

**Board of Directors Meeting  
 Shilo MFRC  
 Minutes  
 May 25th, 2023 6:30pm**

<b>Name</b>	<b>Position</b>	<b>Attendance</b>
CHRISTINE WRIGHT	CHAIR	PRESENT
KELSEY MORGAN	VICE-CHAIR	REGRETS
MICHELLE BRADLEY	TREASURER	PRESENT
CATHERINE CELLUCCI	SECRETARY	PRESENT
JOEL BERNIER	MEMBER	PRESENT
NICOLE ZILER	MEMBER	PRESENT
NICK KARSIN	MEMBER	PRESENT
WILLEMEN VAN LANKVELT	EXECUTIVE DIRECTOR	PRESENT
CAPT. AMANDA FISHER	BASE COMD REP	PRESENT
CAPT MARSHALL MAINPRIZE	1 RCHA REP	REGRETS
LT CALLUM MILLER	2 PPCLI REP	PRESENT

<b>Item</b>	<b>Agenda</b>
1.	<b>Call Meeting to Order</b>
	Board Chair called meeting to order at 18:35
2.	<b>In Camera Session</b>
	1. Nil.
3.	<b>Introductions/ Opening Remarks</b>
	1.
4.	<b>Agenda</b>
	1. Motion to approve Agenda – as presented <ul style="list-style-type: none"> <li>a. 1st by: Christine Wright</li> <li>b. 2nd by: Catherine Cellucci</li> <li>c. All in favour</li> <li>d. Motion carried</li> </ul>
5.	<b>Previous Minutes</b>
	1. Shilo MFRC BoD Meeting Minutes 27 April 2023 <ul style="list-style-type: none"> <li>a. Motion to approve Meeting Minutes as presented</li> <li>b. 1st by: Christine Wright</li> <li>c. 2nd by: Nick Karsin</li> <li>d. All in favour</li> <li>e. Motion carried</li> </ul>

6.	<b>Old Business</b>
	<p>1. Outstanding from Previous Minutes:</p> <p>a. Bereavement Policy- In favour of using the public service policy as a guide as it is more comprehensive. Nicole to send an email RE this to pass as an email motion.</p> <p>2. Emailed Motions:</p> <p>a. MFS year end reports- Passed unanimously via email.</p>
7.	<b>Committee Updates</b>
	<p>a. <u>Executive / Advisory Committee Updates:</u></p> <p>1) Nick and Christine to discuss transition. To be completed before AGM.</p> <p>b. <u>HR Committee Updates:</u></p> <p>1) Recruitment of new members – ongoing. Idea of using board member photo testimonials to promote. Try to do this at the AGM.</p> <p>c. <u>Information Management Committee:</u></p> <p>1) Board Handbook (SOPs) – on hold until HR policy is fully reviewed</p> <p>d. <u>Finance Committee Updates:</u></p> <p>1) Financial Reporting –</p> <ol style="list-style-type: none"> <li>1. March Finance Package           <ol style="list-style-type: none"> <li>a. Motion to approve: Michelle Bradely</li> <li>b. Seconded by: Nicole Ziler</li> <li>c. All in favour</li> <li>d. Motion carried</li> </ol> </li> <li>2. April Finance Package           <ol style="list-style-type: none"> <li>a. Motion to approve: Michelle Bradley</li> <li>b. Seconded by: Nick Karsin</li> <li>c. All in favour</li> <li>d. Motion carried</li> </ol> </li> <li>3. Daycare Wages           <ol style="list-style-type: none"> <li>a. Additional funding from the province- to go to the daycare staff to increase their wages to a certain standard. Needs to be completed by July 1st or do retroactive payments afterwards.</li> <li>b. Willie’s proposal is roughly a 9.2% increase (funding can accommodate this). Numbers in margins is the mandated</li> </ol> </li> </ol>

	<p>proposal for wage increase. **see document**. Scale to be updated and then to be passed as an email motion.</p> <p>c. 5 new investments being created with Scotia Bank in the 1-5 year. Renew every 2 years approx. Proposal to be put together and motioned via email.</p> <p>e. <u>Child Services Committee Update:</u></p> <p>1) Base Command Meeting – Infant Expansion</p> <ol style="list-style-type: none"> <li>1. See attached Record of discussion for complete details.</li> <li>2. Meeting with base commander June 5th to discuss funding options.</li> <li>3. Need approx \$210K yearly.           <ol style="list-style-type: none"> <li>a. Motion for board to accept and finance adding 12 infant and 6 toddler spaces to the Shilo MFRC ELCC: Nicole Ziler</li> <li>b. Second by: Nick Karsin</li> <li>c. All in favour</li> <li>d. Motion Carried</li> </ol> </li> </ol> <p>2) Advertising use of OCC for up to 12 years old during the moving process.</p>
	<b>New Business</b>
	<p>a. Recognition- Great job on getting things sorted for the infant room expansion project!</p> <p>b. Correspondence</p> <ol style="list-style-type: none"> <li>1) Manitoba News Release - April 27 - ELCC Workforce Wage Increase and Abecedarian Approach</li> <li>2) Board meeting date- JUNE. To meet following the AGM on June 19th at noon.</li> </ol>
9.	<b>ED Report</b>
	<p>a. MFS Programs and Services Update; see document. New employee hired in the FLO position!</p> <p>b. Youth Program Update; see document.</p> <p>c. Day Care Update; see document.</p>
10.	<b>Ex-Officio Reports</b>
	<ol style="list-style-type: none"> <li>1. CFB Shilo: Nil</li> <li>2. 1 RCHA: Nil</li> <li>3. 2 PPCLI: Nil</li> </ol>



11.	<b>Volunteer Hours</b>
	Send volunteer hours to the Vice-Chair by the End of the month.
12.	<b>Next Meeting</b>
	<ol style="list-style-type: none"> <li>1. AGM 19 June 2023 (12:00pm)</li> <li>2. Board Meeting June 19th following AGM</li> </ol>
13.	<b>Round Table</b>
	<ol style="list-style-type: none"> <li>1. Ex-officios: Nil</li> <li>2. Board Members:           <ol style="list-style-type: none"> <li>a. Nick- would there be an interest in a parent funded meal program with the cost of child care being lower. Willie to explore a cost breakdown before putting it in a survey to gauge parent desire.</li> </ol> </li> </ol>
14.	<b>Adjournment</b>
	<ol style="list-style-type: none"> <li>1. Motion by Board Chair to adjourn the meeting: 20:02           <ol style="list-style-type: none"> <li>a. Meeting adjourned at 20:02 pm.</li> </ol> </li> </ol>

Signed,

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 Board Chair  
 Shilo MFRC Board of Directors

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 Secretary  
 Shilo MFRC Board of Directors

Date Approved: