

7331-1-2 (EFC)

16 May 2022

Distribution List

**RECORD OF DECISIONS EUROPEAN FUND COMMITTEE
MEETING – MS TEAMS 16 MARCH 2022 1300 HRS**

In Attendance:

| | | |
|-------------|---------------------------|-------------------------------------------------|
| | Chairperson | BGen F.G. Carpentier |
| Members: | CO Netherlands/North East | Col A. Battista |
| | CO NATO IMS | Col Y. Poirier |
| | CO Italy/Romania | Col D. Russel |
| | CO Germany | Col R. Pamplin – absent Rep LCol P. Williams |
| | CO CFSU (E) | LCol H. Staal |
| | CO Casteau/South West | LCol J. Mahoney |
| | SCO CDLS (L) | Col J. Galuga – absent |
| | NUF Member Rep | WO A. Bugutsky – absent |
| | FCWO | CWO R. Viel |
| Ex-Officio: | NPF Acct Mgr (E) | Ms M. Joly |
| | EFWG Chairperson | Maj T. Byrd – absent |
| | COS FE | Cdr E. Kerr |
| | SCO Brussels | Col M. Stalker |
| | CO UK | Col R. Kearney – absent Rep LCol F. Rock |
| | Director NATEX | Mr. S. Butt - absent |
| | Sr PSP Mgr (E) | Mr. M. Taylor |
| | EFC Secretary | Ms T. Clarke |

| Item | Discussion | Action |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| I | OPENING REMARKS | |
| | 1. The Chair welcomed attendees and called the meeting to order at 1322 hrs. With the current battle rhythm intent is to move forward on pressing issues. The EFWG did what we requested them to do, providing a detailed analysis and recommendations for progress. Well done! | Info |
| | 2. Sr Mgr PSP (E) presented an overview of European Fund vision, priorities, revenue, and key factors to increased financial health. | |
| II | REVIEW OF EF FINANCIAL STATEMENTS AS OF 31 JAN 2022 | |
| | 3. Entity share of CBA is €290,298, inventory for all three stores is €205,913, and investments at €341,962. The current assets and investments are €883,887. Public grants, which are PSP Recreation | Info |

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| | <p>Grant and PFMG, are €56,014. There is a Trust account, which is for Nijmegen, at €16,661. The Accrued Liabilities, which are the monies put aside for the NUF grants and Full Flex vouchers from FY20/21, is at €37,223. The accrued liabilities started the year at €53,000 meaning there are still members not making the claims they are eligible for from the previous year. Unearned liabilities (Chalet revenue) is €26,385. Unencumbered cash is a total of €495,978 (Investment €341,962 and bank balance €154,016 (as of 31 Jan)).</p> <p><u>Revenues (as of 31 Jan 2022):</u> The store profit sharing was higher than budgeted with actual amounts of: Ramstein €258,651, Ruislip €36,363, and Innsworth €13,815. The CANEX/SISIP Grant was received at €45,274. Total actual revenue is €359,803 is higher than budgeted due in large part to sale revenues in November 2021 being higher than usual.</p> <p><u>Expenses (as of 31 Jan 2022):</u> Those with large variances are Rep Expenses at €4,222, budgeted at €22,740 and EF Grant at €166,124, budgeted at €187,500. Total actual expenses at €300,705 compared to budget at €358,730.</p> <p><u>Financial Situation General:</u> Overall store performance has been better than budget and the European Fund remains in a healthy financial position.</p> <p>Note: EFC Chair thanks the regional COs for what they do for supporting the functioning of those stores. Appreciate the ongoing work to continue keeping the stores open.</p> | |
| III | NEW BUSINESS | |
| | <p>4. <u>Chalet Update:</u> The Winter 21/22 Program went ahead but have had many cancellations for various circumstances. The Chalet Coordinator has done a stand-up job and was able to fill the cancelled weeks with the exception of one. This was due to leave cancellation due to current operational requirements. Decision was made to reimburse the member. The Summer Chalet/Full Flex Program draw has been completed with winners notified.</p> <p>5. <u>Ramstein & UK Stores:</u> The stores are doing well overall. The Ramstein Store Manager has been given a one year extension to enable improved performance in all stores. There have been many challenges with UK stores staffing and controls. Covid protocols dictating the amount of customers in stores is also an ongoing issue. Concerns with possible two week pause in Ruislip store operations due to staffing issues. Conservative budgets for stores next year were submitted.</p> <p>6. <u>Representational Expense Review:</u> At the last EFC meeting, the EFC Chair stated it was necessary to make sure the recipients of Rep</p> | |

Funds are aware of the policies to use fund appropriately and that the fund opportunities are known. Sr Mgr PSP (E) will release details near the beginning of the fiscal year. The EFWG formed a sub-committee to discuss Rep Exp funding. They were unanimous in the position that the amount of funding should not be reliant on if there was a CWO at location. Review of the last seven years showed the Rep Exp fund was always well underspent. The sub-committee produced three options below with recommendation for option 2.

Option 1: The EFWG reaffirmed a motion to recommend to the EFC to raise the Representational Expense Fund allocation to €800 per recipient regardless of CWO in location or not.

- 40 total reps x €800 = €32,000
- NMR €2,100
- Misc €3,000
- Total budgeted cost would be €37,100

*Note – Non–FE SNRs could request an allocation with a supported plan.

Option 2: Regional COs, CO CFSU(E)and SCOs receive max amount €800.

- 13 reps X €800= €10,400
- Local COs and SNRs receive €400
27 reps X €400 = €10,800
- NMR €2,100
- Misc €3,000
- Total budgeted cost : €26,300

*Note – Non–FE SNRs could request an allocation with a supported plan.

Option 3: Regional COs, CO CFSU(E)and SCOs receive max amount €800 Euros.

- 13 reps X €800= €10,400
- Local COs and SNRs present a spending plan for approval to regional COs based on a general pot of €10,800
- NMR €2,100
- Misc €3,000
- Total budgeted cost : €26,300

*Note – Non–FE SNRs could request an allocation with a supported plan.

Motion: CO NATO IMS motioned to adopt Option 1 with regards to Representational Expense Fund; seconded by CO Netherlands/North East.

**Motion
Carried
(7 for, 1
against)**

Note: CO CFSU(E) pointed out regarding the org chart, some locations are only one member. The intent of the EF is for the people and the more we use for the Rep Fund the more comes out of the bank account. Statistically the amount is not spent. Option 2 was a better vision for the troops than Option 1. Option 1 is budgeting up to €37,000 for a select number of people.

7. **EFC Representation and Voting:** Riga Canadian Contingent Fund is represented by the CO Netherlands/North East, who is also representing Brunssum Unit Fund. Currently EFC does have voting reps associated with all UFs, but CO Netherlands/NE reps two UFs and only has one vote. Also we only have one NUF rep for 500 EF members. EFWG sub-committee recommended that EFC change their voting representation to include one x FE NUF Rep, one x Non-FE NUF Rep, and one x Riga Unit Fund Rep. This would increase EFC voting members from 9 to 11.

Discussion: Those that are deployed to Riga are not part of the EF, nor are they supported by CFSU(E). Those who are posted to Riga are part of the EF.

Motion: CO Netherlands/North East motioned to have Riga Unit Fund representation removed from his authority and for Riga Unit Fund to have its own representative; seconded by CO CFSU(E).

**Motion
Carried
(unanimous)**

Motion: CO CFSU(E) motioned, based on the number of people represented, that there be a second Non-Unit Fund Rep and it be a non-FE member; seconded by CO NATO IMS.

**Motion
Carried
(unanimous)**

8. **Programs/Budgets Discussions FY 22/23:** Sr Mgr PSP (E) presented budget options for FY 22/23 EF Grants and Chalet program subsidies. The EFWG recommended staying status quo for FY 22/23 at €125 per EF member and 40% chalet subsidy, rationale being that due to Covid most unit funds have a lot of unencumbered cash and with this year's incoming funds UFs could find difficulty spending allocations.

Option 1: €125 per EF member and 40% chalet subsidy.

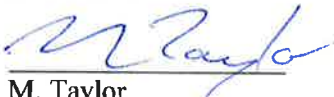
Option 2: €150 per EF member, 50% chalet subsidy, and 50 additional Full Flex (25 per season).

Option 3: €175 per EF member, 50% chalet subsidy, and 50 additional Full Flex (25 per season).

Option 4: €200 per EF member, 40% chalet subsidy, and 50 additional Full Flex (25 per season).

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| | <p>Discussion: The EF member numbers are based on nominal roll as of 4 January 2022. There is EF budget room to increase the allocation and give back to our members as EF financials are very healthy right now. UF have the options to spend it, i.e. increase trip subsidies or opportunities.</p> <p>Motion: CO NATO IMS motioned to adopt Option 2, €150 per EF member, 50% Chalet subsidy and 50 additional Full Flex vouchers; seconded CO Netherlands/North East.</p> <p>9. Additional Program Suggestions: With Covid still a factor, Europe wide larger events that could be done possibly by a lottery (i.e.: Invictus Games, Paris Olympics, Formula One, golf events) did not generate support at this time.</p> | <p>Motion Carried (unanimous)</p> |
| <p>IV</p> | <p>ADJOURNMENT</p> | |
| | <p>EFC Chair closing remarks: Let's make sure we are proactive getting together and recognizing our members, their families and their sacrifices. Thank you to the EFC members for your time and your leadership. In these efforts, thank you to Mike and Michelle and your team for all you do. Thank you to the FCWO for all he has done over the last three years.</p> <p>FCWO closing remarks: This is my last EFC meeting and I want to thank all of you. Make sure to spend your money and give back to your people.</p> <p>Meeting adjourned at 1428 hrs.</p> <p>The next EFC meeting (possibly virtual) TBC, October time frame.</p> | |

REVIEWED BY



M. Taylor
Sr Mgr PSP (E)

17 May 2022

Date

RECOMMENDED BY

BYRD, TERRY
183

Digitally signed by BYRD, TERRY 183
Date: 2022.05.17 10:23:11 +0200

Maj T. Byrd
EFWG Chair

Date

APPROVED/NOT APPROVED



BGen F.G. Carpentier
EFC Chair

16 MAY 2022

Date

Distribution List

Action

Sr Mgr PSP (E)
NPF Accounting Mgr (E)

Information

FE COS
FE CWO
FE Regional COs
FE Local COs
FE SNRs
EFWG Chair
Director NATEX
NUF Rep
PSP Coordinators Europe
AJAG Europe
CCR Manager