

**Board of Directors Meeting
 Shilo MFRC
 Minutes
 May 29th, 2024**

Name	Position	Attendance
CHRISTINE WRIGHT	Chair	Present
KELSEY MORGAN	Vice-Chair	Present - Virtual
NICOLE ZILER	Treasurer	Regrets
CATHERINE COLE	Secretary	Regrets
JESSIE SANGSTER	Member	Regrets
EVAN ROBICHAUD	Member	Present - Virtual
MEGAN NOCQ-MACRAE	Member	Present - Virtual
MARY O'CALLAGHAN	Member	Present
ROB LAVIN	Executive Director	Present
LT. PETER NADASADY	Base Rep	Regrets
CPT. MARSHALL MAINPRIZE	Ex-Officio 1RCHA	Regrets
CPT. KRUK	Ex-Officio 2PPCLI Rep	Regrets

Item	Agenda	
1.	Call Meeting to Order	
	Meeting called to order at 1833	
2.	Introductions	
	Welcome	
3.	Agenda	
	1. Motion to approve the agenda as presented <ul style="list-style-type: none"> a. motion: Christine Wright b. second: c. All in favour 	Motion Carried
4.	Previous Minutes	
	1. Motion to approve the meeting minutes from Shilo MFRC BoD Meeting Minutes 25 April 2024 as presented <ul style="list-style-type: none"> a. motion: Christine Wright b. second: c. All in favour 	Motion Carried
	Old Business	

5.	<ol style="list-style-type: none"> 1. Outstanding from Previous Minutes <ol style="list-style-type: none"> a. Nil 2. Emailed Motions: <ol style="list-style-type: none"> a. ***EMAIL MOTION ***Revised MFS Q4 Financial report 	
6.	Committee Updates	
	<ol style="list-style-type: none"> a. <u>Executive / Advisory Committee Updates:</u> <ol style="list-style-type: none"> 1) Met 2 May - Discussed wage assessment, consulted with Westcan HR. Proposed to do comparison to other MFRC but not viable. 2) AGM Prep - 13 June 3) New date for next Board Meeting, will be done via email. Brief meeting post AGM. b. <u>HR Committee Updates:</u> <ol style="list-style-type: none"> 1) Counseling Contract 2) Mission/Vision Statement - required to be brought to the AGM. Required public approval. 3) Board Policy - still in review c. <u>Finance Committee Updates:</u> <ol style="list-style-type: none"> 1) March and April Review 2) Fob Key System - Multiple quotes acquired, this may be sent as an email motion to get the project underway before the next board meeting. 3) E transfer Update - To be treated like cheques and must be signed off by the board before sending. 4) MFS Salary reallocation - Rob and Clay asked to check how much can be allocated for salaries from MFRC Staff to Daycare side. Rob, Clay Amanda and Kathy would fit this and approx \$8000 could be re-allocated to Daycare. 5) Payroll Software - (all items are in finance folder, any items for voting will be moved to June board meeting) d. <u>Child Services Committee Update:</u> <ol style="list-style-type: none"> 1) Policy Updates - Looking to finalize next meeting 2) Director Update 	

7.	New Business Recognition a. Correspondence 1) Upcoming Discussion Group 2) FOLLOW UP/SUIVI: MFRC Risk Survey 3) Fiscal Year 2024-2025 amendment to the Memorandum of Understanding b. Miscellaneous 1) IT Support	
8.	ED Report 1. See Drive for report.	
9.	Ex-Officio Reports 1. CFB Shilo: Absent 2. 1 RCHA: Absent 3. 2PPCLI: Absent	
10.	Volunteer Hours 1. Please communicate monthly volunteer hours to the Vice-Chair	All Members
11.	Round Table Mary: from spruce woods board: deconflict spruce woods farmer market sept 7th farmers market a. Next Meeting:	All Members
12.	In Camera	All Members
13.	Adjournment 1. Motion to adjourn meeting at 19:25 a. motion: Christine Wright b. second:	Motion Carried

Signed,

Shilo Military Family Resource Centre
PO Box 5000 Stn Main
Building T-114
Shilo, MB R0K 2A0



Christine Wright
Board Chair
Shilo MFRC Board of Directors

Catherine Cole
Secretary
Shilo Board of Directors

Date Approved: