

5545 – 5 (TGJRM PMC)

Oct 2024

Distribution List

MINUTES OF THE TORONTO GARRISON  
JUNIOR RANKS MESS – ANNUAL GENERAL  
MEETING HELD AT 1134HRS 29 OCTOBER 2024

Executive Members:

PMC: MCpl Cho  
VPMC: MCpl Bolongaita  
Treasurer: Cpl Gill/ 2 IC Cpl Robertson  
Secretary: S1 Tran  
Housing: MCpl Khan  
Entertainment & Sports: MCpl Das Neves  
Media Management: Cpl Chuck  
Hospitality: MCpl Walker

Presiding Officer: Capt Espeut

Mess Manager Rep: Alice Gnanalingam

Membership:

In-person: 33

The PMC mentioned that according to JR Mess constitution, a quorum is constituted when 50 percent of available ordinary members are present. Due to poor participation the PMC ruled that the meeting will commence without quorum and points will be disseminated via AGM minutes. Decisions to hold an extraordinary AGM to validate votes will occur later in November 2024

<u>INTRODUCTORY REMARKS</u>	<u>ACTION BY</u>
<p>1. The meeting was called to order at 1134hrs. There were 33 members of the Toronto Garrison JRs Mess who attended in-person. The PMC introduced members of the executive committee and proceeded with the agenda items. Quorum not met.</p> <p>Executive Committee and PMC decision to validate vote later Nov.</p>	PMC
<p><u>OUTGOING PMC WORDS TO THE JR MESS</u></p> <p>2. Outgoing PMC closing words to the JR Mess.</p>	PMC

<p><u>VPMC POSITIONAL CHANGE</u></p> <p>3. Current VPMC wishes to step down from current position in support of having a new VPMC appointed.</p> <p>4. MCpl Walker will be appointed in after the AGM.</p> <p>5. Hospitality Executive Member position will be voted in Nov</p>	<p>PMC</p>
<p><u>JR PLUS BOX</u></p> <p>6. JR plus box is now active, moving forward JR emails will be sent out via the +box.</p> <p>7. Mbrs may reach out to the JR Mess via the +box</p> <p>8. Mbrs are encouraged to bring up suggestions and concerns via their Unit Reps</p>	<p>All</p>
<p><u>SOCIAL MEDIA AND TV</u></p> <p>9. JR Mess will have an Instagram account, with the intention to post about JR events and upcoming events making it accessible to more mbrs</p> <p>10. T.V will be set up in JR Mess with slideshow of upcoming JR events/TGIT</p>	<p>Hospitality</p>
<p><u>BUDGET BREAKDOWN</u></p> <p>11. First JR event Fall 2024 had a total cost of \$4600 spent from the original \$6000 budget</p> <p>12. Leftover funds will be rolled over to the next JR event in Winter 2025</p> <p>13. Total \$ spent of TGIT budget is \$18.5K out of \$40K, JR Mess is currently on budget with current TGIT setup.</p> <p>14. JR Mess has \$95K of unpaid mess dues from mbrs</p> <p>15. Re-emphasize TGIT and all mess functions are only open to mbr's in good standing</p>	<p>Treasurer</p>
<p><u>ONLINE VOTE RESULTS</u></p> <p>16. AGM Announcement and Online vote sent out to JR mbrs via emails Oct 18th 2024;</p>	<p>Treasurer</p>

- Voting to keep Class A allotment increase from \$8 to \$10 dollars and will be reassessed at Spring AGM. Too few units submitted receipts for usage to be clearly assessed: Out of 24 votes N:9, Y:18

CLASS A TGIT AND MBRS UNDER 180 DAYS CONTRACT

- 17. Class A or any mbr under <180 are reminded that their TGIT is once a month during parade nights
- 18. Mess Reps are to submit their nominal roll to Mess Manager in order to receive funding.
- 19. Funds are given based on unit mbrs in good standing

Treasurer

BUDGET PLAN

- 20. Base on June 2024 AGM and Fall 2024 AGM, the executive committee has presented a 4-year plan for the JR Mess funds.
- 21. This budget plan fiscally exceeds the funds brought in from JR Mess dues with the intent to use up the excess JR Mess funds in the account.
- 22. The increase mess funds usage allows for the bi-monthly TGIT, 3 JR events fiscally, \$500 monthly raffles for JR Mbrs in good standing and the temporary increase of Class A and those under 180 days contract from \$8 to \$10 for their once-a-month TGIT during parade night.
- 23. All increased usage of funds are subjected to review by the Mess Manager and the executive committee and will be presented to membership for voting to maintain or reduce the funding based on usage at every AGM.

PMC/Treasurer

COFFEE MACHINE UPDATE

- 24. In progress, logistic and budget constraints are part of the consideration.

Treasurer 2IC

ENTERTAINMENT REP UPDATES

- 25. For mbrs not receiving emails, mbrs are to email the plus box or Media rep to get their name added to the mailing list. This may take a while; it is the responsibility of the Unit reps to disseminate JR Mess events to their mbrs.
- 26. Address to mbr's behind on their Mess dues, They have until the last TGIT of Nov 2024 to get their mess dues in order. Moving forward

Entertainment

<p>mbrs not in good standing will not be served for TGIT or participate in JR events until their mess dues are paid in full.</p> <p>27. TGIT calendar has been created and pre-planned until end fiscal year, all upcoming TGITs will be shared to all mbrs via emails, Instagram, JR Mess TV and physical copies posted around the JR Mess</p> <p>28. TGIT meals will be standardized to CAF standards with religious accommodations where possible for vegetarians, kosher and halal. If those 3 options cannot be provided it will either be a meat/seafood or vegetarian options. No other options will be displayed.</p>	
<p><u>ACKNOWLEDGEMENT</u></p>	
<p>29. PMC thanked all mbrs of the cooks present and those not present for helping out the JR Mess for their first Fall Event.</p>	<p>PMC</p>
<p><u>WINTER EVENTS</u></p>	
<p>30. Winter event will occur Jan 2025, mbrs will be sent out an email to vote on which event they would prefer to do. The intention is to have the event as subsidized as possible for participating members from the Event budget.</p>	<p>Treasurer</p>
<p><u>OPEN FLOOR</u></p>	
<p>31. Mbrs of the JR Mess are encouraged to submit their ideas for JR Events</p>	
<p>32. Communications are constantly developing/improving, mbrs are encouraged to reach out to their Unit Reps to express their thoughts and concerns for the JR Mess</p>	
<p>33. Unit Reps need to identify themselves to the PMC to ensure clear and accurate information are being passed to JR Mbrs</p>	
<p>34. Unit Reps need to ensure that their JR mbrs and nominal roll are in good standing to allow for maximum participation in JR events/TGIT</p>	
<p>35. Units without Mess Reps need to identify themselves to the PMC</p>	
<p><u>CALL FOR MEMBERS</u></p>	
<p>36. Two executive committee positions are opening for Secretary and Housing, interested mbrs please submit their names to the JR plus box</p>	<p>PMC</p>
<p>37. Entertainment subcommittee still looking for three more members.</p>	

<p><u>CLOSING REMARKS</u></p> <p>38. Voting will occur for the following points later in Nov:</p> <ul style="list-style-type: none"> <li>i. June AGM minutes</li> <li>ii. Keep the Class A/mbrs under 180 monthly TGIT allotment increase from \$8 to \$10 to be reassessed at the Spring AGM</li> <li>iii. Voting in the new Hospitality Mbr to join the Executive committee</li> <li>iv. Voting for the Winter Event Activity</li> </ul> <p>39. Meeting Adjourn 1218H</p>	<p>PMC</p>
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K. A. L Tran  
S1  
Secretary

Comment/No comment

\_\_\_\_\_  
A. Cho  
Mcpl  
President Mess Committee

Comment/No comment

\_\_\_\_\_  
J. Du  
Mess Manager  
3790

Comment/No comment

\_\_\_\_\_  
Cindy Zhou  
Senior Manager PSP

Comment/No comment

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Major Robert Ryan  
Officer Commanding  
4 CDSG GTA Detachment

Approved / Not Approved

## Distribution List

### Action

TGJRM Executive Committee

Mess Manager

Deputy Manager PSP

NPF Accounting

### Information

Toronto Garisson JRM Members Distribution List