

**Petawawa Predators Swim Club
Executive Meeting
Date 3 September 2024
(In-Person at Dundonald Hall Conference Room)**

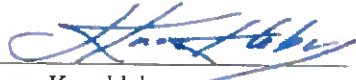
Attendance: Jesse Knockleby – President
 Sarah Voisin – Vice President
 Victoria Kloos – Registrar / Officials
 Roman Nahachewsky – Swim Meet Manager
 Debra Merrick - Fundraising Rep
 Amanda Burrows – Marketing Rep
 Liz Morton – Volunteer Coordinator
 Natasha Collins – Communications
 Chela Breckon – Head Coach

Regrets: Kate Quirt – Secretary
 Amanda Grenier – Equipment Manager
 Lindsay Donahue - Treasurer

Item	Discussion	Action
I	Meeting called to order at 1836hrs	Info
II	<p><u>Previous Business (Open Action Items):</u></p> <p>a. Action Item – The custom order of swim caps has arrived. Equipment Manager will reach out to LY as the PPSC lettering is not white. Status: Still ongoing. LY Sports offered cleaning the caps and will send them back. Unknown when they will arrive. Old stock will be used until new caps arrive (issued to new swimmers as a priority).</p> <p>b. Action Item – Vice President to liaise with Registrar to confirm number of swimmers requiring a swim assessment in order to book DDH pool. Head Coach is available Sept 4 after 1400hrs or anytime Sept 6 for these assessments. Status: Complete</p> <p>c. Action Item: Marketing Rep will talk with PSP to learn if there are specific PSP guidelines in regards to taking pictures of swimmers and uploading onto social media (beyond the Photo Approval paperwork that is already part of the Registration Package) Status: Complete</p> <p>d. Action Item: Equipment Rep will organize kit shop and reach out to LY to look at option to expand items families are able to purchase and to ensure the discount is applied. Status: Ongoing</p>	<p>Amanda Grenier</p> <p>Sarah Voisin</p> <p>Amanda Burrows</p> <p>Amanda Grenier</p>

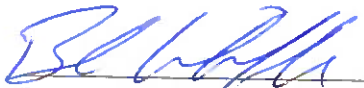
III	<p><u>Coaching Update:</u></p> <ul style="list-style-type: none"> a. First coaching meeting of the session has been completed. All NDA, disclosure and coaching agreements have now been signed. Onboarding email has been sent to the Registrar as soon as Swim Canada's new system has been opened. b. Vulnerable sector checks are still ongoing (for Chela and Kris). They have been filed and in processing with the OPP. c. Head Coach provided a schedule for the minutes and their plan going forward for the first session. Chela will be working W, Th, F & Sat. Kris Peebles will be coaching on M & Tu, with the junior coaches alternating weeks. d. Inquiries ongoing with Deep River regarding schedule for lane swims that could be available to members of the club, early bird lane swim should be starting in October. <p>Kris Peebles will be starting to train with ROCS or Carleton Universities Varsity Team. No impact on club registration or coaching schedule. Chela has also been exploring the idea with ROCS about a co-host meet for a Spring Long Course (LC) meet. More details to follow when the Head Coaches come back from vacation.</p>	<p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p>
V	<p><u>2024/25 Season Planning:</u></p> <ul style="list-style-type: none"> a. Both Fundies program are full, Pre-Comp has three spots available. Competitive programs are also basically full. Currently 25 families are on the waitlist (primarily for Fundies program). There was discussion about having a Sunday program if there is pool time available to meet this demand from the military family community. Assessments and further information will need to be developed. b. Action Item - Jesse to reach out to Carmen, the PSP Aquatic Supervisor to confirm if there is any potential pool availability. c. 2024/2025 Schedule Summary: <ul style="list-style-type: none"> 1 Oct 24 - Milano Pizza Night 19 Oct 24 - In-House Time Trial (unconfirmed) 26 Oct 24 - SWOTT Invitational 27 Oct 24 - Halloween Swim (unconfirmed) 9 Nov 24 - OYO SC Invitational 10 Nov 24 - PPSC Poppy Meet 1 Dec 24 - Christmas Swim (Unconfirmed) 6-7 Dec 24 - Candy Cane Invitational. 	<p>Info</p> <p>Jesse Knockleby</p> <p>Info</p>

VI	<p><u>Other Business / Routine Updates:</u></p> <p>a. There are two unpaid volunteer invoices still outstanding for returning swimmers. Whether or not to let the swimmers start training until the invoices are paid was discussed. Head Coach Chela brought forward the idea to not let the swimmer participate in a volunteer driven activity/competitions until the invoice was paid as an option.</p> <p>b. Motion – Roman Nahachewsky made a motion that any families that have unpaid volunteer invoices cannot participate in volunteer driven events. Motion was seconded by Natasha Collins. All present voted in favour and motion was passed.</p> <p>c. Head Coach Chela is going to introduce an opt-out approach for Swim Competitions, rather than an opt-in. One email will go out to the swim families indicating that their swimmer is going to be registered for the Meet and the Fee with a response required to “Opt-Out” and avoid an invoice. The initial email would be followed by two text messages to families before the opt-out deadline; after which the family would be expected to pay for any Meet fees regardless of attendance.</p> <p>d. The online poll about a potential club name change caused discussion within the club. Many families want to keep the current name, while other members feel that the term “Predator” can have negative connotations. There are Swim Ontario procedures for changing club names and any name change would also need to be approved by the Garrison Comd/PSP.</p> <p>e. Action Item: Coach Chela will look up Swim Canada/Swim Ontario guidelines on how to change the name of the club and will brief the Executive at the next meeting regarding the process.</p>	<p>Info</p> <p><u>Vote</u></p> <p>Info</p> <p>Info</p> <p>Chela Breckon</p>
VII	<p><u>Next Meeting:</u> 1 Oct at 1830 hrs at the DDH Conference Room.</p>	<p>Info</p>
VIII	<p><u>Adjournment:</u> Meeting adjourned by PPSC President, at 2058 hrs.</p>	<p>Info</p>


 Jesse Knockleby
 Club President
 Date: 9 September 2024

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 Sarah Voisin
 Club Vice President
 Date: 9 September 2024

COMMENTS: V.b. Conversation ongoing since July 2024 meeting between PPSC and PSP for Sunday pool time for "overflow" participation.



Brendan Cunliffe
Manager Community Recreation

Date 10 Sept 2024.

RECOMMENDED / NOT RECOMMENDED

Nathan Lane
Senior Manager PSP

Date

APPROVED / NOT APPROVED

LCol N.B. Forsyth
Deputy Commander 4 CDSG

Date