

7331-1-2 (EFC)

14 July 2021

Distribution List

RECORD OF DECISIONS EUROPEAN FUND
COMMITTEE MEETING MS TEAMS 14 JUNE 2021

In Attendance:

Chair:	Commander Formation Europe	BGen D. Quinn
Members:	CO Germany	Col R. Pamplin
	CO Italy	Col D. Russel
	CO NATO IMS	Col Y. Poirier
	CO Casteau/South-West	LCol S. Harding
	CO CFSU(E)	LCol H. Staal
	SCO CDLS(L)	Rep Maj J. Murdock
		Col A. Lussier
		Rep Cdr M. Newell
	CO Netherlands/North-East	Col A. Battista
	NUF Member Representative	LCol P. MacKenzie
	FCWO	CWO R. Viel
Ex-Officio:	EFWG Chairperson	Maj T. Byrd
	COS FE	Cdr E. Kerr
	SCO Brussels (CANMILREP)	Col M. Stalker (absent)
	CO UK	Col D.C.D. Hilton
		Rep LCol F. Rock
	Dir NATEX	Mr. Sajid Butt
	Sr Manager PSP (E)	Mr. Mike Taylor
	NPF Acct Mgr	Ms Michelle Joly
	Secretary	Ms Tamara Clarke

Non-Voting Guests:

Incoming NUF Mbr Rep	WO A. Bugutsky
PSP Chalet Coordinator	Ms Manon Desjardins Boudrias

ITEM	DISCUSSION	ACTION
I	OPENING REMARKS	
	1. The EFC Chair welcomed attendees and called the meeting to order at 1331 hrs.	Info
	2. EFC Chair stated the meeting is to discuss the single agenda item, the Winter Chalet Program 2021-22. In the previous meetings (18 Feb and 10 Mar) the EFC made the decision for the Winter Chalet Program to be a Chalet/Full Flex combination and this was captured	


	in the approved budget. However, the proviso was that the Winter Chalet program would be discussed in June before finalizing any go ahead of chalet contracts to ensure the current pandemic conditions were reviewed and changes could be made if necessary.	
II	ADOPTION OF PREVIOUS EFC ROD 10 MARCH 2021	
	<ol style="list-style-type: none"> 1. The EFC Chair requested acceptance of the Record of Decisions from the EFC 10 March 2021. 2. Members presented no changes to the minutes. 3. MOTION: CO NATO IMS motioned to adopt the record of decisions, seconded by CO Netherlands /NE. 	All in favour, motion carried.
III	NEW BUSINESS	
	<ol style="list-style-type: none"> 1. The NPF Accounting Mgr (NPFAM) presented the NPF Financial Statement update. (EFC PPT presentation 14 Jun 2021). <ol style="list-style-type: none"> a. Finished FY 20/21 with an actual loss of - €44,700 vice a budgeted - €122,600. The variance is due mainly to the incoming revenue from the CBA/Investment Interest of €14,972, wage subsidies in the amount of €48,000, and Ramstein Store insurance settlement of €25,000 for the loss of tobacco product in July 2020. The EF unencumbered cash balance as of 31 March 2021 is €477,000 which is comprised of the Entity Share of CBA at €146,600 and Investment of €329,500. b. As of the 30 Apr 2021 the EF Fund unencumbered cash balance is €492,483 (Entity CBA €162,953 and Investment €329,530). c. European Fund has budgeted a net loss of -€84,923 for FY21/22, which will be able to be absorbed if necessary. d. Accrued liabilities (NUF Grants and Full Flex FY 20/21 accruals) comparison for March and April 21: March €54,576 /April €52,297. Unencumbered cash comparison for March and April 21: March €477,058 / April €492,483. e. EF YTD Performance as of 31 Mar and 30 April 2021: Net profit/(loss) March -€44,745 / April €24,005. The stores are doing really well. The net profit for the stores at end of April was €24,000 and were budgeted for €8,878. 	

	<p>2. <u>Discussion:</u> CO Germany stated that as vaccinations increase across the region we are seeing increased temporary duty (TD) to Ramstein base, which brings more customers into the Ramstein store. We maintain our customer and staff store safety protocols. Sales are increasing and we are moving forward in the right direction.</p> <p>3. Winter Chalet Program Review. If moving forward, Sr Mgr PSP (E) and Chalet Coord will continue to pursue chalets currently available for Winter program and not look for new opportunities this year. There are 60-65 chalet weeks (7 locations) and 100 Full Flex vouchers available for FY 21/22 Winter program. The draw would be held in October. The first week of Winter Chalet Program is usually the Christmas week or the week before. In the PPT the Chalet Coord provided some of the links she uses to review the Coronavirus conditions for each location. Most chalet owners are open for business and would like to continue the partnership. Most chalet owners are receiving guests with no issues while respecting required health and safety protocols.</p> <p>a. <u>Contracts:</u> There are two clauses in the current contracts that protect the EF from financial responsibility should the weeks not sell or should there be travel restrictions due to the pandemic.</p> <p>b. <u>Draw Rules and EF Mbr Financial Responsibility:</u> Once the winners list has been published, the EF member becomes financially responsible for the payment of the week that has been awarded. Should a winner wish to cancel for any reason, they still remain responsible for the payment until/unless another qualified member takes over the payment for that week. There has been success with this process in the past.</p> <p>4. <u>Discussion:</u> EFC Chair – It is understood that the situation in every country is evolving asymmetrically. Data is a moment in time and we continue to monitor. The group is reminded that we did make the decision in our previous meeting to continue to go with Chalet/Full Flex combination for Winter Season 21/22.</p> <p>5. CO Germany – Support the principles of the program but “off ramps” should be available. All for moving forward as long as the member and the EF fund are as protected as possible.</p> <p>6. EFC Chair – In the past we did reimburse mbrs when circumstances allowed (countries closed). Travel insurance is recommended. The amount of reimbursement is very much dependant on the situation of the EF at that point of time and what the circumstances are. We cannot say that we would automatically reimburse all which must be part of personal calculus. We can’t</p>	
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	<p>make it zero risk, but a discussion can be around what the EF can support if necessary. After chalet weeks cancelled by individuals are put up for other EF mbrs and no one bids than that would be a point in time to reconvene a meeting to discuss the options.</p> <ol style="list-style-type: none"> 7. CO NATO IMS – Optimist, worth the risk – good morale booster. 8. Sr Mgr PSP E confirmed the amounts for the Winter Chalet/Full Flex program have already been included in the budget. 9. Chalet Coord confirmed that generally the contracts would be signed around this time of year. In the contract it states that before the third round, if a week is not sold, the Chalet Coord and the chalet owner would discuss if they would like to continue to the third round. If not, the weeks are returned to the owner. Generally, the timeframe for this is end of Oct or beginning Nov. 10. Chalet Coord confirmed that the EF is not responsible for the cost of the unsold weeks and that they are returned to the owners at no cost to EF. EFC Chair suggested a possible discussion in the fall to forego a third round draw and release the weeks to the owners so they can have a broader chance to rent their properties. 11. EFC Chair opened floor to determine if any motions to change the previous decisions to go forward with the Winter Chalet/Full Flex program for 21/22. No motion was forwarded. As per Feb and Mar meetings, it is reinforced that the community as a whole really support the Chalet program. 	
IV	OPEN DISCUSSION	
	<ol style="list-style-type: none"> 1. CO NATO IMS – Thanked the Chair of the EFC for their leadership during these hard times and for accepting this last mtg before their departure. 2. EFC Chair – Thanked CO NATO IMS. Also thanked LCol Paul MacKenzie for all the hard work over the last several years with the EF as the NUF mbr rep. “The fact that you stayed on for several years, and, that you represented the biggest EF group shows your dedication to NUF mbrs and the EFC. Best wishes as you move on.” 3. LCol Rock - With regards to the ISP provider issues for the Innsworth store, some solutions are being considered to solve the problem. 4. FCWO – Thank you to the outgoing NUF Rep. To the incoming NUF Rep, my door is always open if you have any questions. Do not hesitate to call. To the EFC Chair - Thank you for everything 	

	<p>that you have done. You have brought a lot of key players together.</p> <p>5. EFC Chair – This committee has been such a wonderful forum; particularly, it is one of the ways the Chief and I can reach out to see what the pulse is; what mbrs are thinking, what they are needing with regard to morale pieces during Covid. I want to thank all of you for keeping in touch with those you represent and honestly reflecting their views. I know you do this as a volunteer/secondary duties and it is much appreciated. Thank you.</p>	
V	AJOURNMENT	
	<p>1. MOTION: CO Casteau/SW motioned to adjourn, seconded by CO Germany.</p> <p>2. Meeting adjourned at 1422 hrs.</p> <p>3. The next EFC meeting will be proposed for Oct, following an EFWG meeting late Sept/early Oct timeframe.</p>	Sr Mgr PSP(E) /EFWG Chair

REVIEWED BY



 M. Taylor
 Sr Mgr PSP (E)

14 July 2021

 Date

RECOMMENDED BY

BYRD,
 TERRY 183

 T. Byrd, Maj
 EFWG Chair

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15-Jul-2021

 Date

APPROVED/NOT APPROVED

QUINN,
 DARLENE 273

 D. O. Quinn, BGen
 EFC Chair

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15-Jul-2021

 Date

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Action

Sr Mgr PSP(E)
EFWG Chair

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