



MFS Program Coordinator with Staff

(Remote Position – Living in Remote Area)

CFMWS – WHERE PURPOSE MEETS PASSION!

At Canadian Forces Morale and Welfare Services (CFMWS), we're more than just a workplace; we're a proud community dedicated to supporting Canadian Armed Forces members, veterans and their families in their daily lives. We carefully curate and provide programs and services designed to meet their unique needs and enhance their mental, social, physical, financial and familial well-being. CFMWS employees deliver programs and services including recreation, sports and fitness programs, customized financial services, retail services, access to retail savings and discounts and offers family support and organizes charity events.

Our success stems from living our values. Our employees care about their role in supporting Canadian Armed Forces members, veterans and their families and act with integrity in all they do. Thriving in our close-knit environment, we act as one team with one mission. We constantly seek new ideas and creative ways to deliver the best possible programs and services.

As an employer, we offer a commitment to your health, wellness and growth. We provide a diverse range of roles across many locations and a career where you can make a meaningful impact.

SALARY: \$66,010 - \$77,670 CAD Per Year
\$33.85 - \$39.83 Per Hour – Up to 26 Hours Per Week

LOCATION: Work Remotely
This position is open only to dependents living in remote areas of Europe, without access to an MFS Center in their residing city.

POSITION TYPE: Temporary Part Time – Up to 26 Hours Per Week

THE ROLE

Under the direction of the MFS Europe Manager, the MFS Community Coordinator with Staff provides support to Canadian Armed Forces (CAF) Members and their families during out of country postings. They identify, communicate and provide support to remote families within regional confines, as required. The Community Coordinator with Staff facilitates the integration of newly posted families into the community. This position will be managing two (2) Community Services Providers, as direct reports.

QUALIFICATIONS NEEDED

Education, Certifications and Licenses

College diploma or certificate in Social Services, Administration, Community Development or a related field

AND

Some years of experience in social services, administration, community development or a related field

Experience

In the development and delivery of information sessions
In the development and delivery of programs and services
In organizing and implementing events and activities
In social media interaction
In community development activities
In building community partnerships
In office administration
In business planning
In financial administration
In budget administration
In personnel administration

Competencies

Client focus, organizational knowledge, communication, innovation, teamwork and leadership.

LANGUAGE REQUIREMENTS

Bilingual Essential (English and French)
Reading: Functional
Writing: Functional
Oral: Functional

BENEFITS AVAILABLE

Health Benefits: Employee and Family Assistance Program and mental health support.

Work Life Balance: Paid/unpaid leave, including vacation pay, family related leave and personal days.

Learning and Development: Payment of professional association memberships, online learning opportunities including a LinkedIn Learning subscription and second language training.

Perks: Discounts provided through CF One Member Appreciation.

OTHER INFORMATION

This Category II position is open to dependents (Canadian citizens/permanent residents) of serving Canadian military members or Civilian component members accompanying the Forces under the NATO SOFA.

Please note that this remote position is only open to dependents living in remote areas of Europe, without an MFS center in their residing city. Therefore, dependents living in or around the following locations are not eligible for this position: Naples, Geilenkirchen, Brunssum, Neiderheid, Brussels, Mons, Ruislip, and Riga.

All candidates are required to present, along with their resume, proof of their eligibility to work for CFMWS in Europe: mandatory SOFA stamp and any other required documentation, e.g., visa, recognizing their legal status to live and work within the host nation in Europe.

Please note, Canadian dependents who are incoming candidates can apply for this position provided that a copy of a sponsor's posting message or equivalent is included with the application; however, a SOFA stamp will be required prior to any formal offer/commencement of employment.

Reliability Security Clearance Required.

Application deadline: April 24th 2026 11:59 pm Central Berlin Time

START DATE

June 15th, 2026

INCLUSION AND ACCOMMODATION

CFMWS is committed to providing an inclusive, equitable and accessible environment, where all employees feel valued, respected and supported. We welcome applications from all qualified candidates who can help us build a workforce that reflects the diversity of Canadian society. If contacted in relation to a job opportunity or assessment, you should advise the recruitment team in a timely fashion of the accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.

To apply, scan the QR code which will take you to the application page.



Or click on the following URL: <https://ca01-apply.sabatalentlink.com/apply-app/pages/application-form?jobId=QDCFK026203F3VBQBL0LO8MBD-42570>

To view all opportunities:



[CFMWS](#) | [MFS](#) | [OUTCAN Europe](#) | [CFMWS](#)

Do not see an opportunity that currently interests you? Visit www.cfmws.ca/careers and apply to our General Application.