

# PROPOSED STANDING AUTHORITIES – 2024/2025 REVIEWED/AMENDED ANNUALLY AT A GMM

APPROVED AT GMM 6 MARCH 2024

1. MESS SUBSCRIPTIONS. The following mess subscriptions are authorized:

Member Type	Dues	Gift	Charity	GST	Total
Ordinary Member	\$23.21	\$2.00	\$0.50	\$1.29	\$27.00
Ordinary Member (NCDT/OCDT)	\$11.51	\$2.00	\$0.50	\$0.71	\$14.72
Associate Retired (-65)	\$24.21	\$1.00	\$0.50	\$1.29	\$27.00
Associate Retired (+65)	\$16.18	\$1.00	\$0.50	\$0.88	\$18.56
Associate Working	\$24.21	\$1.00	\$0.50	\$1.29	\$27.00
Associate Social	\$24.21	\$1.00	\$0.50	\$1.29	\$27.00
CFMETR	\$0.00	\$2.00	\$0.00	\$0.10	\$2.10
Honorary (all)	No fees	No fees	No fees	No fees	No fees

2. OPERATING EXPENDITURES. Miscellaneous or general expense item of a non-recurring nature required for the effective daily operation of the Mess:

- a. PMC (or VPMC if PMC away). Per month, up to \$500;
- b. Mess Manager. Per month, up to \$250;
- c. Mess Committee. May authorize up to \$7,000 as necessary for emergencies; and
- d. Membership at Large. Approval at a General Mess Meeting is required for major unbudgeted expenditures.

3. HOSTING CARDS. To conduct official entertainment on behalf of the Mess as laid out in CFMWS policies, to the limit in the budget, cards are authorized:

- a. PMC Chit: \$50 quarterly for bar or meal;
- b. VPMC Naden Chit: \$50 quarterly for bar or meal; and
- c. VPMC Gunroom Chit: \$50 quarterly for bar or meal.

4. TESTIMONIAL (GIFT) FUND. The membership authorizes expenditures from the fund up to, but not exceeding, the amounts shown below:

- a. Death of a Member. \$100; purchase of a token of sympathy in the event of the death of a member for one of:
  - (i) a floral tribute, or

- (ii) an equivalent charitable donation, or
- (iii) to defray the costs of a memorial service;

b. Death in a Member's immediate family. \$100; purchase as a token of sympathy in the event of the death of a member's immediate family for one of:

- (i) a floral tribute, or
- (ii) an equivalent charitable donation, or
- (iii) to defray the costs of a memorial service;

c. Retirement CAF Ordinary Member. \$100; purchase a retirement memento for an Ordinary Member retiring from the Canadian Armed Forces who has been a member of the Mess in the preceding six months. Expenditures for retirement gifts may be for any item, or portion thereof, up to the authorized amount. IAW CF Mil Pers Instruction 01/09 it is the member's unit that is responsible to plan for a releasing CAF member, and thus the unit should notify the Mess as soon as practicable, providing information on the member's interests and such, to enable the Mess Committee to determine a suitable gift. The final decision for departure gift is made by the PMC, or a delegated member of the Mess Committee;

d. Posting Ordinary Member. \$50; purchase of a memento for each Ordinary Member departing on posting who has been a Member of the Mess for at least 24 months. A unit should notify the Mess as soon as practicable, providing information on the member's interests and such, to enable the Mess Committee to determine a suitable gift. The final decision for departure gift is made by the PMC, or a delegated member of the Mess Committee;

e. Departing PMC. \$100; instead of gift at sub-paragraph c or d;

f. Departing Formation Commander or Base Commander. \$150; instead of gift at sub-paragraph c or d, purchase of a memento for a departing Commander MARPAC, for either a retirement or a posting, may be combined as part of a larger gift in conjunction with other Messes;

g. Births/Adoptions. \$100; per child for purchase of a token of congratulations. The member's unit or section should contact the Mess, and the Mess will determine the final gift, as decided by the PMC or a delegated Mess Committee member.

5. CHARITY FUND. The Charity fund is capped at \$3,000, if the Charity fund reaches the cap then any portion of mess subscriptions normally provided to the Charity Fund shall go to general operating funds until the Charity fund is below the cap. Any disbursements from the Charity Fund shall not be allowed to place the fund in an overdraft position. Disbursements from the Charity Fund are normally approved at a General or Special Mess Meeting, and outside of the charity disbursements approved at a General or Special Mess Meeting:

a. Unplanned. The Mess Committee may authorize disbursements, limited to unforeseen occurrences, up to \$500 per disbursement, and not exceeding \$1,000 per year in total; and

b. Specific fundraising. The Mess Committee may authorize disbursements from the Charity Fund of funds raised from specific fundraising events.

6. MESS EVENT CHITS. Up to the limit in the overall Mess budget, Members may, subject to procedures outlined by the Mess Committee, be authorized to claim one of the following for events specifically designated by the Mess Committee:

a. Taxi chit. Valued at no more than \$20 per member/member couple, proceeding from the Mess directly to their place of residence (only); or

b. Wardroom room rental chit. Valued at \$20, towards a Base Accommodations room rental; or

c. Childcare chit. Valued at \$20 per member/member couple.

7. BAR CHARGES. The Executive may authorize variable pricing for bar prices when permitted by CFMWS/NPP regulations.