

7331-1-2 (EFC)

2) January 2022

Distribution List

RECORD OF DECISIONS EUROPEAN FUND COMMITTEE MEETING –  
TERRY FOX HALLE/MS TEAMS 18 NOVEMBER 2021 1000 HRS

In Attendance:

Chairperson	BGen G. Carpentier
Members:	
CO Netherlands/North East	Col A. Battista
CO NATO IMS	Col Y. Poirier
CO Italy	Col D. Russel
CO Germany	Col R. Pamplin
CO CFSU (E)	LCol H. Staal
CO Casteau/South West	LCol J. Mahoney
SCO CDLS (L)	Col J. Galuga
NUF Member Rep	WO A. Bugutsky – absent Rep LCol J. Rossell
FCWO	CWO R. Viel
Ex-Officio:	
NPF Acct Mgr (E)	Ms M. Joly
EFWG Chairperson	Maj T. Byrd
COS FE	Cdr E. Kerr
SCO Brussels	Col M. Stalker
CO UK	Col R. Kearney - absent Rep Maj B. Briggs
Director NATEX	Mr. S. Butt
Sr PSP Mgr (E)	Mr. M. Taylor
EFWG Secretary	Ms T. Clarke

Item	Discussion	Action
I	<b>OPENING REMARKS</b>	
	1. The Chair welcomed attendees and called the meeting to order at 1056 hrs. Introductions of those in attendance were made.	Info
	2. Sr Mgr PSP E presented an overview of European Fund vision, priorities, revenue, and key factors to increased financial health FY 21/22.	

II	<b>REVIEW OF EF FINANCIAL STATEMENTS AS OF 30 SEPT 2021</b>	
	<p>3. Entity share of CBA is €314,558, inventory for all three stores is €206,921, and investments at €329,463. The current assets and investments are €853,562. Public grants are €52,763. The Accrued Liabilities, which are the monies put aside for the NUF grants and Full Flex vouchers from FY20/21, is at €43,461. The accrued liabilities started the year at €53,000 meaning there are still members not making the claims they are eligible for from the previous year. Unencumbered cash is a total of €531,400 (Investment €329,463 and Bank balance (as of 31 Sept) €201,937.</p> <p><b>Revenues (as of 30 Sept 2021):</b> The store profit sharing was higher than budgeted with actual amounts of: Ramstein €158,656, Ruislip €20,151, and Innsworth €6,522. The CANEX/SISIP Grant was received at €45,274.</p> <p><b>Expenses (as of 30 Sept 2021):</b> Amount budgeted for EF Academic Program €7000. Representation Fund claims are coming in slowly. CANEX/SISIP Grant was distributed at €31,125, EF Grant distributed at €77,763, and PSP Chalet expenses €11,422. There is a Net Profit of €71,996 and the forecasted budget for end-Sept was a negative -€14,228.</p> <p><b>Financial Situation General:</b> NPF Acct Mgr advised that the EF is currently in a sound financial position, mainly due to the stores performing better than budget and receipt of a higher CANEX/SISIP Morale &amp; Welfare Grant than budgeted.</p>	Info
III	<b>NEW BUSINESS</b>	
	<p>4. <b>Chalet Update:</b> Winter 21/22 Program draw received over 300 entries; all chalet weeks and Full Flex were won. If unable to go to Chalet due to Covid restrictions can look at reimbursement on a case by case basis. In past most Chalet owners gave credits for weeks unable to be used due to pandemic. Summer Chalet Program would normally have begun contract negotiations 6 months out from start date. Normandy Beach House will no longer be available for summer season 2022. A replacement chalet will be pursued. General consensus of EFC was that the Chalet Program is a great program for those in Europe with the benefits outweighing the risks caused by the Covid situation.</p>	

	<p><b><u>MOTION:</u></b> CO Italy motioned to continue with Summer Chalet Program status quo; seconded by CO NATO IMS.</p> <p>5. <b><u>Ramstein &amp; UK Stores:</u></b> New UK store supervisor still in training. Ramstein Canteen has a CFMWS sponsored employee managing daily operations. Ramstein and Ruislip are doing well, Innsworth store is in holding pattern mainly due to internet, and staffing issues. A lot of work has been done towards opening; CoC is in favour of keeping the store operations in Innsworth.</p> <p><b><u>MOTION:</u></b> CO Germany motions EFC endorsing and supporting re-opening the UK Innsworth store; seconded by CO Netherlands/North East.</p> <p>6. <b><u>Representational Expense Review:</u></b> Sr Mgr PSP (E) reviewed RODs and dialogues around allocations. A motion to change allocations based on size of locations was not adopted by EFC in March 2020. Status quo has been supported since that decision. Currently 28K euros per budget year allocated for use of COs, SCOs, SNRs, and NMR. Amounts range from 660 to 800 euros. The higher amount is allocated to those with a CWO. FCWO questioned the rationale and expressed that the amount should be the same for all recipients. After much discussion no changes to budgeted amounts will occur in the FY 21/22. Concerns expressed that some are missing on the list of allocations (Sigonella, Italy).</p> <p><b><u>Task:</u></b> The EFWG was directed to do a complete review of the rationale for allocations and propose options for the EFC.</p> <p>7. <b><u>EFC Representation and Voting:</u></b> Sr Mgr PSP (E) presented a location chart effective Nov 2021 indicating total European Fund members by location. This chart served as a pretense to a discussion if the current composition of EF voting members best serves the EF and its membership. Given the Non-Unit Fund members total 502 (the largest member group) it was discussed that more than one NUF rep should be considered.</p> <p>There was also discussion that Riga Canadian Contingent Fund should have a voting representative at the EFC other than CO Netherlands/North-East who is already representing Brunssum Unit Fund at the EFC.</p> <p><b><u>Task:</u></b> Sr Mgr PSP (E) was directed to coordinate a review and bring forward a recommendation/options to the EFC.</p> <p>8. <b><u>Programs/Budgets Discussions FY 21/22:</u></b> Future discussions on</p>	<p><b><u>Motion carried</u></b> <b><u>(unanimous)</u></b></p> <p><b><u>Motion carried</u></b> <b><u>(unanimous)</u></b></p> <p><b><u>EFWG Chair/ Sr Mgr PSP (E)</u></b></p> <p><b><u>Sr Mgr PSP (E)</u></b></p>
--	--	---

	EF wide large events that could be done possibly by a lottery (i.e.: Invictus Games, Paris Olympics, Formula One, golf events). Table this for a later date once Covid-19 pandemic has subsided.	
IV	<b>ADJOURNMENT</b>	
	<b>MOTION</b> A motion to adjourn the meeting was made by at 1259 hrs, The next EFC meeting (possibly virtual) to be held Feb/Mar 2022.	<b>Motion carried.</b>

REVIEWED BY

  
 < Signed >

M. Taylor  
 Sr Mgr PSP (E)

19 Jan 2022

Date

RECOMMENDED BY

BYRD, TERRY  
 183

T. Byrd, Maj  
 EFWG Chair

Date

APPROVED/NOT APPROVED



G. Carpentier, BGen  
 EFC Chair

27 JAN 2022

Date

Distribution List:

Distribution List:

Action

Sr Mgr PSP (E)  
EFWG Chair

Information

FE COS  
FCWO  
FE Regional COs  
FE Local COs  
FE SNRs  
Director NATEX  
NUF Rep  
NPF Acct Mgr (E)  
PSP Coords  
AJAG Europe  
CCR Manager