

7 March 2025

Distr List

NORMANDY OFFICERS' MESS AGM
HELD AT THE NORMANDY
OFFICERS' MESS – 5 MARCH 2026

Chairperson: LCol. J. Day, PMC

Committee:

PMC: LCol. Jeffrey Day, 2 CER	Present
VPMC: Maj. Chris Mack, 2 CER	Present
Finance: Maj. Jessica Decaire, 4 CDSG Corp Svcs	Absent
Infrastructure: Capt. Brian Plinke, H Svcs	Present
IT: Capt. Vendiola	Absent
Innovation: Capt. Hermiston	Present
SOF: Capt. Pamela Turney	Absent
Living-In: Capt. Felix Pham, 2 Fd Amb	Present
Subbie: Capt. Alaa Elfoullie	Absent
Family:	Vacant
Secretary:	Vacant
Air Force:	Vacant
Entertainment & Sport:	Vacant
Navy:	Vacant

Mess Manager: Erin McCarthy	Present
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Quorum Met: 172 members in attendance

ITEM	DISCUSSION	ACTION
I.	1. PMC (LCol Day): Call the Meeting to Order and Welcome The PMC called the meeting to order at 1506h. PMC welcomed those who returned from deployment this winter and reported that the NOM has seen an overall increase in attendance since our last GMM in October. PMC explained that the average attendance for family TGIFs is approximately 80, and 35 for non-family TGIFs. The average attendance for TGIT & Coffee Break are 130 & 90 respectively. The PMC noted that the mess finances had generally improved since the October GMM. This would be discussed later in the fin report.	PMC

	2. Review of Old Minutes The minutes from the October GMM were emailed to the membership by the mess manger one month prior. No points for discussion were raised by the membership. <u>Capt. Lobb (1 RCR) motioned</u> to adopt the minutes. <u>Capt. Stepaniuk (Sigs Sqn) seconded.</u> The membership voted and the <u>motion carried to accept minutes from the last GMM.</u>	PMC
II.	OLD BUSINESS 3. Patio Project The contract for the patio project is signed, and the work is to take place this May/June. 4. \$10.00 for TGIF meal ticket The price for meal tickets at TGIF was increased (by membership vote) from \$5.00 to \$10.00 at the October GMM. 5. Scaling Dues A point was brought up at the October GMM to explore scaling mess dues by rank. The executive committee investigated this and found that it is expressly forbidden in the PSP Policy Manual Ch 9-4.	PMC
III.	NEW BUSINESS COMMITTEE REPORTS 6. Financial Report With the Fin Rep, Maj. Decaire absent, the PMC spoke on the 2025/2026 mess finances. As of 31 January 2026, we had budgeted for a net loss of ≈36K. Our actual net loss was ≈25K. After overspending the budget during the first fiscal quarter, two notable changes improved our net deficit. These were: cutting one full-time position on staff (Bar Supervisor) and increasing mess dues from \$30.00 to \$35.00 in December 2025.	PMC

	PMC noted the total net budgeted deficit for 2025/2026 was 43K and that this was not sustainable for the long-term longevity of the mess. With approximately half of the NOMs unencumbered cash (164K) being spent on the patio project, PMC stressed that the goal for the budgets presented today would be to have a minimal deficit or make profit. PMC asked the floor for questions. None were raised. 7. Entertainment The calendar for 2025/2026 events was presented to the members: May: Cinco de Mayo August: Back-to-School Enhanced Family TGIT September: Meet & Greet October: Oktoberfest November: Remembrance Day December: PMC Bingo March: St. Patrick's Day The PMC noted that if any unit or member would like to organize an event hosted by NOM, the executive would be happy to provide support and funds whenever possible. The mess manager asked that any units interested in hosting the events listed above reach out to her by March 15th to ensure that they were assigned accordingly. Otherwise, hosting duty is to be randomly assigned. 8. Executive Committee PMC noted that the following committee positions are open and asked that anyone wishing to volunteer speak with him following the meeting. • Secretary • Entertainment • Sports • Family • Air Force Rep • Navy 9. Associate Members PMC presented a list of the NOM's current associate members, all of which are in good standing. • Bourgeois, Trevor • Cole, Alan • Graydon, William • Kerckhoff, Enno • Knockleby, Jesse • Murphy, Michael • Schimmens, Matt	PMC PMC PMC
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Capt. Lobb (1 RCR) motioned that all associate members be renewed until the next spring AGM. 2 LT. Marks (2 Svc) seconded the motion.

The motion was voted on and carried.

10. Proposal: Additional Patio Enhancements

PMC

The PMC put forward the proposal that (up to) \$15K of unencumbered cash be used for patio enhancements following the renovations. These enhancements include new cushions, lighting, and other furnishings. PMC noted that these funds are separate from the \$164K already designated to the patio renovations.

Capt. Stepaniuk (Sig Sqn) asked if this would include the purchase of umbrellas and additional seating. The PMC explained that it could be used for umbrellas, and there would be extra seating once we had new cushions for the furniture that was kept in storage this year.

Lt. De Sylva (RCHA) asked if these funds could also be used for new outdoor entertainment such as cornhole & washer toss. PMC responded that, yes, they would be.

Capt. Burchatt (2 RCHA) motioned to allocate up to \$15K of unencumbered cash for patio furnishings including (but not limited to) including lighting, cushions, outdoor games, and umbrellas. Capt. Owen (2 RCHA) seconded the motion.

The motion was voted on and carried unanimously.

PMC

11. TGIF Meal Ticket Price

At the fall GMM, the meal ticket prices (for non-members) at TGIF were increased from \$5.00 to \$10.00. Multiple members asked, prior to the AGM, that this be revisited, and the price be lowered. It was estimated to cost the membership \$1,100 in lost revenue if lowered.

Maj. Johnson (2 CER) asked if the increase in price is impacting the number of people that attend TGIF. PMC responded that it is likely the case, but we do not have empirical data to support this.

Lt. Chan (H Svc) asked if it might be practical to decrease the meal ticket fee to \$5.00 but charge a fee for seconds. PMC responded that this could be investigated but the goal is not to be ordering enough for seconds to be served. This only happens as a by-product of members RSVPing and not showing up.

Maj. Storm (2 CER) asked if we need to set a firm price. He asked if adjustments could be made based on what food is served and what it costs the mess to buy it. PMC responded that our current policy has a firm price, but we can change that to entrust the mess manager to determine the price.

Capt. Van Delinder (Sig Sqn) noted that, with the cost to the membership being only \$1,100, this was a drop in the bucket when looking at the overall mess budget. He asked, "Why not make the change?" Maj. Afonso (1 RCR) asked how much TGIF costs per year. PMC noted that we budgeted to spend 22.5K on TGIF in the upcoming fiscal, based on this year's actual spending. <u>Maj. Macdonald (2 Svc) motioned</u> to change the price of TGIF meal tickets (for guests) to a sliding scale, based on the cost of food to the mess, to ensure that meals aren't overly subsidized by the members. This is to be adjusted by the manager who will inform the membership of cost in the RSVP email. <u>Maj. Storm (2 CER) seconded</u> the motion. The motion was opened to the membership for discussion. Maj Johnson (2 CER) asked what defined "overly subsidized". <u>Capt. Schvetzy (4 CDSG) proposed an amendment to the motion</u> on the floor that the sliding scale have a cap of \$10.00. <u>Lt. Cullen (2 RCHA) seconded</u> this amendment to the motion. <u>The amendment was voted on and defeated.</u> <u>Lt. Chan (H Svcs) proposed an amendment to the motion</u> on the floor that it included that each meal ticket cost, at minimum, 50% of what the NOM is charged per meal. This amendment to the motion was <u>seconded by Capt. Stepaniuk (Sig Sqn)</u>. The amendment to the motion was voted on and <u>carried</u>. There was discussion that there be a lower limit of 25% subsidy by the membership for meal ticket costs. No motion was made for this. The original motion was restated with the afore-mentioned amendment: "to change the price of TGIF meal tickets (for guests) to a sliding scale, charging a minimum of 50% of what meals cost the NOM to purchase". This motion was voted on with 70 in favor and 25 opposed. <u>Motion carried.</u> 12. Unit Bar Hours PMC proposed a new initiative, wherein each unit will receive three hours per year of "free" bar service. No payment will be required from the units, and the cost will be absorbed into the NOM's budget. Lt. Cullen (2 RCHA) asked who would decide what the bar hours would be used for. PMC responded that the Unit CO/PMC would have the authority to do so. It was asked what designates a unit. This was discussed, and it was decided that, if your unit hosts a TGIT or TGIF, it is to be considered a unit for the purpose of this initiative.	PMC
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Capt. James (RCD) asked if these hours could be transferred between units. PMC responded that they could be with Unit CO/PMC permission.

Capt. Dhillon (2 Svc Bn) asked what would be included, as some events require multiple bartenders & supervisors. PMC responded that, for this year, it would be 3 hours of one bartenders' time (\$69.00, as bartenders cost \$23.00/hour).

Capt. Prosper (2 RCHA) motioned that each unit be allotted three hours per year of free service, from one bartender, and that these be transferable between units.

Lt(N). Little (4 CDSG Tech Svcs) seconded the motion.

The motion **carried** unanimously.

13. 2026/2027 Budget

Two COAs were presented to the membership:

PMC

	Rev	Exp	Net
Entertainment	211,243	224,988	(13,745)
General Ops	145,599	139,660	5,939
Bar Ops	63,412	63,020	392
Total			(7,414)

Maintaining current programming & adding "3 free unit bar hours"

	Rev	Exp	Net
Entertainment	211,243	217,888	(6,645)
General Ops	145,599	136,828	8,771
Bar Ops	63,412	63,020	392
Total			2,518

1 TGIF per month (families invited) & adding "3 free unit bar hours"

The PMC noted that both COAs would be affected by the previous vote to change the TGIF meal ticket price to a sliding scale. \$1,100 would be removed from the Entertainment Rev/Net on whatever COA was selected.

Capt. VanDelinder (Sig Sqn) inquired what was spent on taxi chits compared to what was budgeted. PMC noted that \$290.00 was spent this fiscal year and \$360.00 was budgeted for the next fiscal year.

PMC

Lt. De Sylva (2 RCHA) asked when golf passes come out and what course they are for. Mess Manager explained that, since the golf course on base closed, the mess intends to buy 90 tickets for the Roanoke Golf Club in May. Each ticket covers one round of 18 holes. Lt. Martin (RCD) asked if the \$15,000 for patio furnishing is included in this budget. The PMC explained that it is to come from our unencumbered cash, but a portion is included in the depreciation costs outlined the budget. <u>Capt. Lobb (1 RCR) motioned</u> that be membership adopt COA 2.2. <u>Capt. Parkinson (1 RCR) seconded</u>. The motion was opened to the floor for discussion. <u>Lt. Martin (RCD) proposed an amendment to the motion</u> on the floor that 5K be added to the budget to be used for entertainment purchases (including, but not limited to) games, a poker table & Big Buck Hunter. The PMC deemed this out of order, as Big Buck Hunter cost ~\$19K. This number was provided by the mess manager who purchased this arcade game for a Gagetown mess the previous year. <u>Lt. Martin (RCD) proposed an amendment to the motion</u> on the floor that 5K be added to the budget to be used for indoor entertainment, such as games & a poker table. <u>Lt. Timal (RCD) seconded</u>. The amendment to the motion <u>carried</u> with majority vote. 14. The following constitutional amendments were outlined by the PMC to be updated: 4.2.1.2 AGMM - "dedicated session in February to pass the upcoming budget" Remove 'February', replace with 'Q4'. 6.7.2 Bar - "cash back from debit cards will be based on sufficient funds available". Remove this – not a service we offer. 7.4 & 9.5 Gift fund – remove reference to specific gifts and number of gifts. Change to 'Departure gifts to be chosen by the innovation rep and exec committee; not to exceed \$50.00' per gift. 8.1 Entertainment - Remove reference to specific events outside of usual weekly programming (Coffee Break, TGIT & TGIF). Calendar of events will be reviewed at Spring AGM. 8.2.1 Official functions - Add - "an official function is an activity which fulfills a public responsibility for training purpose to enhance unit cohesion &	PMC
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	effectiveness. It is limited to members of the CAF." Remove existing list of official functions. 8.7.1 "TGIF - The workload and output will depend on the creativity and dedication from each unit". Reword 'events hosted by units' rather than 'TGIF.' 9.2.3 • General Funds - \$18.00 change to \$15.50. • Entertainment Funds - \$12.48 change to \$14.98. • Gift Fund - \$0.25 change to \$0.50. 11.2.4 Remove rental fee for stemware/dishes during unit functions. Change to "Stemware available for rent during private functions at a fee, available for free use during brigade/unit events held at the NOM. Breakage fees will be applicable for all rented dishes." 13.4 "Underage guests (under 18 years of age)". Change to "19 years of age per legal requirement." <u>Maj. Mason (4 CDTC Det)</u> motioned to accept all proposed changes in the constitution. <u>Maj. Albidone (1 RCR)</u> seconded. Motion <u>carried</u>, unanimously.	
IV.	OPEN DISCUSSION 15. Long Weekend - TGIT Maj. Albidone (1 RCR) proposed that we change TGIT meal hours for long weekends or shift to TGIW. PMC agreed to change the time food is served at TGITs preceding a long weekend from 1700 to 1630. He also agreed to trial a TGIW before the may long weekend. It was brought up that Rucking Bear may impact TGIW attendance as it takes place the next day. After discussion, consensus agreed that the trial TGIW should happen preceding the May long weekend. 16. CO Attendance at Mess Meetings <u>Maj. Afonso (1 RCR)</u> motioned that we petition the CO of the mess to allow unit COs to attend mess meetings. The motion was not seconded and died on the floor. Capt. Prosper (2 RCHA) suggested that perhaps COs be allowed to attend in an observer role, as they have historically dominated the floor. Capt. Lobb (1 RCR) noted that the executive committee should be empowered to regulate the	PMC

discussion. It was discussed if this change was more necessary when the PMC was a Major. Maj. Afonso (1 RCR) noted that all members pay dues and should be welcome. The PMC explained that the most recent signed copy of the constitution states that Unit COs not be permitted to attend mess meetings, and that this is under the authority of the Mess CO.

Maj. Afonso (1 RCR) made a motion to include it in the meeting minutes that members support having unit COs attend mess meetings. Capt. Lobb (1 RCR) seconded this motion.

Capt. McNish (RPOU) asked that this vote be done virtually. The PMC declined.

Majority voted in favor and the motion carried.

17. Wheel Room

Maj. Albidone (1 RCR) brought up that many officers would like to see the wheel room be reopened to the membership, understanding that steps would need to be taken to mitigate risk. He stressed the importance of maintaining traditions such as this to promote mess culture.

PMC responded that there was a large perceived risk with the wheel tradition in terms of safety and liability under the liquor license & that this was a concern for mess staff. Reopening the wheel for use would be potentially possible only if the Mess CO took responsibility for risk involved.

PMC also noted that the staff currently use that room for bar storage to ensure efficient bar service for members. It was brought up that perhaps the wheel could be moved to another room.

Maj. Albidone (1 RCR) motioned that a committee be formed to look at the feasibility of using the wheel again, with the goal of having it prepared to use by the May long weekend. The motion was seconded by Capt. Lobb (1 RCR) and opened for discussion.

Maj. Murray asked if any bartenders had ever been fired as a result of incidents with the wheel. The PMC responded that this hasn't happened to the best of our knowledge.

The motion was voted on and carried.

18. Mess Dues

Capt. Barraclough (427) raised the question of lowering mess dues back to \$30.00 since the membership voted for the budget COA that cut the majority of TGIFs. The PMC responded that changing the dues would result in a loss of ~40K revenue for the mess. That is significantly more than changing TGIF will save us. Additionally, it would make the budget that was just voted on null and void, as it is based on \$35.00 dues. There was no further discussion from the membership and no motions were made.

	19. Taxi Chits Capt. Berlsma (450 THS) brought up how taxis have become more expensive and he asked if it'd be possible to increase the amount of each cab ride covered by the NOM (currently \$20.00). This PMC agreed to explore this with the executive committee.	
V.	ADJOURNMENT Motion to Adjourn: Moved by Capt Ling (1 RCR), Seconded by Lt DeSylva (2 RCHA). Meeting Adjourned.	PMC

MACK,
CHRISTOPHER 945

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CHRISTOPHER 945
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DAY,
JEFFREY
701

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by DAY, JEFFREY
701
Date: 2026.03.20
10:06:02 -04'00'

C. Mack (Date)
Maj
Acting as Mess Secy

E. McCarthy (Date)
Mess Manager

J.N. Day (Date)
LCol
PMC eff 20 June 2025

REMARKS: Section IV.17 Wheel Room - See attached remarks.



Digitally signed by: Cunliffe,
Brendan
DN: CN = Cunliffe, Brendan email
= Cunliffe, Brendan@cfmws.com
Date: 2026.03.31 09:26:07 -04'00'

B. Cunliffe (Date)
Deputy Mgr. PSP

RECOMMENDED / NOT RECOMMENDED

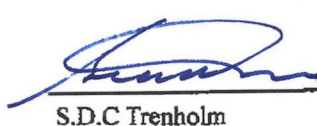
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N. Lane (Date)
Sr. Mgr. PSP

I fully support and concur with DM
PSP comments attached WRT the
Wheel. The wheel should not go back
in use, given its related to drinking and
the liability concerns.

APPROVED / NOT APPROVED



31/03/2026

S.D.C. Trenholm (Date)
Col
Comd 4 CDSG

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