



REICHWALD WO'S & SGT'S MESS
EXECUTIVE COMMITTEE MEETING
30 JUNE 2026

Reichwald Mess
13 Amiens Road
BLDG J-106
Petawawa, ON K8H 2X3

5545-1 (Mess Mgr)

2 Jul 2026

Distr List

REICHWALD MESS
EXECUTIVE COMMITTEE MEETING
HELD IN THE CONFERENCE ROOM 30 JUNE 2026

PMC	WO Deidre SINE	450 Sqn	
VPMC	WO Tabatha MEEKS	2 FD Amb	Absent
Secretary	WO Frank HUMPHRIES	1 CFH	Absent
Finance Rep	Sgt Brandan KNOLL	2 CER	Absent
Family Social	Sgt Michelle POPE	1 CFH	
Sports Chair	Sgt Craig PARADIS	1 CFH	
Sports 2IC	WO Kathleen HOWELL	450 Sqn	Absent
Housing Rep	Sgt Tim PRITCHARD	450 THS	Absent
Living-In Rep	MWO Travis BOUDREAU	CANSOFCOM	
Infrastructure	Sgt Michael FOSTER	CANSOFCOM	
Entertainment	Sgt Lisa MORAN	1 CFH	
Entertainment 2IC	Sgt Mark SMALL	1 RCR	Absent
Food Services	WO Matthew MACLEOD	CSOTC	Absent
Food Services 2IC	Sgt Lindsay SKRYP	4 CDSB Pers Svcs	Absent
Mess Manager	Katharine MEERY		

<u>CALL TO ORDER</u> 1. The PMC called the meeting to order at 1257 hrs. <u>OPENING REMARKS</u> 2. The PMC welcomed the committee and thanked all in attendance for being present, noting this meeting will be her last as PMC.	PMC
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<u>PREVIOUS MEETING MINUTES</u> 3. Minutes from 28 April 2026 were available for reference, however unavailable for adoption at this time, as the minutes are out for signatures.	
<u>FINANCIAL REPORT</u> 4. In the absence of the Financial Rep, The Mess Manager presented the financial report for 31 May 2026 YTD , annex A.	
<u>OLD BUSINESS</u> 5. 1st Quarter Committee TGIF Sign-Up – Committee members present signed up to volunteer for hosting upcoming TGIT and TGIF events, annex B.	
6. Taxi Stand – Follow up to the Summer Concert Mess Event on 19 June. The taxi stand was deemed a great success, with 119 Summer Concert tickets sold, and 50+ members and guests signed up to utilize the first offered “Taxi Stand”. Members indicated taxi request upon initial registration, which helped to plan for correct taxi usage. When offering a Taxi Stand, ensure enough taxis are contracted to get all guests home safely.	
<u>NEW BUSINESS</u> 7. New Housing Rep – Welcome new Housing Rep Tim Pritchard.	
8. Spousal Attendance Declaration – Sgt Greg Biezing, Assoc. Tom Cartwright submitted forms for their spouse to attend the mess. Spousal Declaration submissions are for committee awareness and PMC signature.	
9. Open Discussion a) Associate Keith Pope offered to volunteer as rep for the Associates. Mr. Pope is often volunteering along with spouse Sgt Pope at TGIF's and would like to continue to be of service while Sgt Pope is on IR. b) Sgt Moran confirmed summer entertainment dates as follows: Aug 21 Karaoke Night, Paint Night in September and PMC's Meet & Greet in early October. c) Sgt Foster is working on a Committee Unit Table for the Snake Pit. PMC to contact unit RSM's to collect unit coins to add to the Committee table.	

Mess Manager

PMC

ALL



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ADJOURNMENT

16. Sgt Foster motioned to adjourn the meeting at 1342 hrs. Seconded by Sgt Paradis. Motion carried. The next meeting will be Tuesday, July 28, 2026.



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<u>N/A</u> WO Frank Humphries Secretary	<u> </u> Date	 Meery, Katharine Katharine Meery Mess Manager	<u> </u> Date
		<u> </u> WO Deidre Sine PMC	<u> </u> Date
Remarks:		<u> </u> Brendan Cunliffe Senior Manager PSP	<u> </u> Date
		<u> </u> CWO T. B. Buchanan 4 CDSG FSM	<u> </u> Date
Approved / Not Approved		<u> </u> Col K. Larocque COMD 4 CDSG	<u> </u> Date

Encl:
Annex A – 31 May 2026 YTD Financial Report
Annex B - 2026 TGIF Unit Host schedule, 1st Qtr

Distr List
Actionp
All Members
Info
Bde SM
4 CDSG FSM
Deputy Mgr PSP
NPF Accounts Mgr



Reichswald Mess Fin Report As of YTD 31 MAY 2026

Bar Operations	Budget	Actual	Difference	Remarks
Bar Sales	\$ 31,000	\$ 22,723	-\$ 8,277	Dramatic decrease in TGIF attendance following new \$10/guest charge at TGIF. Previous average of 150ppl, currently averaging 113ppl
Bar Gross Profit \$	\$ 17,350	\$ 12,797	-\$ 4,553	
Bar Net Profit/Loss	\$ 3,272	-\$ 2,305	-\$ 5,577	

Entertainment	Budget	Actual	Difference	Remarks
Revenues	\$ 24,930	\$ 24,346	-\$ 584	
Expenses	\$ 34,445	\$ 35,541	\$ 1,096	

OVERALL Profit/Loss	Budget	Actual	Difference	Remarks
Revenues	\$ 70,340	\$ 63,461	-\$ 6,879	
Expenses	\$ 78,724	\$ 77,116	-\$ 1,608	
Profit/Loss	-\$ 8,384	-\$ 13,655	-\$ 5,271	

Gift Fund	\$ 729	Defunct CWO Trust balance \$4,808.34		
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CBA	\$ 229,118			
Unencumbered Cash	\$ 220,977			

MESS EVENT COMMITTEE VOLUNTEERS

Date	TGIF/T	Committee Table LEAD VOLUNTEER Meal Card Check-In	Food Service Food Line, Meal Card Collecting & MC	Committee Table Member Services & Hockey Draw
3-Jul	TGIF	Travis Boudreau	Tabatha Meeks	Deidre Sine
10-Jul	TGIF	Tabatha Meeks	Mark Small	Lisa Moran
17-Jul	TGIF	Craig Paradis	Mike Prefontaine	Keith Pope
24-Jul	TGIF	Craig Paradis	Mark Small	Lisa Moran
30-Jul	TGIT	Mike Foster	Mark Small	
7-Aug	TGIF	Craig Paradis		
14-Aug	TGIF	Mark Small	Mike Prefontaine	
21-Aug	TGIF	Mike Foster	Tabatha Meeks	
28-Aug	TGIF	Tabatha Meeks	Mark Small	Lisa Moran
3-Sep	TGIT		Tabatha Meeks	
11-Sep	TGIF	Craig Paradis	Mark Small	Lisa Moran
18-Sep	TGIF	Tabatha Meeks	Mark Small	
25-Sep	TGIF	Craig Paradis	Tabatha Meeks	