

Board of Directors Meeting Shilo MFRC Minutes February 29th, 2024

Name	Position	Attendance
CHRISTINE WRIGHT	Chair	Present
Kelsey Morgan	Vice-Chair	Present
Nicole Ziler	Treasurer	Present
CATHERINE COLE	Secretary	Regrets
Jessie Sangster	Member	Present
Evan Robichaud	Member	Present
Megan Nocq-Macrae	Member	Present
Mary O'Callaghan	Member	Present
Rob Lavin	Executive Director	Present
Lt. Kimberly Roode	Base Rep	Present
Cpt. Brian Mills	Ex-Officio 1RCHA	Regrets
Lt Callum Miller	Ex-Officio 2PPCLI Rep	Regrets

Item	Agenda	
1.	Call Meeting to Order	
	Meeting called to order at hr 1831	
2.	Introductions	
	Welcome	
3.	Agenda	
	 Motion to approve the agenda as presented a. motion: Christine Wright b. second: Jessie Sangster c. All in favour 	Motion Carried
4.	Previous Minutes	
	 Motion to approve the meeting minutes from Shilo MFRC BoD Meeting 24 January 2024 as presented a. motion: Christine Wright b. second: Mary O'Callaghan c. All in favour 	Motion Carried



5.	Old Business	
	1. Outstanding from Previous Minutes	
	a. Nil	
	2. Emailed Motions:	
	a. Nil	
6.	Committee Updates	
	a. <u>Executive / Advisory Committee Updates</u> :	
	1) AGM Date Considerations	
	New board members will need to be voted in, chair and secretary need to be	
	reinstated, bylaw changes will need to be approved. Ballots require preparation.	
	 Audit will need to be prepared for the AGM as well. Action: would like to review bylaws through March 	
	- Action, would like to review bylaws unough watch	
	b. <u>HR Committee Updates</u> :	
	1) Counseling Contract	
	We would like to make some changes to the counseling contract;	
	- Action: Review counseling contract in March	
	La Compation Management Compatible	
	 c. <u>Information Management Committee</u>: 1) Board Handbook (SOPs) – on hold until HR policy is fully 	
	reviewed.	
	d. <u>Finance Committee Updates:</u>	
	1) January Package	Motion Carried
	1. Motion to approve as presented: Nicole Ziler	
	2. Second: Mary O'Callaghan	
	3. All in favour.	
	2) MFS Funding Update	Motion Carried
	1. Motion to approve as presented: Nicole Ziler	
	 Second: Evan Robichaud All in favour. 	
	3) 2nd Language Training	
	Idea: to spend surplus that was unspent 2022/2023 on	
	Rosetta Stone on A/V supplies to facilitate workshops and	Motion Carried
	training (education including second language training) in	Curred
	classroom environment.	
	1. Motion to discontinue Rosetta Stone and move	
	the funds over to alternative second language	
	training: Christine Wright	
	2. Second: Megan Nocq-MacRae	



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	3. All in favour.	
	4) Daycare Budget	
	Budget coming in from MFS not concrete yet at this time.	
	 e. <u>Child Services Committee Update</u>: 1) Closures to review 	
	 Easter Monday daycare will be closed; parents will not be charged for this day as they paid for the provincial stat, Lois Riel day. 1. Motion to approve as presented: Christine Wright 2. Second: Evan Robichaud 3. All in favour. 	
	PD Days May 30 and 31; 'Cabins in Carberry' PD Workshop. Table this for now; itinerary to follow.	
	2) Daycare Incident Reporting	
	Request that any serious/critical incident that is deemed to be reportable to the province, is also being reported to Board Chair/Child Services Chair.	
	Child Services Committee Meeting March 2024; 1700, week of 11-15th 2024. 13 or 14.	
7.	New Business	
	a. Recognition	
	 b. Correspondence 1) MFS Q1 Funding Notification 2) MFS Funding grant - rural initiative 	
8.	ED Report	
	 New staff and returning staff update; things are going well. Westcan HR; working on HR Policy, needs assessments, employee learning plans, etc. FVAT: Committee is now up and running Health and Safety Committee just had their first meeting 10 Action items came out of Strategic Planning Meeting 04 Feb; 9/10 items have been assigned and actions have been started Next Meeting 	See Shared Drive
	 structure over absigned and denotes have over started. From Meeting will view. STUFF funding approved from MFS OCC Funding approved from MFS ED has been meeting with head of units around base for relationship building; going very well. 	



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	- Relationship building with communities around Shilo and different		
	community committees/businesses/partners going very well.		
9.	Ex-Officio Reports		
	1. CFB Shilo: Absent		
	2. 1 RCHA: Absent		
	3. 2PPCLI:Absent		
10.	Volunteer Hours		
	1. Please communicate monthly volunteer hours to the Vice-Chair	All Members	
11.	Round Table		
	a. Next Meeting – March 21 6:30 pm – will send updated calendar invites. (Finance Committee at 5:00pm)	All Members	
12.	In Camera	1	
	Went in Camera at 20:11; complete at 20:36.	All Members	
13.	Adjournment		
	 Motion to adjourn meeting at hr 20:10. a. motion: Christine Wright b. second: 	Motion Carried	

Signed,

Christine Wright Board Chair Shilo MFRC Board of Directors Catherine Cole Secretary Shilo Board of Directors

Date Approved: