

5545 – 5 (TGOM Secretary)

May 2023

Distribution List

MINUTES OF THE TORONTO GARRISON  
OFFICERS’ MESS GENERAL MEETING  
HELD AT 1400HRS 27 APRIL 2023

- References: A. Personnel Support Programs Policy Manual
- B. A-FN-105-011/AG-001 – Policy and Procedures for Non-Public Property (NPP) accounting
- C. A-PS-110-001/AG-002- Morale and Welfare Programs and Non-Public Property Vol 1
- D. TGOM General Mess Meeting (27 Apr 23) Presentation

Executive Members:

PMC	Maj Sasha Paul
VPMC	Capt Neil Gagnon
Secretary	Lt(N) Alecia Barlow
Treasurer	Vacant
Communications	Lt(N) Alicia Morris
Entertainment	Capt Jevin Jeyaveerasingam & Lt(N) Chris Eastmond
Sports & Events	Capt Elva Zhou
Bar	Capt Russell McAllister
Housing (Furniture)	Vacant
Subaltern:	Vacant
Mess Manager	Ms Judy Du

Membership:

Virtual: 20  
 In-person: 44  
 Absent:  
 The total participation rate is: 64.

A member from each garrison unit was confirmed as present to establish quorum.

<u>INTRODUCTORY REMARKS</u>	<u>ACTION BY</u>
1. The meeting was called to order at 1404 hrs. There were 44 (get sign in sheet) members of the Toronto Garrison Officers’ Mess (TGOM) who attended in-person, 20 attended virtually via MS Teams. The PMC introduced members of the executive committee and proceeded with the planned agenda items.	PMC
<u>MINUTES FROM PREVIOUS MEETING</u>	
2. Membership voted on the acceptance of the minutes from the past AGM dated 15 June 2022. <b>Passed</b>	Capt Glendenning/ 2Lt Wainwright

<p><u>FINANCIAL UPDATE – Budget, COAs, Staff wages, Bar prices</u></p> <p>3. A financial update was provided by the PMC, Maj Paul. Three possible COAs were presented: COA 1 – Status Quo, COA 2 – 25%/50% Co-pay, COA 3 – Mess Due Increase/Cost Cut. All three COAs were reviewed and compared. The details of each COA can be found on 9, 10, and 11 of the AGM presentation.</p> <p><u>CONSTITUTION UPDATE/PROPOSED AMENDMENTS</u></p> <p>4. The PMC provided an overview of recently proposed updates to the constitution. Members in attendance both in person and online were invited to cast their vote.</p> <p>a. TGIT \$850/week, \$3400 a month, no change.  TGIT Enhanced \$650 (9 times per year) \$850 + \$650 = \$1500.  Agreed to use the Denison Armoury kitchen once per month and review the quality every 6 months.  In Favor: 45. <b>Passed</b></p> <p>b. Tuesday Soup - \$100/week (incl taxes);  In Favor: 37. <b>Passed</b></p> <p>c. Gift Cards \$1000/year – No change  In Favor 39 <b>Passed</b></p> <p>d. Motioned to vote on the 3 proposed COAs consisting of two separate votes. COAs are found on slides 9, 10, and 11 of the AGM Presentation.  <u>VOTE 1 was done for all 3 COAS</u>  COA 1: 24 in favor  COA 2: 20 in favor  COA 3: 6 in favor  <u>VOTE 2 was done for COA 1 or 2.</u>  COA 1: 22 in favor  COA 2: 25 in favor  <b>COA 2 has been voted in. See slide 10 of AGM Presentation</b></p> <p>e. Vote to waive the bar fees for unit events.  In favor: 24  Opposed: 14  <b>Passed</b></p> <p>f. Proposal to table the bar prices. Ensure the prices are in-line the current costs we are paying. Capt McAllister and Capt Shaw will come back to the committee within 4 weeks the new bar prices. The proposal was to give the executive committee a mandate to increase the bar prices to a maximum of 25% of the current prices.  In Favour: 41  Opposed: 3  <b>Passed</b></p>	<p>PMC</p> <p>Capt Brian Martin/ 2Lt Wainwright</p> <p>2Lt Setti / Maj Wirth-Pothier</p> <p>Capt Shaw / Lt Min</p> <p>Capt Martin / 2Lt Wainwright</p> <p>Maj Ryan / Capt Martin</p> <p>Capt Glendenning / Capt Zhou</p>
--	--

<p>g. Motion to budget 25 K for new furniture. In Favour: 30 Opposed: 4 <b>Passed</b></p>	<p>Maj Ryan / Maj Potkamper</p>
<p>h. Proposal that the PMC can use up to 2K per quarter for TGITs and Enhanced TGITs In Favour: 39 <b>Passed</b></p>	<p>Capt Martin / Capt Shaw</p>
<p>5. Constitution amendments were presented to the membership the PMC. Specifically, to modify the wording to include monthly aggregate dollar amounts for: Tuesday Soup, Wednesday Coffee Break, TGIT and Enhanced TGIT. Motion to carry on the constitution amendments. In favour: 39 Opposed 2 <b>Passed</b></p>	
<p><b>Membership VOTE:</b> Neelima Deshmukh</p> <ul style="list-style-type: none"> <li>- Propose to allow member into the mess as an associate mbr</li> <li>- In favour: 44</li> <li>- <b>Passed</b></li> </ul>	<p>Maj Arndt</p>
<p><u>Things to note mentioned to members:</u></p> <ul style="list-style-type: none"> <li>a. Mess Office will send out statement of accounts for PRes members and scheduling of PRes bar hours.</li> <li>b. Mess Exec will investigate a volunteer bartender who have the smart serve – will raise that to Judy.</li> <li>c. QR code outside the mess office and links to an application to apply to work part time in the bar.</li> </ul> <p>Motion to adjourn 1530 hrs <b>All: 1534 hrs</b></p>	<p>Maj Wirth-Pothier / Capt Martin</p>

BARLOW, ALECIA 510  
Digitally signed by BARLOW, ALECIA 510  
Date: 2023.05.17 10:30:57 -04'00'

A. Barlow  
Lt(N)  
Secretary

Comment/No Comment

PAUL, SASHA 506  
Digitally signed by PAUL, SASHA 506  
DN: c=CA, o=gc, ou=nd-ndm, ou=Personnel, ou=Intern, cn=PAUL, SASHA 506  
Reason: I am the author of this document  
Location: Toronto  
Date: 2023.05.17 10:43:42-04'00'  
Foxit PDF Editor Version: 12.1.2

S. Paul  
Maj  
President Mess Committee

Comment/No Comment

DU, JUDY  
@011

Digitally signed by DU,  
JUDY @011  
Date: 2023.05.23  
15:31:09 -04'00'

J. Du  
Mess Manager  
3790



Mr. Rocky Lebouthillier  
PSP Manager

GUINEY,  
JASON 918

Digitally signed by GUINEY,  
JASON 918  
Date: 2023.06.19 10:18:16  
-04'00'

J.C. Guiney  
Comd 4 CDSG

List of Annexes

Annex A – FY2023/24 TGOM Annual Budget  
Annex B – PowerPoint Presentation TGOM AGM, 27 Apr 23

Distribution List

Action

TGOM Executive Committee  
Mess Manager  
CO 4 CDSG Ops Svc  
PSP Manager  
NPF Accounting

Information

TGOM Members Distribution List

The Explanation for Section Financial Update  
>3. Financial Update: Current Budget  
>COA 225%/50% Co-Pay:  
>>Sports Ticket: Member pay 50%  
>>Mess Special Function: Member pay 25%

Comment/No Comment

Para 5, don't recommend to add dollar amounts  
in mess constitution. This can be included  
in annual budget and voted at GM.

Comment/No Comment



**Approved**/Not Approved

The minutes are approved with the caveat that monthly aggregate dollar amounts for Mess activities are not required for the Constitution. These amounts can be established and altered via the AGM and annual budgets rather than being enshrined in the Mess Constitution