

15 Feb 2026

Distr List

MESS EXECUTIVE MTG
HELD AT THE NORMANDY
OFFICERS' MESS – 4 FEBRUARY 2026

Chairperson: Maj C. Mack, 2 CER, VPMC

Committee:

VPMC: Maj Chris Mack, 2 CER	Present
Finance: Maj Jessica Decaire, 4 CDSG Corp Svcs	Present
Infrastructure: Capt Brian Plinke, H Svcs	Present
IT: Capt Vendiola	Present
Innovation: Capt Hermiston	Present
PMC: LCol Jeffrey Day, 2 CER	Absent
SOF: Capt Pamela Turney	Absent
Navy: SLt Lindsay Little	Absent
Living-In: Capt Felix Pham, 2 Fd Amb	Absent
Subbie: Capt Alaa Elfoulie	Absent
Family:	Vacant
Secretary:	Vacant
Air Force:	Vacant
Entertainment & Sport:	Vacant

Mess Manager: Erin McCarthy Present

Quorum Met: S4.4: 'minimum of 5 members' of the executive committee 'chaired by PMC or VPMC'

ITEM	DISCUSSION	ACTION
I.	1. VPMC (Maj Mack): Call the Meeting to Order and Welcome The VPMC called the meeting to order at 1006h. 2. Review of Old Minutes No significant points of discussion. Maj Declaire <u>motioned</u> to accept the previous meeting minutes. Capt. Hermiston <u>seconded</u>. All present were in favor and the motion <u>carried</u>.	PMC

II.	OLD BUSINESS 3. Food Services & Coffee Morning Concerns previously raised by Base Commander regarding non-members' participation. VPMC committed to engaging with the personnel next Wednesday Coffee morning. Mess manager committed to providing associate membership request applications.	VPMC
III.	NEW BUSINESS 4. AGM The AGM is scheduled to be held March 2026 on the 5th to de-conflict with NOM unit booking. The mess manager committed to sending out an invite to the membership the following day (5 Feb 2026). 5. 2026/2027 Budget It was reiterated that, for the coming fiscal year (2026/2027), the executive would like a more balanced budget than 2025/2026 (43K budget deficit). A deficit of 5-10K would be acceptable for the entertainment budget with multiple COAS to be presented to the membership at the AGM. Mess manager suggested that football tickets should be cut to preserve the entertainment budget, as they were unpopular the previous year. Chairperson asked if there were any objections to this. No one voiced an objection. By unanimous consent, it was decided that football tickets be cut from the 2026/2027 budget. Fin rep suggested switching Family TGIFs from monthly to seasonally. It was decided that she and the mess manager would explore if this would be necessary for the 2026/2027 budget. 6. Departure Gifts Innovation Rep proposed an update to the constitution – to remove named departure gifts but maintain \$50.00 maximum cost. It was decided that this would be proposed to the membership at the upcoming AGM. Ideas for new departure gifts: • Soft sided cooler • Whiskey glasses • Wine glasses	VPMC FIN REP Innovation Rep

	The idea was brought up of ordering higher cost items and allowing members to pay the difference. The mess manager advised that this be tabled until there was a budget surplus available.	
IV.	OPEN DISCUSSION No additional items to discuss.	PMC
V.	ADJOURNMENT Motion to Adjourn: Moved by Capt Vendiola, Seconded by Capt Hermiston. Meeting Adjourned.	PMC

MACK,
CHRISTOPHER 945

Digitally signed by MACK,
CHRISTOPHER 945
Date: 2026.03.04 09:05:50
-05'00'

Erin McCarthy
2 March 26

DAY,
JEFFREY 701

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DAY, JEFFREY 701
Date: 2026.03.03
10:27:54 -05'00'

C. Mack (Date)
Maj
Acting as Mess Secy

E. McCarthy (Date)
Mess Manager

J.N. Day (Date)
LCol
PMC eff 20 June 2025

REMARKS:

**Brendan
Cunliffe**

Digitally signed by
Brendan Cunliffe
Date: 2026.03.09
11:08:04 -04'00'

B. Cunliffe (Date)
Deputy Mgr. PSP

RECOMMENDED / NOT RECOMMENDED

Lane, Nathan

Digitally signed by Lane,
Nathan
Date: 2026.03.09 13:41:33
-04'00'

N. Lane (Date)
Sr. Mgr. PSP

APPROVED / ~~NOT APPROVED~~

S.D.C. Trenholm 16/03/2026
S.D.C Trenholm (Date)
Col
Comd 4 CDSG

Distribution List

DComd 4 CDSG

PMC

VPMC

Committee Reps

NOM SharePoint

Sr Manager PSP

Deputy Mgr PSP

Mess Manager