

**Moose Jaw MFRC Inc.
Board of Directors Meeting Minutes
23 Jan 2020**

5850-4 (MFRC Chair)
Moose Jaw, SK
S6H 7Z8

04 Feb 2020

Dist. List

Present:

Tammy Barclay	Chairperson
Dani Basley	Past Chairperson
Holly Jorstad	Vice-Chairperson
Jackie Lacroix	Secretary
Brenna Kahvedjian	Member at Large
Dave Lyons	Member at Large
Jennifer Dunn	WAdminO/ Member at Large
Regan Gorski	MFRC Executive Director

Not Present:

Joanne Ubell	Finance Chair
Bert Olson	MFS-MFRC Working Group Liaison
Caleigh Conway	3 CFFTS Portage Rep
Marlene Shillingford	WCWO

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1. Call to order:

The meeting was called to order at 6:30 pm.

2. Adoption of agenda:

A motion to approve the agenda of 23 Jan 2020 was made by Dani Basley and seconded by Holly Jorstad.

No discussion. All in favour. MOTION CARRIED.

3. Review and approval of previous minutes:

A motion to approve the previous minutes of 24 Oct 2019 was made by Brenna Kahvedjian and seconded by Holly Jorstad.

No discussion. All in favour. MOTION CARRIED.

4. Communications:

NOTE: All communications are disseminated to the board prior to the board minutes.

5. Wing Representative's Report:

- There will not be a winter carnival because flying ops are presently the priority.

6. Chairperson's Report:

- Governance Working Group(s) Update: Compensation working group is now completed the assessment of the Military Family Services Compensation guidance document. Presently, there are no working groups stood up at this time.

7. Executive Director's Report:

- Renegotiated MOU to continue partnership with Family Services Regina for support of military families situated in Regina (HMCS Queen and the Regina Armouries and related units).

8. 3 CFFTS/SOUTHPORT: Not present.

9. Committee Reports:

Finance: Q3 financials:

A motion to approve the FY 19/20 Q3 financials as presented was made by Holly Jorstad and seconded by Jennifer Dunn.

Discussion: MFRC Exec Dir discussed some of the significant factors in the Q3 financial statements

- There is a significant difference in DND funding year over year, some due to timing as well as recovery of air show wages.
- The \$-17,500 of wage grant is a recovery for marketing and promotion services as it relates to the Sask Airshow

All in favour. MOTION CARRIED.

Fundraising: Nothing to report.

Program/Evaluation: Program and event evaluations and statistics are available for review in the attached staff reports.

Personnel:

- Special Needs & Inclusion Coord – Delayed – funding pressures

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Nominating:

- A motion to approve Melanie Ellis (as prev assessed/ orientated) as a new board member was made by Brenna Kahvedjian and seconded by Dani Basley.
No Discussion. All in favour. MOTION CARRIED.

- A motion to approve Kyla Peneycad (Dragoons) as a new board member was tabled until orientation and assessment is completed in full.

10. Old Business:

- A. NON-PUBLIC FUNDS GOVERNANCE OPTION: Tabled

11. New Business:

- A. 2019-20 MFSP QUARTERLY FINANCIAL REPORT - Q3

A motion to approve the 2019-20 MFSP QUARTERLY FINANCIAL REPORT - Q3 as presented was made by Dani Basley and seconded by Holly Jorstad.
No Discussion. All in favour. MOTION CARRIED.

- B. MFSP FUNDING REQUEST FOR FY 2020-2021

Electronic vote (18 Dec 2019) for the Minutes:

MOTION: In keeping with the accountable and transparent nature of the business the Moose Jaw MFRC Board executes on a regular basis, this motion proposes the approval of the Military Family Services Program (MFSP) Funding Request for FY 2020-21 for baseline funding of \$1,163,502 in support of mandated military family services as delivered by the Moose Jaw MFRC. Motion made by Dani Basley and seconded by Brenna Kahvedjian.

No Discussion. All in favour. MOTION CARRIED.

- C. BASELINE FUNDING DISTRIBUTION FORM FY 2020-21

A motion to approve the BASELINE FUNDING DISTRIBUTION FORM FY 2020-21 as presented was made by Dani Basley and seconded by Jennifer Dunn.
No discussion. All in favour. MOTION CARRIED.

- D. 15 WING FELLOWSHIP NAME CHANGE

Background provided Fellowship email, dated 2020-01-04 10:18 AM:

The new name approved by the Fellowship, and proposed to the Saskatchewan Information Services Corporation (ISC) under the Non-Profit Corporations Act, is "Moose Jaw Military and Community Fellowship Inc." (MJMCF), to encompass both our military and civilian projects, with an emphasis on keeping grants in the Moose Jaw area. We decided to retain the term "Fellowship" due to the name recognition we now have in the community.

Information Services Corporation responded to our proposed name change, rejecting it based on their assessment that the proposed name is too similar to Moose Jaw Military Family Resource Centre (MFRC). ISC further suggested that the proposed name could imply an affiliation with MFRC.

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D. 15 WING FELLOWSHIP NAME CHANGE (CONTINUED)

If you (MFRC Board) agree that our proposed name would not conflict with MFRC, could you please respond to this note accordingly. If you feel the proposed name is indeed too similar, please advise to that effect.

Discussion:

- A concern was expressed that there has been misperceptions at both the command and community level in the past WRT the Fellowship and MFRC organizations and perceived relationships/ shared mandate, thus a name change that is too similar may cause greater confusion
- Members stated that the name approval, support or otherwise, is not our decision, as the issue is between the Fellowship and ISC; and the MFRC should respect the authority of the ISC decision

A motion was made to respect the Information Services Corporation (ISC) decision WRT the Fellowship's name change request. Further, the board acknowledges that it is outside of our organization's purview to provide an opinion in this regard, either in support or otherwise, presently or in the future. Motion made by Jennifer Dunn and seconded by Dani Basley. All in favour. MOTION CARRIED.

*Holly Jorstad abstained from the vote due to potential and/ or perceived conflict of interest.

12. Board Training:

- STRATEGIC PLANNING SESSION: TBD


13. Discussion: N/A

14. Next board meeting: 23 Apr 2020

15. Adjournment: The motion to adjourn the meeting was made by Dani Basley. All in favour. CARRIED. The meeting was adjourned at 7:03 pm.

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Prepared by:

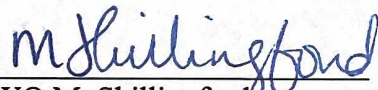


for Jacelyn (Jackie) Lacroix
Secretary
Moose Jaw MFRC Inc.

29 Jun 2020
Date

Reviewed by:

Comments:




CWO M. Shillingford
WCWO
15 Wing Moose Jaw

9 July 2020
Date

Reviewed by:

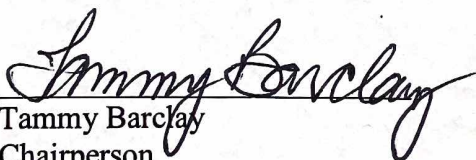
Comments:



Col R.J. Walker
WComd
15 Wing Moose Jaw

24 JULY 2020
Date

Approved by:



Tammy Barclay
Chairperson
Moose Jaw MFRC Inc.

28 July 2020
Date