

**Board of Directors Meeting
 Shilo MFRC
 Minutes
 February 29th, 2024**

Name	Position	Attendance
CHRISTINE WRIGHT	Chair	Present
KELSEY MORGAN	Vice-Chair	Present
NICOLE ZILER	Treasurer	Present
CATHERINE COLE	Secretary	Regrets
JESSIE SANGSTER	Member	Present
EVAN ROBICHAUD	Member	Present
MEGAN NOCQ-MACRAE	Member	Present
MARY O'CALLAGHAN	Member	Present
ROB LAVIN	Executive Director	Present
LT. KIMBERLY ROODE	Base Rep	Present
CPT. BRIAN MILLS	Ex-Officio 1RCHA	Regrets
LT CALLUM MILLER	Ex-Officio 2PPCLI Rep	Regrets

Item	Agenda	
1.	Call Meeting to Order	
	Meeting called to order at hr 1831	
2.	Introductions	
	Welcome	
3.	Agenda	
	1. Motion to approve the agenda as presented <ul style="list-style-type: none"> a. motion: Christine Wright b. second: Jessie Sangster c. All in favour 	Motion Carried
4.	Previous Minutes	
	1. Motion to approve the meeting minutes from Shilo MFRC BoD Meeting 24 January 2024 as presented <ul style="list-style-type: none"> a. motion: Christine Wright b. second: Mary O'Callaghan c. All in favour 	Motion Carried

	<p>3. All in favour.</p> <p>4) Daycare Budget Budget coming in from MFS not concrete yet at this time.</p> <p>e. <u>Child Services Committee Update:</u></p> <p>1) Closures to review</p> <p>Easter Monday daycare will be closed; parents will not be charged for this day as they paid for the provincial stat, Lois Riel day.</p> <ol style="list-style-type: none"> 1. Motion to approve as presented: Christine Wright 2. Second: Evan Robichaud 3. All in favour. <p>PD Days May 30 and 31; 'Cabins in Carberry' PD Workshop. Table this for now; itinerary to follow.</p> <p>2) Daycare Incident Reporting</p> <p>Request that any serious/critical incident that is deemed to be reportable to the province, is also being reported to Board Chair/Child Services Chair.</p> <p>Child Services Committee Meeting March 2024; 1700, week of 11-15th 2024. 13 or 14.</p>	
7.	New Business	
	<p>a. Recognition</p> <p>b. Correspondence</p> <ol style="list-style-type: none"> 1) MFS Q1 Funding Notification 2) MFS Funding grant - rural initiative 	
8.	ED Report	
	<ul style="list-style-type: none"> - New staff and returning staff update; things are going well. - Westcan HR; working on HR Policy, needs assessments, employee learning plans, etc. - FVAT: <ul style="list-style-type: none"> - Committee is now up and running - Health and Safety Committee just had their first meeting - 10 Action items came out of Strategic Planning Meeting 04 Feb; 9/10 items have been assigned and actions have been started. - Next Meeting will view. - STUFF funding approved from MFS - OCC Funding approved from MFS - ED has been meeting with head of units around base for relationship building; going very well. 	See Shared Drive



	- Relationship building with communities around Shilo and different community committees/businesses/partners going very well.	
9.	Ex-Officio Reports	
	1. CFB Shilo: Absent 2. 1 RCHA: Absent 3. 2PPCLI: Absent	
10.	Volunteer Hours	
	1. Please communicate monthly volunteer hours to the Vice-Chair	All Members
11.	Round Table	
	a. Next Meeting – March 21 6:30 pm – will send updated calendar invites. (Finance Committee at 5:00pm)	All Members
12.	In Camera	
	Went in Camera at 20:11; complete at 20:36.	All Members
13.	Adjournment	
	1. Motion to adjourn meeting at hr 20:10. a. motion: Christine Wright b. second:	Motion Carried

Signed,

 Christine Wright
 Board Chair
 Shilo MFRC Board of Directors

 Catherine Cole
 Secretary
 Shilo Board of Directors

Date Approved: