

Reichwald Mess  
 13 Amiens Road  
 BLDG J-106  
 Petawawa, ON K8H 2X3

5545-1 (Secy)

Mar 2026

Distr List

**REICHWALD MESS  
 GENERAL MESS MEETING  
 HELD IN LEVESQUE LOUNGE 1330 HRS, 11 MARCH 2026**

PMC	WO Deidre Sine	450 THS	ABSENT
VPMC	WO Tabitha Meeks	2 Fd Amb	
Secretary	WO Frank Humphries	1 CFH	
Finance Rep	Sgt Brandon Knoll	2 CER	
Entertainment Rep	Sgt Lisa Moran	1 CFH	
Entertainment (2IC)	Sgt Mark Small	1 RCR	ABSENT
Family Social Rep	Sgt Michelle Pope	1 CFH	
Sports Rep	Sgt Craig Paradis	1 CFH	
Sports (2IC)	WO Kathleen Howell	450 Sqn	ABSENT
Housing Rep	Sgt Jenniger Rocheleau	2 FD Amb	ABSENT
Living-in Rep	MWO Travis Boudreau	4 CDSG	ABSENT
Infrastructure Rep	Sgt Michael Foster	CSOR	
Food Service Rep	Sgt Matthew Macleod	CSOTC	ABSENT
Mess Manager	Katharine Meery		

<p><u>CALL TO ORDER</u>          1. The VPMC called the meeting to order at 1333 hrs with quorum being established by the VPMC. Quorum to establish GMM is 51% of the available membership.</p> <p><u>VPMC OPENING REMARKS</u>          2. WO Meeks welcomed the members, thanking them for their attendance and introduced the Mess Committee in attendance. The VPMC then outlined the intentions of the General Mess Meeting (<i>hereafter called, "GMM"</i>). The VPMC invited the Mess Supervising Officer, CWO Buchanan, to speak to the membership present. CWO Buchanan thanked attending members and gave appreciation to the Committee members for their actions behind the scenes.</p> <p><u>ADOPTION OF MINUTES</u>          3. The Minutes from the General Mess Meeting, 22 October 2025, were forwarded via email to all members to read. There being no errors or omissions, the Secretary asked for a motion from the floor to adopt the</p>	<p>VPMC</p> <p>Secretary 2IC</p>
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minutes as read. Sgt Biezing motioned to accept the minutes as read. Seconded by MWO White. Motion carried.

OLD BUSINESS

4. Available Committee Positions The membership was approached regarding open positions, to include 12 MI Coy Unit Rep, Finance 2IC, Food Services Rep 2IC, Housing Rep 2IC, Infrastructure 2IC, and Family/Social Rep 2IC. Sgt Skryp from 4 CDSB Pers Svcs Food Services volunteered to step into the Food Svcs 2IC position.

NEW BUSINESS

5. Annual Civilian Associate Membership & Honorary Membership Review, members in good standing with the Mess.

- Stephen MacMullin (Civ) Mbr since 2012
- Robert Troutman (Civ) Mbr since 2023, Owner Runge Stationers
- Margaret Behnke (Civ) Mbr since 2025, Widow of Terry Behnke
- Keith Pope (Civ) Mbr since 2025, Spouse to Mess Member
- Sharon Walsh (Civ) Mbr since 2025, Widow of Michael Walsh
- Beverly Payne (Civ), Annual Honorary Membership

Sgt Hannaford motioned to accept all Associate Members for coming fiscal year. MWO Walker seconded. Motion Carried.

6. Newly Promoted and Posted in Members – RSM’s or their acting presented their newly promoted and posted in members as of OCT2025.

COMMITTEE REPORTS

7. Entertainment –Sgt Moran presented the entertainment report. They highlighted upcoming events and explained how they would be executed.

8. Sports - Sgt Paradis presented the sports report. They explained the upcoming events, new tickets available for the mess and new sporting items in the mess.

9. Family Social – Sgt Pope presented the Family Social report, highlighting Mini-Putt, Calypso, Hugli’s and a Family Fun Skate as planned activities for the fiscal year.

10. Housing – Sgt Foster spoke on behalf of absent Housing Rep and gave the housing report. Repairs and replacements of items within the Mess were identified to the mess membership present.

FINANCIAL REPORT

11. The Finance Rep presented the 31 January 2026 YTD Financial Report, annex A. The numbers for February were not available for the GMM.

12. Budget for FY26/27 – Sgt Knoll spoke about the reallocation of Mess dues for the breakdown of the amount deducted for all members, a change in Mess dues breakdown, annex B. Sgt Russell motioned to accept the

VPMC

RSM’s

Entertainment Rep

Sports Rep

Family Social Rep

Infrastructure Rep

Finance Rep

<p>reallocation of Mess Dues Breakdown as presented. Seconded by WO Larocque. Motion carried.</p> <p>Sgt Knoll spoke about an alternative to add a \$10 charge per guest for attending TGIF, and the rationale why this charge is being implemented. Mess events are intended primarily for Mess Members. Sgt Jansen motion to implement a \$10 charge per guest at TGIF beginning April 2, 2026, effectively accepting COA 2 as FY26-27 budget, annex C. Seconded by Sgt Hodgson. Motion carried.</p> <p>Sgt Knoll provided a breakdown on the budget as exists for the upcoming FY, as well as the events that have been planned for. Included in these events is the addition of a 2<sup>nd</sup> Drag Bingo in March.</p> <p>Sgt Foster spoke about a proposal to purchase additional tall bar chairs for the Snake Pit, as well as a Mess Committee table for the Snake Pit, to a maximum amount of \$20,000.00. Motioned by MWO White; Seconded by Sgt Kirkland. Motion Carried.</p> <p>The VPMC spoke about the creation of the Lo-Fi room in the Aubrey Cosens Room upstairs in the mess. Members can use the room for PD sessions or when members are wishing to sit in a quieter area. MWO White, 3 RCR asked about if the Lo-Fi lounge can be booked for functions or needs, with a bartender provided. The Committee will look into this item and provide the membership an update at the next GMM.</p> <p>13. <u>Open Discussion</u></p> <p>Sgt Foster spoke about the need for a Mess logo, and there would be a competition for a new Mess logo, with the winner receiving a \$500.00 prize, more info to come.</p> <p>CWO Seeloch asked about the \$20,000 that was approved by the membership for chairs and furniture. Sgt Foster provided explanation about the requirements behind the expenditure.</p> <p>Sgt Biezing asked about changing the orientation of tables within the mess to enhance Mess culture. WO Meeks advised that the committee will look into the item and provide a return to Sgt Biezing.</p> <p><u>CLOSING REMARKS</u> – WO Meeks thanked all members present.</p> <p><u>ADJOURNMENT</u></p> <p>11. Sgt Russell motioned to adjourn the meeting at 1400 hrs. Seconded by MWO Whitman. Motion carried. Next GMM will be October 2026.</p>	<p>Infrastructure Rep</p> <p>VPMC</p> <p>ALL</p> <p>VPMC</p>
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HUMPHRIES Digitally signed by HUMPHRIES, FRANK 691 Date: 2026.03.30 13:14:54 -04'00'  
, FRANK 691

Sgt Frank Humphries  
Secretary 2IC

Date

Digitally signed by: Meery, Katharine  
DN: CN = Meery, Katharine email = Meery.Katharine@cfcrws.com  
OU = Users - CFCE Domain,  
Ontario Region, Petawawa, Users  
Date: 2026.03.31 10:47:57 -04'00'  
Meery,  
Katharine

Katharine Meery  
Mess Manager

Date

Digitally signed by MEEKS, TABATHA 245  
TABATHA 245  
Date: 2026.04.02 15:26:55 -04'00'  
MEEKS, TABATHA 245

WO Tabatha Meeks  
VPMC

Date

Remarks:

Digitally signed by  
Brendan Cunliffe  
Date: 2026.04.08 10:57:31  
-04'00'  
Brendan  
Cunliffe

Brendan Cunliffe  
Deputy Manager PSP

Date

Nathan Lane  
Senior Manager PSP

Date

CWO T.B. Buchanan  
4 CDSG FSM

Date

Approved / Not Approved

Col S.D.C. Trenholm  
COMD 4 CDSG

Date

Encl:

- Annex A – Financial Report for YTD 31 January 2026
- Annex B – Mess Dues Breakdown change for FY26-27
- Annex C – Reichwald FY26-27 Budget COA 2

- Distr List
- Action
- All Members
- Info
- Bde SM
- 4 CDSG FSM
- Deputy Mgr PSP
- NPF Accounts Mgr



ANNEX A

Reichwald Mess Fin Report  
As of YTD 31 JANUARY 2026

Bar Operations	Budget	Actual	Difference	Remarks
Bar Sales	\$ 134,640	\$ 121,927	-\$ 12,713	7% short of budgeted bar sales for the month of May. 29% short June. 7% short July. 0% short for Aug. 12% short for Sep. 6% over for Oct. 15% short for Nov. 3% short for Dec. 20% over for Jan.
Bar Gross Profit \$	\$ 73,075	\$ 68,171	-\$ 4,904	
Bar Net Profit/Loss	\$ 5,045	-\$ 3,873	-\$ 8,918	due to YTD 10% lower bar sales, bar wages, and Repair/Maint & F&E

Entertainment	Budget	Actual	Difference	Remarks
Revenues	\$ 103,866	\$ 102,208	-\$ 1,658	
Expenses	\$ 197,225	\$ 161,524	-\$ 35,701	

OVERALL Profit/Loss	Budget	Actual	Difference	Remarks
Revenues	\$ 318,611	\$ 329,740	\$ 11,129	Gain due to Administration Dues Project & mess dinners
Expenses	\$ 410,275	\$ 368,904	-\$ 41,371	
<b>Profit/Loss</b>	<b>-\$ 91,664</b>	<b>-\$ 39,164</b>	<b>\$ 52,500</b>	

<b>Gift Fund</b>	<b>\$ 5,292</b>	<small>(CWOFF = \$4,808.34)</small>
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<b>CBA</b>	<b>\$ 256,870</b>
<b>Unencumbered Cash</b>	<b>\$ 236,969</b>

# Annex B

## 2025-26

RWSM Mess Dues Breakdown FY 2025-26	
Ordinary Member Dues	
GENERAL	\$ 14.64
ENTERTAINMEN	\$ 6.05
GIFT FUND	\$ 0.55
SUBTOTAL	\$ 21.24
HST 13%	\$ 2.76
<b>TOTAL</b>	<b>\$ 24.00</b>

RWSM Mess Dues Breakdown FY 2025-26	
Retired Associate Dues	
GENERAL	\$ -
ENTERTAINMEN	\$ 13.28
GIFT FUND	\$ -
SUBTOTAL	\$ 13.28
HST 13%	\$ 1.72
<b>TOTAL</b>	<b>\$ 15.00</b>

Paid yearly at \$180.00/year

RWSM Mess Dues Breakdown FY 2025-26	
Civilian Associate Dues	
GENERAL	\$ 14.64
ENTERTAINMEN	\$ 6.05
GIFT FUND	\$ -
SUBTOTAL	\$ 20.69
HST 13%	\$ 2.69
<b>TOTAL</b>	<b>\$ 23.38</b>

Paid yearly at \$280.56/year

## 2026-27

RWSM Mess Dues Breakdown FY 2026-27	
Ordinary Member Dues	
GENERAL	\$ 14.10
ENTERTAINMEN	\$ 6.59
GIFT FUND	\$ 0.55
SUBTOTAL	\$ 21.24
HST 13%	\$ 2.76
<b>TOTAL</b>	<b>\$ 24.00</b>

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FY 2026-2027 - No Change to Mess Dues total amount. Change to Mess Dues distribution affecting "General" and "Entertainment" for Ordinary and Civilian Associates.



- No increase to Mess Dues.  
- Change to Mess Dues Breakdown. Move .54 from General to Entertainment

**REICHWALD WOS' & SGTS' MESS  
FY 26/27**

**COA 2 Entertainment Budget w/\$10 TGIF Guest**

Description	Projected Revenues	Planned Expenses	Budgeted Profit/Loss	Comments
Entertainment	\$ 164,208	\$ 201,915	-\$ 37,707	
Bar Ops	\$ 86,180	\$ 85,863	\$ 317	
General Ops	\$ 183,635	\$ 180,664	\$ 2,971	
<b>Overall</b>	<b>\$ 434,023</b>	<b>\$ 468,442</b>	<b>-\$ 34,419</b>	<b>Overall Loss</b>

**Gift Fund Rev**                    \$    6,620

Capital Expenditures	\$ Amount	Comments
Committee Table and additional Snake Pit bar stools	\$ 20,000	Committee table approx \$8k, Bar Chairs approx \$12k

<b>Income / Loss</b>	<b>\$ (34,419)</b>
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<b>Unencumbered Cash - 31 Jan 26</b>	<b>\$ 236,970</b>
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Mess Membership 1069 Ordinary & 142 Associates (73 Retired, 5 Civilian, 61 Retired on their Free year, 3 Honourary Associates)

**Mess Dues Breakdown**

General	\$	14.10
Ent	\$	6.59
Gift	\$	0.55
SubTotal	\$	21.24
HST	\$	2.76
Total	\$	24.00