

Garrison Petawawa Indoor Rock Climbing Club
Quarterly Executive Meeting
04 Sept 2024, 1800hrs
57 Festurbert Blvd Petawawa ON

Members in Attendance:

Barbara Langlois (President)
David Oakes (Equipment Manager)
Tamayra Joy (Secretary)
Blake Morden (Equipment Manager)
Susan Pottle (Vice-President)
Stephen Almeida (Lead instructor)

Guest(s) in attendance:

Matthew Luxton

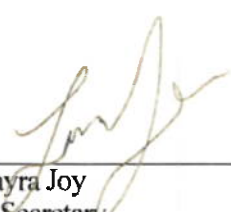
Item	Discussion	Actioned By
1.	Call to Order.	Info
	Meeting brought to order at 1800hrs.	Info
2.	Review of minutes and previous Action Items. <ul style="list-style-type: none"> - Lead setter developed a team and new holds were purchased in accordance with allocated budget (pipes). - Participation contracts developed for all volunteers. Decided that no further CWI qualifications will be paid for at this time (aside from the executive team). All unqualified volunteers will be teamed up with a qualified instructor for club nights. - A schedule was developed: <ul style="list-style-type: none"> Mon: Matthew/Tamayra Tues: Janelle Wed: David/Stephen Thurs: Janelle * - All members registered for CWI. Waiting on PSP to provide credit card to register Susan for December program. - Emailed PSP about contract renewal in Aug. WIP. - David purchased new harnesses and anchors for upcoming season. - Website is generally updated. Facebook info amended. Will need to amend the blurb further on website. - Brochures and open now sign ordered. * - Budget still in need of review/reconciliation. - JD's completed by Sue and emailed to everyone for review. 	Info
3.	Open Discussion	
	Our Mini Climbing wall we built was featured in the Petawawa Post ! Spray painted the Cabinets Mat black at DDH. Big blue mats removed from DDH.	Info

	<p>Youth Program full in 1,5 days.</p> <p>Work in Progress: Locker benches Wood purchase for counter/hold storage. Priced at \$1000. Barb thought it was expensive – agreed to look at cheaper options.</p> <p>✈ Drop-in rates: mentioned the potential of Square (need inventory) or the re-programming of the register. Waiting on update from Brendan before further discussion on whats included in the inventory. Potentially running a Lead course in Nov.</p>	
4.	Action Items	
	<p>✈ Action Item: order laminating pouches and make top rope/lead tags for opening day (x100).</p> <p>Action Item: Price cheaper options for counter. Finish maple locker benches and customer counter before opening day.</p> <p>✈ Action Item: Finalize Janelle’s contract and confirm working hours.</p> <p>Action Item: follow-up on drop in pricing options.</p> <p>Action Item: gage member interest in running an early season lead course.</p> <p>Action Item: budget review year-to-date.</p>	<p>Tamayra Joy</p> <p>Tamayra Joy / Blake Morden</p> <p>Susan Pottle</p> <p>Tamayra Joy</p> <p>Stephen Almeida James Carr</p>
5.	Adjournment	
	<p>Meeting concluded at 2000hrs. Next meeting date: December 13th at 1800hrs.</p>	Info

LANGLOIS,
BARBARA 604

Digitally signed by LANGLOIS, BARBARA 604
DN: cn=LANGLOIS, o=Club, ou=Clubmembers, ou=PROGRESSIVE, email=BARBARA@PROGRESSIVE.COM, c=CA
BARBARA 604
Reason: I am the author of this document
Date: 2004.08.11 10:12:54-0400
User-Agent: Acrobat 5.0 (PCL)

Barbara Langlois
Club President
Date:


Tamayra Joy
Club Secretary
Date:

- 2. Susan now registered for Sept. course, Pd.
- 2. Internal club discussion
- 4. ordered and received



Caeley Stevens
Club Liaison Community Recreation Coordinator

Date: 17 Sept 24

- 3. Discussions ongoing related to DDT POS.
- 4. Casual Climbing wall attendant scheduled start date is 1 October.



Brendan Cunliffe
Manager Community Recreation
RECOMMENDED NOT RECOMMENDED

Date: 17 September 2024

Nathan Lane
Senior Manager PSP

Date:

LCol N.B. Forsyth
Duputy Commander 4 CDSG
APPROVED/NOT APPROVED

Date: