially with different providers most weeks; • LCol Sett asked if PSP could make recommendations for healthy food options each week; • Capt Jeyaveerasingham mentioned that PSP must make a full recommendation each week to push this forward; and • Motion: Will we allow healthy food options within our food allocation? In favor: 33 Opposed: 6 Motion Passed. <p>9. Sports tickets. If sports tickets have been claimed and subsequently deemed to be unwanted, PMC requested that they be returned to the sports officer at least one week prior to the event or as early as possible to allow for sufficient lead-time for a new draw to be held.</p> <p>10. The PMC raised the idea of subsidized childcare during mess events through the MFRC as proposed by the executive committee in its May 2024 meeting.</p> <ul style="list-style-type: none"> • PMC indicated that there is no appetite within the Mess to subsidize childcare. <p>11. Maj Ryan mentioned that furniture procurement for the mess will not go ahead this year as there is not sufficient funding. Work will continue with PMC and housing rep to attempt to replace the current furniture in the future.</p> <p>12. The PMC reminded the membership of the availability of mess gifts for departures/retirements/sympathy cases.</p> <p>13. The PMC outlined the current dress regulations for the officer's mess.</p>	<p>Entertainment Rep</p> <p>Entertainment Rep</p> <p>Sports Rep</p> <p>Mess Executive</p> <p>Maj Ryan</p> <p>PMC</p> <p>PMC</p>
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<ul style="list-style-type: none"> • LCol Sett reminded the memberships that sandals had been approved as Mess dress in the past. He raised concern about lack of recordkeeping on past decisions in this respect. • PMC mentioned that the Constitution must be updated. • Motion: Revisit the issue and send out a vote on the dress recommendations. All in favor. Passed. 	
<p><u>OPEN FLOOR</u></p>	
<p>14. A reminder that the Toronto Garrison Ball will occur on 1 March 25. A save the date email has been sent out to our membership. This event is not subsidized by the officer's mess.</p>	All
<p>15. There was some discussion around the mess meeting minutes and access to past AGM's minutes. Mess Manager reminded the membership that due to policy issues such as bilingualism prior to posting anything on the CFMWS website, it is a hinderance to getting out the minutes to the membership. The mess executive will consider sending out the minutes internally once they have been signed and the minutes should be posted on MS Teams prior to the next AGM. Mess meeting minutes may be available on the CFMWS website.</p>	Mess Executive
<p>16. There was a motion brought forward to bring back to the membership to vote on within 60 days the budget and dress regulations recommendations to Comd 4 CDSG.</p>	Mess Executive
<p>17. LCol Dempsey made a proposal for musical options for ticketing to diversify the outside entertainment options. This will be tabled for next AGM due to budgeting concerns for FY 24/25</p>	Entertainment Rep
<p>18. The membership voted in favor of Jesleen Ray's associate membership status with the officer's mess. In favor: 39 Opposed: 0 Motion Passed.</p>	All
<p>19. Motion to adjourn 13 1632 Jun 24. All: 13 1634 Jun 24</p>	

SUPPLEMENTARY VOTING

20. The officer's mess at Denison held its AGM on 13 June 2024. During the meeting, the budget for FY 2024/25 was not voted on due to confusion surrounding the terms and conditions for Class A and CFRC members regarding the reimbursement grant. Prior to 2022, it was recognized that Class A and CFRC officers were unable to participate in several regular activities, such as Tuesday soups, Wednesday coffee breaks, and TGITs (which include gift card giveaways totaling \$61K for FY 2024/25). As a result, the membership voted to offer a reimbursement grant to Class A and CFRC officers, starting at \$10.50 monthly and later increased to \$15 in 2022.

21. Outside of the above, these members already have access to certain benefits. Class A and CFRC officers are eligible to participate in sports ticket allocations (separate from the Thursday draws). Additionally, they, like all members, are welcome to attend Officer Mess activities held outside working hours, such as outings to Ripley's Aquarium, Yuk Yuks, or Casa Loma.

22. To resolve this issue and update the dress regulations, an online vote was conducted using Microsoft 365 Forms, linked to members' 365 accounts. Voting took place between 4 Sep to 20 Sep 24. 56 responses were collected over the voting period. The results are as follows:

a. The budget for FY24/25:
In favor: 49
Opposed: 7
Motion Passed.

PMC
Mess Manager

b. The monthly entitlement for Class A and CFRC officers has been raised to \$16/member FY 24-25:
In favor: 41
Opposed: 15
Motion Passed.

Mess Manager

c. Terms & conditions on entitlement for Class A and CFRC officers as established by the membership:

(1) Funds can be consolidated (to allow for more flexible reimbursement i.e. quarterly basis)
In favor: 25
Opposed: 31
This means the reimbursement will have to occur monthly.

Mess Manager

(2) Activities. If a member does not partake in a group activity, they should be able to claim their own reimbursement.
In favor: 23
Opposed: 35

<p>This means the officers who do not want to partake in a group activity cannot claim their own reimbursement. There is no opt out clause.</p> <p>(3) Class A/CFRC grant budget allocation based on the number of officers a unit has determined on a quarterly basis by Mess Manager with unit Adj't's In favor: 34 Opposed: 22 Motion Passed.</p> <p>(4) It is important to note that 10 officers voted against any conditions being imposed on the Class A/CFRC officer reimbursement.</p> <p>d. Changes recommended to Casual Dress regulations for the officer's mess:</p> <p>(1) All (female, male, gender neutral) authorized to wear jeans. In favor: 39 Opposed: 17 Recommended.</p> <p>(2) Gentlemen or gender neutral - Dress shorts as defined by style and length (8 inches plus) with socks and shoes. In favor: 37 Opposed: 19 Recommended.</p> <p>(3) Ladies or gender neutral - Leggings are authorized if they are full length (at min ankle). In favor: 28 Opposed: 28 Given this was a tie, the PMC will vote in favor of recommending leggings for ladies or gender-neutral individuals. Recommended.</p> <p>(4) All (female, male gender neutral) members authorized to wear t-shirts. In favor: 25 Opposed: 31 Not Recommended.</p> <p>(5) All (female, male, gender neutral) members authorized to wear open toe sandals (with or without) socks. In favor: 21 Opposed: 35 Not Recommended.</p>	<p>Comd 4 CDSG</p>
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K.E. Donnelly
Lt
Secretary

Comment/No Comment

S.J. Paul
Maj
President Mess Committee

Comment/No Comment

J. Du
Mess Manager

Comment/No Comment

Para 8: Mess Member can consult Health Promotion Manager for Healthy Eating Guidelines.
Para 22/C: Mess will continue Class A/CFRC grant reimbursement on a monthly basis. Recommend voting again at next AGM
If mess would like to offer more flexible reimbursement time.

Cindy Zhou
Senior Manager PSP

Comment/ No Comment

Approved/Not approved/Comment

Major Robert Ryan
Officer Commanding
4 CDSG GTA Detachment_

List of Annexes

Annex A — [FY2024/25 TGOM Annual Budget](#)

Annex B — [PowerPoint Presentation TGOM AGM, 13 Jun 24](#)

Distribution List

Action

TGOM Executive Committee
Mess Manager
Deputy Manager PSP
NPF Accounting

Information

TGOM Members Distribution List