

19WCYC Keelboat check out procedures

To be completed with Keelboat Captain or their designate.

Daysailers:

For members who have not completed a 19WCYC keelboat course (Basic or Advanced), but have completed the BC Sailing Basic Cruising course or have charter/ownership experience with similarly equipped vessel :

1. Ask renter to complete sailing resume form <https://forms.gle/46dGuiyFxFN1aSr6V9>
2. Confirm club membership status
3. Review their certification (training) and sailing experience (keelboat capt)
4. Provide member a briefing on local hazards
5. If certification and experience is deemed comparable to Sail Canada basic keelboat course (day skipper), then conduct a check out on the daysailers to confirm the member's ability to:
 - a. Confirm required safety equipment (transport canada - safe boating guide)
 - b. Leave and return to the dock under power
 - c. Raise, lower, reef and flake sails
 - d. Tack, gybe and sail trim under various points of sail
 - e. Conduct man overboard procedure (either under sail or under power)
 - f. Anchor (calculate required scope for tide change for next 6 hrs, determine suitable location, determine safe swing room, etc...)
 - g. Use of chart and depth sounder for local navigation
 - h. Go through the boat and encourage them to ask questions so that they understand:
 - i. Confirm location of all through hulls
 - ii. Confirm location and purpose of deck fills
 - iii. Use of marine head and holding tank emptying
 - iv. Use of battery selector switch
 - v. Use of checklists and maintenance log
 - vi. Location of hallyards and reefing lines
 - vii. Dock departure and arrival process (checklist, cleaning, etc..)
6. As far as handling under sail and power, this is not an instructional trip, the renter must demonstrate competence and **safety**. If they require additional coaching, then a work up plan can be developed for them (member to cover rental costs). We're not looking for perfect sail trim, but for safety such as awareness of depth, controlled gybes, minimizing luffing of the sails, etc...
7. There is no charge for check out, normally 1 to 2 hr at the dock and 2 hrs under way.
8. If renter is successful, brief them on rental booking process and add them to authorized skipper list
9. Conduct a dock side famil on other club boats
10. Review the rental procedure, parking, use of dock carts, lock codes, etc...

Cruising Keelboat:

For Pacific Green (Beneteau Oceanis 351), the prospective renter must have completed BC Sailing Intermediate Cruising Standard or have recent and comparable charter / ownership experience on a vessel comparable to the Beneteau 351 in terms of equipment and size. The prospective renter must review the vessel manual prior to check-out. If granting an equivalency, the renter will normally be expected to complete the Advanced Course groundschool.

Completion of the Advanced Sailing Course is highly encouraged. In addition to the details above, the prospective renter requesting equivalency must:

- a. Review the vessel manual and checklists;
- b. Demonstrate understanding of the use of the log book, checklists;
- c. On the water: furl/unfurl the mainsail and foresail;
- d. Familiarization with use of dinghy/outboard (RIB) and outboard hoisting/lowering procedure;
- e. Dockside: Have member run through operation of all systems (propane, heat, fresh water system, bilge pump, ice box pump, battery selection, battery monitor, shore power charging, refrigerator, windlass, black water system, diesel engine and fuel tank, macerator, fresh water system, etc...);
- f. Demonstrate competency docking in forwards and in reverse with only one crew member assisting;
- g. Complete the Pacific Green closed book quiz;
- h. Review the rental procedure, parking, use of dock carts, etc...
- i. Sign-off the rental policy;

Annotate the member's Keelboat Rental Policy form when complete and add them to the excel tracker.

19WCYC
Keelboat Division