

Kyrenia Club Jr Ranks' Mess
 146 Nicklin Parade Square,
 Garrison Petawawa, Ontario
 K8H 2X3

5545-1 (Mess Manager)

Apr 2026

Distribution List

**KYRENIA CLUB JR RANKS' MESS GENERAL MESS MEETING
 HELD AT Y-101 VICTORIA HALL ON 31 MARCH 2026**

ATTENDANCE

PMC	MCpl Hans-Christian Brasche	450 THS
Finance Rep	Cpl Meagan Strachan	3 RCR
Entertainment Rep	MCpl Jessica Landry	450 THS
Food Service Rep	S1 Victoria Traill	450 THS
Housing Rep	Cpl Owanique Mitchell	450 THS
Finance 2 IC	Cpl Dakota Frech-Assiginack	3 RCR
Mess Manager	Diana Garrett-Power	PSP
Supervising Officer	MWO Geoff MacLean	4 CDSB

ITEM	ACTION BY
<u>CALL TO ORDER</u> 1. The meeting was called to order at 1300hrs. Quorum was established with 15% of the available membership present at Y-101 Victoria Hall.	PMC
<u>OPENING REMARKS</u> 2. The PMC welcomed all in attendance. The members of the executive committee, the Mess Manager and Supervising Officer were introduced. 2.1. Those in attendance were requested to turn off their cell phones, stand and give their name, rank and unit when called upon and to be respectful to each other during discussion.	PMC
<u>ADOPTION OF THE PREVIOUS MINUTES</u> 3. The minutes of the GMM held on 28 March 2025 were sent to the membership by email for review. MCpl Venn motioned to adopt the minutes as read. Seconded by MCpl Russell. Motion carried.	PMC
<u>COMMITTEE REPORTS</u> 4. <u>Financial Report</u> – The PMC presented the YTD 28 Feb 2026 financial report. The bar showed a profit of \$22,932. The mess was underspent in entertainment and had an overall deficit of \$106,707. Unencumbered cash was \$346,193. Gift fund balance is \$1,839.	Committee

<p>5. <u>Entertainment</u> – MCpl Landry gave a detailed overview of the entertainment events and services that were offered in the last FY.</p> <p>6. <u>Food Service</u> – SI Traill reported on the success of the newly formed food service committee. She encouraged members who want to get involved to join the committee. She thanked the members for their feedback on the surveys that were sent out throughout the year.</p> <p>7. <u>Sports</u> – The PMC reported that in the mess offered complimentary golf passes, subsidized ski passes to Calabogie, free Ottawa Senators ticket draws and a Superbowl watch party was held.</p> <p>8. <u>Housing</u> – Cpl Mitchell presented a breakdown of completed and ongoing housing projects since the last GMM. Projects included the installation of a new gazebo and the purchase of new items such as tables and chairs for the upper lounge, a DVR for the CCTV, carve table, new satellite receivers, glycol deck, fridge dividers and new pool & dart equipment.</p>	
<p><u>OLD BUSINESS</u></p> <p>9. <u>L-105 Wall Graphics</u> – Two years ago the membership voted 10k be used to replace the graphics on the panels in the lounges. While members initially showed interest in helping put together a cohesive design for the graphics, the project has been sitting with no movement. The PMC asked for interest in closing the agenda item with the understanding that a modified décor project is included in the budget for this FY. MCpl Russell motioned to close the agenda item. Seconded by Cpl Dale. Motion carried. Closed</p>	<p>PMC</p>
<p><u>NEW BUSINESS</u></p> <p>10. <u>Budget 2026/2027</u> – The PMC began the presentation by explaining that the budget proposals were created by assessing the events and services that are most popular amongst the members. The bar operates as a separate business and is not funded by mess dues.</p> <p>10.1. The PMC presented two COA’s for the upcoming FY. Both included a 30k capital expenditure plan. The CEP included 10k for patio F&E, 7.5k for food service area upgrades, 7.5k for entertainment equipment and 5k for décor.</p> <p>10.2. COA 1 boasted an increase of dues to \$10/month including HST with an overall deficit of \$56,758. This option included all events from the previous year except TGI Tuesday.</p> <p>10.3. COA 2 boasted an increase of dues to \$12/month including HST with an overall deficit of \$52,349. This option included all events from the previous year except TGI Tuesday but with an addition of 60k in additional themed entertainment events.</p>	

- a. MCpl Von Schoenburg asked if removing all TGIT's from the budget was considered. The PMC stated that TGIT is the most well attended event. It gives members the opportunity to enjoy a meal with their peers or enjoy a date night. In both budgets TGIT's were already reduced to once per week instead of two to reduce the cost.
- b. Cpl Summers asked if the mess considered installing a kitchen and selling food to make a profit. The PMC clarified that the building is federal property and the members do not own it.
- c. Cpl Tregunna asked as to why she was asked to leave the mess when she brought her baby in with her to play pool. It was explained that the constitution states that members are responsible to ensure that guests are 19+.
- d. Pte Howard asked the rule for members who are under the age of 19. Members under the age of 19 can attend the Mess but are not able to consume alcohol.
- e. Cpl Shaffer asked if the mess could cancel weekly TGIT's and only have a couple per month and add UFC Fight Nights. Budget COA's were sent out to the membership prior to GMM along with information on proposals. Members with proposals involving expenditures were to submit them prior to GMM to allow time for costs to be reviewed. The Mess received no proposals.
- f. Cpl Wallace asked why the members are not seeing a financially responsible budget option. The PMC explained that a small increase and use of some of the money in the bank account to support event and services is a responsible option. The money in the bank account is just sitting there. Using it to give back to the members is ideal.
- g. It was asked what would happen if the members collectively refused to vote in a Mess budget. The PMC stated that the Comd 4 CDSG would likely choose one of the budget COA's as the mess must have a budget in place to operate. The member questioned why the Base Commander has a say over the budget of the Jr Ranks' mess. The Comd 4 CDSG is the CO of the mess and the approving authority for all messes at Garrison Petawawa.
- h. Cpl Greeley asked when and how the budget was distributed to the membership indicating that there is a communication issue. The agenda, budget COA's and information on budget proposals were emailed to the members prior to the GMM. The information is also present on the mess webpage. The PMC was open to suggestions for communication methods - none were given. The PMC pointed out that the committee lacks representation from many units and encouraged members to get involved.
- i. Cpl Greeley asked if the PMC could go into detail about what the additional themed events budget line in COA 2 would include. The PMC explained that it would be used to host monthly events. It offers flexibility when the committee receives suggestions from members throughout the year for events ideas like karaoke, bands, Lobsterfest etc.
- j. MCpl Watkins asked if there will be another mess dues increase next year. The PMC said that will be determined and discussed next fiscal year.

<p>k. A member stated the country was in debt and asked why the Mess doesn't do like every other entity and put everything on a credit card. The PMC stated that two fiscally responsible COA's have been presented for consideration.</p> <p>l. A member asked why bingo is so expensive. The PMC explained that the amount on the budget is for two separate events.</p> <p>10.4. With no further questions or concerns MCpl Russell moved to accept COA 1 with a mess dues increase to \$10 and an overall deficit budget of \$56,758. Seconded by Cpl Hammond. Motion carried. Budget enclosed: Annex A.</p> <p>11. <u>Constitution Amendment</u> – Para 7.01 of the constitution says that the Mess will always maintain a minimum bank balance of 10k. The PMC believes that with inflation, increasing that number to 50k would ensure that the Mess maintains a healthy bank balance. Cpl Shaffer asked if this was budgeted for. The PMC explained that it is not part of the annual budget, it's the minimum amount that must always remain in the account. Cpl Russell motioned to amend the constitution requiring the Mess to maintain a minimum bank balance of 50k. Seconded by MCpl Walker. Motion carried. Constitution enclosed: Annex B.</p> <p>12. <u>Committee Vacancies</u> – The PMC presented a current list of committee vacancies. In coming weeks members will be emailed application information. Members were encouraged to apply and get involved in their mess. Ongoing.</p>	
<p><u>OPEN DISCUSSION</u></p> <p>13. There were no new topics to discuss.</p>	ALL
<p><u>ADJOURNMENT</u></p> <p>14. With no further business, the PMC thanked the members for their attendance. MCpl Venn motioned to adjourn the meeting. Seconded by MCpl Beilstein. Motion carried. The meeting was adjourned at 1434 hrs.</p>	PMC

